

Republic of the Philippines  
Region V  
Province of Sorsogon  
**MUNICIPALITY OF MAGALLANES**

**DEVOLUTION  
TRANSITION  
PLAN  
2022 – 2024**

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## **Message of the Local Chief Executive**

With this humble message, may I express my greatest hope that this municipality is bound to take for the good of every Magallenos.

The Devolution Transition Plan of 2022-2024 is designed to implore the government in giving more communities a greater say over changes to public services that will benefit their areas and drive local growth. The time has come and it is now, when we will all have the autonomy in shaping the vision of our hometown, waiting for itself to be awoken. It is time to let the local government unit define their own destinies. This Devolution Transition Plan will enable us to unlock our fullest potentials and I am so proud to join Mayors from all over the country and different agencies in making this call on the government.

Magallanes- centered decision making will help us further develop our beloved hometown. Such development must be fathomed in a sense that it will be sustainable and should satisfy the demands of the present times without sacrificing the needs of future generations. We need massive investment of our public resources for our prosperity depends on it. The innovation and developments we've been experiencing are mere products of the collaborative efforts in making Magallanes from being better to best. We are always directed in taking the path to excellence and these dreams should make us all the more devoted to our sworn duty to the general public. We need the local government to bring new ideas and collectively transform the lives of thousand Magallenos.

Greater devolution powers will help us support communities. We can act efficiently when we are best placed at a position to understand and respond to the challenges and opportunities that we face in the local level. We have venturous plans for infrastructure, livelihood programs and social development which will be launched

earlier this coming year. And this will be made possible by creating a mechanism of participatory governance, social responsibility and public engagement.

It is my fervent hope that all of us in the government service, particularly us in the local government unit of Magallanes will get involved in the implementation of this Devolution Transition Plan that could give us impact and tangible changes to the community.

I am a confident believer that our united efforts can significantly contribute to the attainment of our common goals all about and for a Magayagayang Magallanes.

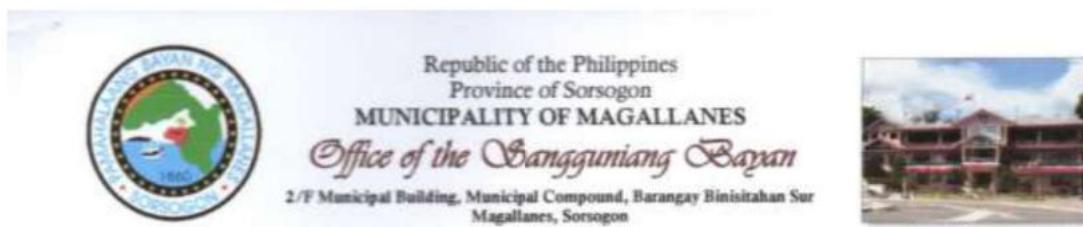
Thank you very much and God bless us all.



AUGUSTO MANUEL M. RAGRAGIO

Municipal Mayor

## SB Resolution Adopting the Devolution Transition Plan 2022-2024



**EXCERPT FROM THE MINUTES OF THE REGULAR SESSION OF THE 10<sup>th</sup> SANGGUNIANG BAYAN OF MAGALLANES, SORSOGON HELD ON NOVEMBER 22, 2021 AT THE TEMPORARY SESSION HALL, MUNICIPAL PUBLIC LIBRARY, 1<sup>ST</sup> FLOOR OF RAMON MAGSAYSAY BUILDING, MAGALLANES, SORSOGON**

<b>Present:</b>	Hon. VM Allen A. Arambulo	Municipal Vice-Mayor
	Hon. Coun. Ruben L. Conda	SB Member
	Hon. Coun. Ralph Josef M. Carranza	SB Member
	Hon. Coun. Misael L. Mella Jr.	SB Member
	Hon. Coun. Roy C. Carrascal	SB Member /Temporary Presiding Officer
	Hon. Coun. Agnes D. Rebancos	SB Member
	Hon. Coun. Alfredo D. Camacho Jr.	SB Member
	Hon. Coun. Cielito L. Mortega	SB Member
	Hon. Coun. Cherry H. Malto	SB Member
	Hon. PB Charita R. Bon	Ex-Officio Member - Liga Fed. President
	Hon. Jomela B. Grutas	Ex-Officio Member - SK Fed. President

**Absent:** None

**RESOLUTION NO. 377-2021**

**SPONSOR:**

**HON. COUNCILOR CHERRY H. MALTO**

**A RESOLUTION APPROVING THE DEVOLUTION TRANSITION PLAN OF THE MUNICIPALITY OF MAGALLANES, SORSOGON PROVIDING THE MUNICIPAL GOVERNMENT WITH A ROADMAP TO ENSURE STRATEGIC, SYSTEMATIC AND COHERENT ACTIONS TOWARDS THE FULL IMPLEMENTATION OF FUNCTIONS, SERVICES AND FACILITIES TO BE FULLY DEVOLVED BY NATIONAL GOVERNMENT AGENCIES (NGAs) CONCERNED, STARTING FY 2022**

**WHEREAS**, Section 25, Article II of the Constitution provides that the State shall ensure the autonomy of local governments;

**WHEREAS**, Section 6, Article X of the Constitution provides that local government units (LGUs) shall have a just share, as determined by law, in the national taxes which shall be automatically released to them;

**WHEREAS**, Section 2 (a) of the Local Government Code (LGC) of 1991 (Republic Act No. 7160) provides that the State shall provide for a more responsive and accountable local government structure instituted through a system of decentralization whereby local government units (LGUs) shall be given more powers, authority, responsibilities, and resources. The process of decentralization shall proceed from the national government (NG) to the local government units LGUs;

**WHEREAS**, Section 3 (d) of the LGC further provides that "the vesting of duty, responsibility, and accountability in local government units shall be accompanied with provision for reasonably adequate resources to discharge their powers and effectively carry out their functions, hence, they shall have the power to create and broaden their own sources of revenue and



Republic of the Philippines  
Province of Sorsogon  
**MUNICIPALITY OF MAGALLANES**  
*Office of the Sangguniang Bayan*  
2/F Municipal Building, Municipal Compound, Barangay Binisitahan Sur  
Magallanes, Sorsogon



**WHEREAS**, the Supreme Court (SC) decision in the consolidated cases of Congressman Hermilando I. Mandanas, et al. vs Executive Secretary Paquito N. Ochoa, Jr. et al. and Honorable Enrique T. Garcia, Jr. vs. Executive Secretary Paquito N. Ochoa, et al. clarifies the basis for the computation of local government shares and ordered the national government to include all collections of national taxes in the computation of the base amount for the just shares of LGUs;

**WHEREAS**, Executive Order No. 138, s. 2021 orders the full devolution of functions, services, and facilities by the national government (NG) to local governments (LGUs) no later than the end of FY 2024. These shall include those devolved responsibilities indicated in Section 17 of RA 7160 and in other existing laws which subsequently devolved functions of the National Government to LGUs. These fully devolved responsibilities shall be funded from the share of the LGUs in the proceeds of the national taxes and other local revenues;

**WHEREAS**, Section 10 of Executive Order No. 138, s. 2021 orders all local governments to prepare their Devolution Transition Plans (DTPs) in close coordination with the NGAs concerned especially with regard to devolved functions and services that are critical to them;

**WHEREAS**, the DBM-DILG Joint Memorandum Circular (JMC) No. 2021- 01 dated August 11, 2021 requires all LGUs to prepare their DTPs to ensure a strategic perspective and systematic and coherent actions towards their full assumption of devolved functions and services starting in FY 2022;

**NOW THEREFORE**, this Body in session, on motion of **Honorable Cherry H. Malto**, duly seconded unanimously, it was;

**RESOLVED**, as it is hereby **RESOLVED** to approve of the Devolution Transition Plan providing the Municipal Government with a roadmap to ensure strategic, systematic, and coherent actions towards the full implementation of functions, services, and facilities to be fully devolved by National Government Agencies concerned starting in FY 2022;

**RESOLVED** further, that copies of this Resolution be furnished the Honorable Mayor Augusto Manuel M. Rragario, the members of the Devolution Transition Committee of LGU Magallanes, Sorsogon, the National Government Agencies (NGAs) concerned and the Municipal Local Government Operations Officer for their information.

**APPROVED/ADOPTED** this 22<sup>nd</sup> day of November 2021.

X-----X  
**I HEREBY CERTIFY TO THE CORRECTNESS OF THE FOREGOING RESOLUTION:**

**CYRIL H. BEJISON**  
Secretary to the Sangguniang Bayan

**ATTESTED AND CERTIFIED TO BE DULY ADOPTED**

**ROY G. CARASCAL, MPA**  
SB Member/Temporary Presiding Officer

## **RATIONALE**

Pursuant to Section 2 (a) of Republic Act (RA) No. 7160 or the Local Government Code of 1991 (LGC), the State shall provide for a more responsive and accountable local government structure instituted through a system of decentralization whereby local government units (LGUs) shall be given more powers, authority, responsibilities, and resources. The process of decentralization shall proceed from the National Government (NG) to the LGUs.

Section 3 (d) of RA No. 7160 further provides that the vesting of duty, responsibility, and accountability in LGUs shall be accompanied with provision for reasonably adequate resources to discharge their powers and effectively carry out their functions; hence, they shall have the power to create and broaden their own sources of revenue and the right to a just share in national taxes and an equitable share in the proceeds of the utilization and development of the national wealth within their respective areas.

The Supreme Court (SC) decision in the consolidated cases of Congressman Hermilando I. Mandanas, et al. vs. Executive Secretary Paquito N. Ochoa, Jr. et al. and Honorable Enque T. Garcia, Jr. vs. Executive Secretary Paquito Ochoa, et al.<sup>2</sup> clarifies the basis for the computation of local government shares and ordered the NG to include all collections of national taxes in the computation of the base amount for the just share of the LGUs. This is pursuant to Section 6, Article X of the 1987 Philippine Constitution which provides that the LGUs shall have a just share in the national taxes which shall be automatically released to them.

In line with the implementation of the SC Ruling, Executive Order (EO) No. 138, s. 2021 orders the full devolution of functions, services, and facilities by the NG to the LGUs not later than the end of FY 2024. Except for those functions that shall

continue to be shared with the NG pursuant to the guiding principles enumerated under EO No. 138, s. 2021 and its IRR, starting FY 2022, the LGUs shall be primarily and ultimately responsible and accountable for the provision of all basic services and facilities fully devolved to them, in accordance with the minimum standards for service delivery to be prescribed by the NG.

To support transition to full devolution. Section 10 of EO No. 138, s. 2021, instructs all LGUs to formulate and prepare their Devolution Transition Plans (DTPs) to guide the transition in their full assumption of the devolved roles and Responsibilities.

## **GUIDING PRINCIPLES**

The transition to full devolution shall be guided by the following principles consistent with Sections 3, 17, 25, 34, and 35 of RA No. 7160;

- Local governments are primarily responsible for providing direct service delivery to their constituencies and will assume greater responsibility and accountability in ensuring the quality of devolved services.
- Local governments are expected to strengthen their capacity to exercise stewardship of their increased fiscal resources; enhance their organizational capability for service delivery; and institute transparent, accountable, and participatory mechanisms to better achieve national and local development objectives.
- Local governments are encouraged to establish robust partnership with national government agencies (NGAs), private sector, non-government organizations (NGOs), civil society organizations (CSOs), peoples' organizations (POs), and academic institutions as providers of technical expertise and information, innovations, and governance models on service delivery.

## **LGU Quick Facts**

The municipality of Magallanes is a third-class municipality that lies on the southern part of Sorsogon Province or approximately located between 124° to 125° longitude and 12° to 13° latitude. Its physical configuration consists of one (1) big mass and two (2) islands namely, Bagatao Island and Tinacos Island. It has a total land area of 15,009 hectares divided into thirty-four (34) barangays.

It has a total population of 37,038 with 19,029 males and 18,009 females based on the Philippine Statistics Authority (PSA) Census Report of 2015.

The municipality of Magallanes has complete learning institutions from preparatory to college education. There are three (3) private preparatory schools, 28 elementary schools, one (1) vocational school, seven (7) national secondary schools, and one (1) state college. These schools are equipped with educational facilities such as classrooms, offices, library, computer rooms and comfort rooms among others.

The Rural Health Unit (RHU) of Magallanes is the primary health care provider in the municipality administered by the Municipal Health Officer and a group of medical personnel composed of two (2) nurses, 12 midwives and a sanitary inspector, a dentist, a medical technologist, laboratory technician and a barangay health aide. There is also the Municipal Nutrition Action Officer who organizes nutrition-related programs, projects and activities in the municipality.

The Philippine Statistics Authority (PSA) Census in 2015 showed that there were 7,497 housing units in the municipality, 61% owned the house, rent-free lot with consent of owner, 26% of which are owned, 7% owned the house but are renting the lot, 3% are rent-free house and lot with consent of owner, and 2% are renting the

house including lot. Also, a negligible percentage comprises those units that are being occupied for free without consent of owner.

The current economic structure of the municipality is basically that of agriculture and commerce and trade. Agricultural activities are focused on crop production, fishery and livestock production. However, the dominant agricultural activity and economic source of the municipality is fishery both for marine and inland fishing. There are 7,307 registered fisherfolks from 21 coastal barangays of the municipality and there are 1,290 farmers coming from 26 farming barangays.

The present condition of transportation network in Magallanes for both internal and external linkages can be considered good enough. There are about 165.48 km. of roads that connect the municipality to neighboring towns and city. These include 24 km. national roads, 21 km. provincial roads, 76.79 km. municipal roads, and 47.26 km. barangay roads. Majority of these roads are made of concrete and are of fair condition. The municipality has also 19 bridges located in different barangays and majority of which are still in fair condition.

There are two (2) waterworks system existing in the municipality, a bigger Level III system which serves most of the barangays in the municipality and a smaller Level III system which serves selected barangays adjacent to the water source, both are managed and operated by the Local Government Unit.

The ecosystems present in the municipality are agricultural, coastal marine, forest, freshwater and urban. While the hazards experienced are flood, rain-induced landslide, storm surge, earthquake and typhoon.

In year 2019 the financial summary of the municipality is shown below:

*LGU Income*

- IRA Share: P 118,275,180.00
- Locally-Sourced Revenues: P 14,046,825.70
- Other Revenues: P 432,365.67
- Total: P 132,754,370.77

*Resource Allocation and Utilization*

- Personal Services Expenditure Ratio: 42.27%
- Total Expenditure per Capita: P 3,083.41
- Debt Service Ratio: 0.13%

*Revenue Generation*

- Cost-to-Collect Revenue: P 37.70
- Locally-Sourced Revenue per Capita: P 379.25
- Real Property Tax Accomplishment Rate: 115.34%
- Locally-Sourced Revenue to Total Income: 10.58%
- Regular Revenue to Total Income: 99.67%

The LGU-owned enterprises are public cemetery, public market, public park, slaughterhouse, transport terminal and municipal waterworks system.

There are also Local Special Bodies, Committees and other councils present in the LGU as follows:

- Local Anti-Drug Abuse Council Against Women and their Children
- Local Council for the Protection of Children ➤ Local Culture and Arts Council
- Local Council for the Welfare of ➤ Local Development Council
- Disabled Persons ➤ Local Disaster Risk Reduction
- Local Council on Anti-Trafficking and Anti-Violence and Management Council
- Local Health Board

- Local Nutrition Committee
- Local Solid Waste Management
- Local Peace and Order Council
- Board
- Local School Board
- Local Tourism Council

As guide of the LGU in the implementation of programs, projects and activities the following legislative profile and support to operations are present:

- Annual Investment Plan
- Local Climate Change Action
- Capacity Development Agenda
- Plan
- Code of General Ordinances
- Local Public Transport Plan
- Comprehensive Development
- Local School Board Plan
- Plan
- Local Shelter
- Comprehensive Land Use Plan
- Plan/Resettlement and
- Contingency Plan
- Relocation Action Plan
- Disaster Risk Reduction and
- Market Code
- Management Plan
- Peace and Order, and Public
- Gender and Development Plan
- Safety Plan
- and Budget
- Revenue Code
- Local Development Investment
- Safe Closure and Rehabilitation
- Program
- Plan
- Solid Waste Management Plan

The appointed/designated Local Officials/Employees including the personnel complement of the LGU are as follows:

- Accountant
- Disaster Risk Reduction and
- Administrator
- Management Officer
- Agriculturist
- Engineer
- Assessor
- Environmental and Natural
- Budget Officer
- Resources Officer
- Civil Registrar
- Health Officer

- Planning and Development Coordinator
- Secretary to the Sanggunian
- Social Welfare and Development Officer
- Tourism Officer
- Treasure

### **Personnel Complement**

- Elective Officials: 11
- Permanent Employees: 120
- Contractual Employees: 187
- Barangay Health Workers: 34
- Doctors: 1
- Fire Officers: 5
- Midwives: 12
- Nurses: 2
- Police Officers: 32

The LGU-managed facilities are health center, park, pre-school, reading center/library, socio-cultural center and sports facility with service vehicles such as ambulances (3), fire truck (1), garbage trucks (2) and service vehicles (2).

# **SECTION 1:**

# **STATE OF DEVOLVED FUNCTIONS, SERVICES AND ACTIVITIES**

This section describes the state of devolved functions, services and facilities of the LGU in accordance with the Local Government Code and other laws including the programs, projects and activities being implemented in each function, services or facilities. The implementing office and staff complement are also indicated.

The Office of the Municipal Agriculturist, implements various agricultural services which include crops, livestock, rural based organization, fisheries and local infrastructure services based from RA No. 7160, and RA No. 8550 as amended by RA No. 10654. However, local infrastructure services such as improvement and maintenance of fish ports and construction, improvement and maintenance of communal irrigation are not yet implemented.

The revenue mobilization services as prescribed by RA No. 7160 is being implemented by the Office of the Municipal Treasurer through information services, however, information services on investment information system are not yet established. As per RA No. 11032, the LGU already implement programs for the ease of doing business and efficient government service delivery.

As per RA No. 8759 and RA No. 10691, the LGU is also mandated to facilitate employment through referral, job vacancy solicitation and placement under PESO Manager. Through jobs fair, TUPAD and government internship program these functions are being implemented, however, there is a need to establish a database of skilled works, newly graduate or jobseekers and underemployed who are looking for a job.

Tourism services through improvement of tourism sites as mandated by RA No. 7160 is being implemented by the LGU, although the position for a tourism officer is still designated. Based from RA No. 9593 or the Tourism Act, the LGU has to create a permanent position for tourism officer and prepare a Local Tourism Development

Plan. In addition, as mandated by RA No. 11535, the LGU has to create a Local Cooperatives Officer.

Being implemented by the Office of the Municipal Social Welfare and Development, the functions, services and facilities includes child and youth welfare, women's welfare, family and community welfare, welfare of the elderly, special program for children in conflict with the law and VAWC, services for persons with disability and community-based program for vagrants, beggars and street children in accordance with RA No. 7160, RA No. 7610, RA No. 9344, RA No. 9262, RA No. 7166, RA No. 7432, and RA No. 9442.

Based from RA No. 7160, the health services being implemented by the Municipal Health Office includes maternal health care, newborn care, child care, adolescent health program, adult health care, infectious diseases program, non-communicable diseases program, national deworming program, national immunization program, mental health program, dental services, laboratory services, blood donation program, covid-19 prevention, detection, isolation, treatment and reintegration and covid-19 vaccination program. Included also is the family planning program based from EO No. 12, S. 2017 or Attaining and Sustaining "Zero Unmet Need for Modern Family Planning" through strict implementation of the responsible parenthood and reproductive health act. However, the birthing facility has temporarily stopped its operation due to the series of structural improvement made in the health office.

The natural resources management services based from RA No. 7160 is being implemented by the Environment and Ecosystem Resource Management Section (EERMS) including the environmental services in accordance to RA No. 9003 which is the solid waste management system. But due to lack of technical manpower given that the EERMS is only a section under the Office of the Municipal Administrator, some of the devolved functions are not yet assumed and implemented. These

includes functions, services and facilities under RA No. 7160 specifically upland reforestation and coastal management, RA No. 9275 or the Philippine Clean Water Act, RA No. 8749 or the Philippine Clean Air Act.

Republic Act No. 10121 mandated the LGU to implement programs, projects and activities for pre-disaster risk reduction preparedness and management, disaster response strategies, and post disaster recovery strategies. Although an office was created to perform these functions, an OIC Municipal Disaster Risk Reduction and Management Officer is the only personnel in the plantilla, assisted by staffs detailed in the office. Additional components in disaster risk reduction are employment, livelihood and other economic activities, environmental resources and water management and resettlement of families and housing. Another function of the LGU through DRRM Office is mainstreaming of climate change into government policy formulations and establishment of the framework strategy and program on climate change as mandated by RA No. 9729 or the Climate Change Act of 2009. There is also a need to institutionalize the use of 911 as the National Emergency Number as per EO No. 56 S. 2018. In general, all of the abovementioned functions, services and facilities are somehow being performed, but due to lack of technical manpower and equipment, many are not yet established or implemented.

According to RA No. 7160, the LGU is tasked to implement local infrastructure services for education, for local government development and supervision, for maintenance of peace and order and for transportation services. All of the abovementioned functions are being performed by the LGU with limitation on infrastructure services for education specifically on the construction of school buildings, transportation services such as construction of municipal roads and bridges and construction of seawalls. These projects needed a lot of budget that is why it is being funded by national government agencies such as Department of Public Works and Highways.

Other functions mandated by RA No. 7160 and No. 7743 is the maintenance of public library and RA No. 9184 or the Government Procurement Act which is already being performed by the LGU. The creation of municipal statistician as prescribed by RA No. 11315 or Community-Based Monitoring System needs to be implemented.

A more detailed information on the programs, projects and activities being implemented and to be implemented by the LGU according to its devolved functions, services and facilities are in the succeeding table.

**INVENTORY OF LGU FUNCTIONS, SERVICES, AND FACILITIES FOR  
PROVINCES/CITIES/MUNICIPALITIES**

**MAGALLANES**  
LGU

Legal Basis [1]	Functions/Services/Facilities [2]	Existing? (Y/N) [3]	Programs/Projects/Activities [4]	Implementing Office/Unit [5]	Staff Complement/ No. of Positions [6]
RA No. 7160  RA No. 8550 as amended by RA No. 10654	Agricultural Services	Y	<b>CROPS</b> <ul style="list-style-type: none"> <li>Provision/distribution of quality seeds, seedling materials and farm tools machineries and equipment</li> <li>Prevention and control of plant diseases</li> <li>Operation and maintenance of municipal nurseries</li> <li>Planting and harvest monitoring/submission of monthly monitoring report</li> <li>Monthly production data monitoring</li> <li>Assist in the implementation of National Gulayan sa Paaralan program</li> <li>Conduct training and seminar and meeting with farmers</li> <li>Maintaining and updating registry of farmers</li> <li>Assist the filing of insurance under PCIC</li> <li>Collaboration with line agencies in relation to the implementation of agri-related programs and projects</li> <li>Perform other functions and duties related to crops</li> </ul>	Municipal Agriculture Office (MAO)	3
		Y	<b>LIVESTOCK</b> <ul style="list-style-type: none"> <li>Animal Health Program <ul style="list-style-type: none"> <li>Disease prevention and treatment, deworming, vitamin supplementation of livestock and poultry</li> <li>Castration of animals</li> <li>Submission of monthly Philippine Animal Health Information System (PhiAHIS)</li> <li>Survey on population of animals (dog, large and small ruminants,</li> </ul> </li> </ul>	2	

swine and poultry) • Artificial insemination of swine and large ruminants (cattle and water buffalo) • Rabies Eradication and Prevention Program - Mass anti-rabies vaccination - Survey on annual dog population - IEC on rabies awareness • Master listing of animal raisers • Monitoring of animal dispersal projects	Y	1	
<b>RURAL BASED ORGANIZATION</b> • Preparation/processing of office documents, correspondences, proposals, sectoral reports and other compliances • Attend regular sectoral meetings and transact other official business outside official station • Conduct organization/reorganization of farmers, fisherfolks, farm youth and rural women • Conduct farmers/RBOs meeting/training • Attend convention, training and seminars for Rural Improvement Club and 4H Club	Y	4	
<b>FISHERIES</b> • Maintain and update registry of motorized fishing vessel • Conduct training to fisherfolks • Supervise/monitor fishpond operators and update production data • Fish catch monitoring • Collaboration with line agencies in relation to the implementation of fishery-related programs and projects • Coastal resource and MPA management • Law enforcement	Y	4	
<b>INFRASTRUCTURE SERVICES</b> • Improvement and maintenance of fish ports • Construction/Improvement/Maintenance of communal irrigation	N	4	Office of the Municipal Treasurer (MTO)
Other Services: Revenue Mobilization Services Ease of doing business and efficient government	Y N Y Y N		
RA No. 7160 (Department of Finance) RA No. 7160			

(Department of Trade and Industry)	service delivery		
RA No. 11032			
RA No. 8759 and RA No. 10691	Employment facilitation through referral, job vacancy solicitation and placement	Y N	<ul style="list-style-type: none"> <li>• Jobs Fair, TUPAD and Government Internship Program (GIP)</li> <li>• Database of skilled workers, newly graduate/jobseekers and unemployed who are looking for a job</li> </ul>
RA No. 7160 (Department of Tourism)	Tourism Services	Y N	<ul style="list-style-type: none"> <li>• Improvement of tourism sites including its facilities and amenities</li> <li>• Creation of a permanent position for tourism officer in the municipality</li> <li>• Prepare a Local Tourism Development Plan</li> </ul>
RA No. 9593	Tourism Act	N	
RA No. 11535	Mandatory creation of Cooperatives Development Officer	N	<ul style="list-style-type: none"> <li>• Creation of Local Cooperatives Officer in the municipality</li> </ul>
RA No. 7160 RA No. 7610 RA No. 9344 RA No. 9262 RA No. 7166 (Family Code) RA No. 7432 RA No. 9442	CHILD AND YOUTH WELFARE	Y	<p><b>CHILD AND YOUTH WELFARE</b></p> <ul style="list-style-type: none"> <li>• Early childhood care and development service</li> <li>• Support services to supplemental feeding program</li> <li>• Back to school program for out of school youth</li> <li>• Strengthening of Pag-asa Youth Association of the Philippines (PYAP) Association through meetings and other needed activities</li> <li>• Local Child Protection Council (LCPC), quarterly meetings/reporting of stakeholders with child representative</li> <li>• Maintenance of record/updating/accomplishment report</li> <li>• Honorary of child development workers</li> </ul>
	WOMEN'S WELFARE		<p><b>WOMEN'S WELFARE</b></p> <ul style="list-style-type: none"> <li>• Women's Month Activity</li> <li>• Advocacy through orientation/seminar on all laws concerning women and children</li> <li>• Quarterly meetings of Barangay Violence Against Welfare and Children (VAWC) Desk Officers</li> <li>• LCAT-VAWC regular meeting/reporting</li> <li>• Maintenance of database/record and reports for submission to DILG</li> </ul>
	FAMILY AND COMMUNITY WELFARE		<p><b>FAMILY AND COMMUNITY WELFARE</b></p> <ul style="list-style-type: none"> <li>• Registration/organization of solo parent in the municipality</li> <li>• Continues Philhealth registration/assessment to individual and families</li> </ul>

	<ul style="list-style-type: none"> <li>Support services to disaster operation of the LGU</li> <li>Conduct pre-marriage counseling service</li> <li>Financial assistance to individual/family in crisis situation</li> </ul> <p><b>WELFARE OF THE ELDERLY</b></p> <ul style="list-style-type: none"> <li>Assessment/validation of senior citizen applicant for social pension</li> <li>Conduct/assist LBP/DSWD during pay out</li> <li>Regular conduct of meetings</li> </ul> <p><b>SPECIAL PROGRAM FOR CHILDREN IN CONFLICT WITH THE LAW</b></p> <ul style="list-style-type: none"> <li>(CICL)/NAWC, etc.</li> <li>Psycho-social intervention to children in conflict with the law</li> <li>Conduct of "Diversion Program/Intervention Program" to CICL and CAR as ordered by the Family Court</li> <li>Financial subsidy throughout the case process of CICL</li> <li>Attendance to court hearings and case conference</li> <li>Maintenance of records and case folders of all CICL cases</li> </ul> <p><b>PERSONS WITH DISABILITY (PWD)</b></p> <ul style="list-style-type: none"> <li>Continuous registration with provision of ID and purchase booklets</li> <li>Purchase/provision of assistive devices such as wheelchairs, eye glasses for children, cane</li> <li>Augmentation support for prosthesis and for children needing surgery due to club foot, cleft lip and palate</li> <li>Life skills training</li> <li>Capacity building activities and leadership trainings</li> <li>Educational assistance through cash for children with disabilities enrolled in SPED</li> <li>Regular meetings</li> <li>Maintenance of data base/updating</li> </ul> <p><b>COMMUNITY-BASED PROGRAM FOR VAGRANTS/BEGGARS/ STREET CHILDREN</b></p> <p>Balik-Probinsya</p>	
RA No. 10742	Sangguniang Kabataan Reform Act	N
RA No. 9165	Comprehensive Dangerous Drugs Act	Y

RA No. 7279	Urban Development and Housing Act	Y	drug dependents, and maintenance of Bahay Siliangan • Conduct land inventory • Identify lands for socialized housing and resettlement areas for immediate and future needs • Facilitate the registration of socialized housing beneficiaries	Office of the Municipal Assessor/ Municipal Planning and Development Office/MSWDO
RA No. 7160 EO No. 12, S. 2017	Health Services	Y	<b>MATERNAL HEALTH CARE</b> Pre-Natal Care <ul style="list-style-type: none"><li>• Pre-Natal Check-up</li><li>• Nutritional Assessment</li><li>• Immunization of Td Vaccine</li><li>• Provision of Iron with Folic Acid Supplementation</li><li>• Provision of Calcium Carbonate</li><li>• Provision of Deworming Tablet</li><li>• Screening for Syphilis, Hepa B, CBC/Hemoglobin Count &amp; Gestational Diabetes</li><li>• Provision of Anti-Hypertensive and other Medicines and referral if warranted</li></ul> Natal Care <ul style="list-style-type: none"><li>• Deliveries in health facilities</li><li>• Deliveries attended by skilled health professionals</li></ul> Post-Natal Care <ul style="list-style-type: none"><li>• Postpartum check-ups/visits</li><li>• Provision of Iron with Folic Acid and Vitamin A Supplementation</li><li>• Postpartum Consultation</li></ul>	Municipal Health Office (MHO)
		Y	<b>NEWBORN CARE</b> <ul style="list-style-type: none"><li>• Newborn Immunization (Hepatitis B and BCG)</li><li>• Newborn Visits</li><li>• Newborn Consultation</li></ul> <b>CHILD CARE</b> <ul style="list-style-type: none"><li>• Routine Immunization</li><li>• Child Diseases Consultation</li><li>• Provision of Medicines for Common Childhood Diseases</li><li>• Micronutrient Supplementation to 6-11 mos. and 12-59 mos. old children</li><li>• Promotion of exclusive breastfeeding on first 1000 days and Infant &amp;青年</li></ul>	Office of the Municipal Assessor/ Municipal Planning and Development Office/MSWDO

Y	<p>Young Child Feeding (IYCF)</p> <ul style="list-style-type: none"> <li>• Consultation and provision of medicines for common child illnesses</li> <li>• Referral to higher institutions if warranted</li> </ul> <p><b>ADOLESCENT HEALTH PROGRAM</b></p> <ul style="list-style-type: none"> <li>• IEC Campaigns</li> <li>• Conduct of Youth Camp</li> </ul>		
Y	<p><b>ADULT HEALTH CARE</b></p> <ul style="list-style-type: none"> <li>• Adult Consultation</li> <li>• Provision of maintenance medicines for hypertension and diabetes mellitus, hypercholesterolemia, hyperuricemia, etc.</li> </ul>		
Y	<p><b>INFECTIOUS DISEASES PROGRAM</b></p> <ul style="list-style-type: none"> <li>• Treatment of common infectious diseases</li> <li>• Provision of medicines for common infectious diseases</li> <li>• Prompt reporting and coordination of notifiable diseases</li> <li>• IEC campaigns</li> <li>• Vector-borne diseases/Dengue Prevention and Control <ul style="list-style-type: none"> <li>- IEC Campaigns</li> <li>- Clean-up Drives</li> </ul> </li> <li>• National TB Program/TB Prevention and Control <ul style="list-style-type: none"> <li>- Active case finding and treatment of TB patients</li> <li>- Special activities for TB case finding, i.e. free chest x-ray; IEC Campaigns</li> </ul> </li> <li>• HIV/AIDS Prevention <ul style="list-style-type: none"> <li>- Special activities for voluntary HIV testing</li> <li>- Referral for HIV testing</li> <li>- HIV consultation</li> <li>- Referral to higher institutions for HIV management</li> </ul> </li> <li>• Emerging and Reemerging Infectious Diseases <ul style="list-style-type: none"> <li>- Reporting, coordination, prevention and control of emerging and reemerging infectious diseases</li> </ul> </li> </ul>		
Y	<p><b>NON-COMMUNICABLE DISEASES PROGRAM</b></p> <ul style="list-style-type: none"> <li>• NCD Risk Assessment</li> <li>• Screening for breast mass</li> <li>• Identification and treatment of newly diagnosed hypertensive adults and adults with Type 2 DM</li> <li>• Provision of maintenance medicines for hypertension and diabetes</li> </ul>		

		mellitus	
		• IEC campaigns	
		• Consultation	
			<b>NATIONAL DEWORMING PROGRAM</b>
		• Community-based and school-based deworming activities	
		• Provision of anti-helminthic medicines	
			<b>MENTAL HEALTH PROGRAM</b>
		• Provision of medicines to mental patients	
		• Consultation	
			<b>DENTAL SERVICES</b>
		• Oral Examination	
		• Instruction on infants' oral health care	
		• Advise on exclusive breastfeeding	
		• Fluoridization	
		• Tooth Extraction	
		• Education and counselling on good oral hygiene and diet and adverse effect of tobacco/smoking, alcohol and sweetened beverages and food	
		• Post operation instructions	
		• Oral Prophylaxis	
		• Gum treatment	
			<b>LABORATORY SERVICES</b>
		• Direct Sputum Smear microscopy	
		• Gene X-pert	
		• Hemoglobin and Hematocrit	
		• Fasting Blood Sugar	
		• Urinalysis	
		• Fecalysis	
		• Pregnancy Testing	
		• Dengue Virus Antigen Detection (NS1) subject to availability of test kits from DOH	
		• Hepatitis B Surface Antigen Test (HBsAg)	
		• Rapid Antigen Testing (Covid-19)	
			<b>NATIONAL VOLUNTARY BLOOD SERVICE PROGRAM</b>
		• Conduct of mobile blood donation activities	

Y	<p><b>COVID-19 PREVENTION, DETECTION, ISOLATION, TREATMENT AND REINTEGRATION</b></p> <ul style="list-style-type: none"> <li>• IEC campaigns</li> <li>• IEC campaigns</li> <li>• Rapid Antigen Testing</li> <li>• RT-PCR Testing</li> <li>• Contact Tracing</li> <li>• Operation of quarantine and isolation facility</li> <li>• Provision of medicines to quarantined persons</li> <li>• Provisions of medicines to quarantine facility staff</li> <li>• Provision of body bags for covid-19 suspects, probable and confirmed when needed</li> </ul>	<p><b>COVID-19 VACCINATION PROGRAM</b></p> <ul style="list-style-type: none"> <li>• IEC Campaigns</li> <li>• Vaccination of eligible population</li> </ul>	
Y		<p><b>FAMILY PLANNING SERVICES &amp; DEWORMING FOR WOMEN OF REPRODUCTIVE AGE (WRA)</b></p> <ul style="list-style-type: none"> <li>• Family Planning Counselling</li> <li>• Provision of Family Planning Commodities (Oral Contraceptive Pills, DMPA, Implant)</li> <li>• IEC Campaigns</li> </ul>	
Y		<p><b>ENVIRONMENTAL SANITATION SERVICES</b></p> <ul style="list-style-type: none"> <li>• Water Sanitation <ul style="list-style-type: none"> <li>- Collect water sample for laboratory analysis, physical, bacteriological and chemical</li> <li>- Inspection and disinfection of water sources</li> <li>- Conduct IEC on water sanitation</li> </ul> </li> <li>• Food Sanitation <ul style="list-style-type: none"> <li>- Inspection of food establishment</li> <li>- Issuance of sanitary permit to food establishment and non-food establishment</li> <li>- Issuance of health certificate</li> <li>- Conduct of food handler's class</li> <li>- IEC on food sanitation</li> </ul> </li> <li>• Zero Open Defecation (ZOD) <ul style="list-style-type: none"> <li>- Inspection of HH without toilet</li> </ul> </li> </ul>	

RA No. 7160	Natural Resources Management Services	Y		- Provision of toilet bowls to HH w/o toilet - IEC on human excreta		EERMS	2
RA No. 9275 Phil. Clean Water Act	Environmental Services	N N N N N N N N		<ul style="list-style-type: none"> <li>• Reforestation Program (Mangrove Rehabilitation)</li> <li>• Upland Reforestation</li> <li>• Coastal Management</li> <li>• Formulation/Implementation of Water Quality Management Plan</li> <li>• Water Quality Protection and Rehabilitation</li> <li>• Pollution Prevention</li> <li>• Air Quality Planning and Monitoring</li> <li>• Implementation of Air Quality Standards</li> </ul>			
RA No. 8749 Phil. Clean Air Act				<p style="text-align: center;"><b>SOLID WASTE MANAGEMENT SYSTEM - COLLECTION, DISPOSAL AND WASTE DIVERSION</b></p> <ul style="list-style-type: none"> <li>• Establishment of MENRO Office with permanent personnel and adequate equipment and supplies</li> <li>• Improvement of SWM system by having reliable vehicles and equipment <ul style="list-style-type: none"> <li>- Purchase of eco-trike, dump truck and backhoe;</li> <li>- Purchase of bayong, receptacles, weighing scale, lawn mower, shredding machine, pulverizer machine and advanced machine)</li> </ul> </li> <li>• Development of eco-park with alternative disposal facility <ul style="list-style-type: none"> <li>- Improvement of MRF</li> <li>- Improvement of water and electrical system</li> <li>- Establishment of working area</li> <li>- Establishment of recycling area</li> <li>- Establishment of vermi-composting facility</li> <li>- Construction of residual containment area and septic vaults</li> <li>- Construction of run-off drainage</li> <li>- Construction of perimeter fence</li> <li>- Construction of service roads/access roads</li> <li>- Establishment of gas vents and leachate collection pipes</li> <li>- Intensive IEC Campaigns</li> </ul> </li> </ul>			
RA No. 9003		Y				MDRRMO	3
RA No. 10121	Implementation of programs, projects and activities for disaster risk reduction and management	N N Y N		<p style="text-align: center;"><b>DISASTER PREPAREDNESS</b></p> <ul style="list-style-type: none"> <li>• Construction of MDRR Operation Center</li> <li>• Construction of Isolation/Quarantine Facilities</li> <li>• Lot acquisition for relocation site</li> <li>• Construction of multi-purpose evacuation centers in 22 Barangays</li> </ul>			







		N N N	<ul style="list-style-type: none"> <li>Establishment of Climate Change Technical Working Group</li> <li>Strict implementation of CLUP</li> <li>Ensure building and construction practices are aligned with long-term climate change adaptation goals</li> <li>Conduct climate change literacy and understanding on youth and adults</li> <li>Integration of climate change adaptation in the school curriculum</li> <li>Provision of local capacity building through education seminars and trainings for DRRM-CCA</li> <li>Updating of Barangay and Municipal Hazard and Risk Maps</li> </ul>	
EO No. 56 S. 2018	Institutionalized the use of 911 as the National Emergency Number and Emergency 911 National Program; set up the national call center, organize the primary service responders	N N N	<ul style="list-style-type: none"> <li>Improvement of communication and information networking</li> <li>Provision of permanent personnel as over-all in-charge for the operation of emergency hotline</li> <li>Training and seminar proper on the operation and management of communication equipment/reporting and documentation</li> <li>Integrating and strengthening media relationships and partnership</li> </ul>	MDRRMO
RA No. 7160 (Department of Education)	Local Infrastructure Services	N	<ul style="list-style-type: none"> <li>Construction of school buildings and other facilities for public elementary and secondary schools</li> <li>Improvement/Maintenance of municipal buildings, cultural centers, public parks, playgrounds, sports facilities and equipment, and other similar facilities</li> </ul>	MEO
RA No. 7160 (Department of Interior and Local Government)	Local Government Development and Supervision	Y	<ul style="list-style-type: none"> <li>Provision of site for police and fire stations and municipal jail</li> <li>Improvement / maintenance of public market, slaughterhouse, transport terminal, cemetery and other municipal enterprises</li> </ul>	
RA No. 7160 (Department of Public Works and Highways)	Maintenance of Peace and Order	Y Y	<ul style="list-style-type: none"> <li>Improvement/Maintenance of municipal buildings, cultural centers, public parks, playgrounds, sports facilities and equipment, and other similar facilities</li> <li>Provision of site for police and fire stations and municipal jail</li> <li>Improvement / maintenance of public market, slaughterhouse, transport terminal, cemetery and other municipal enterprises</li> <li>Construction of municipal roads and bridges</li> <li>Construction/Rehabilitation/Improvement of Water Supply System</li> <li>Construction of seawalls</li> </ul>	
RA No. 7160 (Department of Transportation)		N Y N	<ul style="list-style-type: none"> <li>Construction of dikes</li> <li>Construction of drainage and sewerage system</li> <li>Construction of flood control structure</li> <li>Construction of toilets and hygiene and sanitation facilities</li> </ul>	

		Y	• Installation of traffic signals, road signs and similar facilities	
RA No. 7160 (Department of Education) RA No. 7743	Local Infrastructure Services  An act providing for the establishment of municipal libraries	Y	• Maintenance of public library	SB
RA No. 11315	Community-Based Monitoring System (CBMS)	N	• Creation of Municipal Statistician	HRMO SB
RA No. 9184	Government Procurement Reform Act	Y	• Organization of the Bids and Awards Committee (BAC) and appointment of two (2) observers from non-government/private sector	BAC and Secretariat 8

Prepared by:

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MPDC  
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Municipal Mayor  
Date: November 12, 2021

# **SECTION 2:**

# **PHASING OF FULL ASSUMPTION OF DEVOLVED FUNCTIONS, SERVICES AND FACILITIES**

This section presents the responsibilities to be fully devolved by NGAs concerned and the corresponding programs, projects and activities to be implemented by the LGU, determine the timeline of assumption and identify resource requirements in terms of personnel, capacity development and funding.

In terms of agricultural services, since most of the devolved functions were already assumed by the Office of the Municipal Agriculturist (MAO), it is expected that by 2024 all functions are fully devolved. Additional staff will be hired, and MAO personnel will attend trainings and seminars to acquire additional skills and knowledge, MFARMC will be reorganized, implementation of agriculture and fisheries related PPAs will be strengthened, IECs will be conducted and other capacity development interventions will be implemented requiring a budget of approximately P 400,000.00 each year.

The Office of the Municipal Treasurer (MTO), tasked to implement revenue mobilization services will continue its tax mapping program and will establish information services on investment information system and Business Permit and Licensing Office (BPL) including the creation of plantilla position and hiring of personnel starting 2022 through trainings and seminars on the operation of computerized database by the MTO personnel. A separate account for every economic enterprise venture of the LGU will be established including the periodic performance evaluation of personnel involved in tax or revenue collection, and many other required capacity developments. To assume all of these devolved functions, an amount of approximately P 1.5M is required.

In terms of employment facilitation, all devolved functions will be performed from 2022 to 2024 through attendance of PESO personnel to seminars and trainings, empowerment and upskilling of jobseekers, establishment of job placement information system, and data base for manpower pool and jobseekers and many

other required capacity development interventions. This will require funding amounting to P 2.7M for the next three (3) years.

Part of the vision of the LGU is to become a leading ecotourism municipality in the province, thus, starting 2022 to 2024, the Municipal Tourism Office will be established including the creation of permanent position for tourism officer and preparation of Local Tourism Development Plan. Other capacity development required are trainings and seminars, strengthening of advertisements and promotion of tourism sites and establishment of partnership with other LGU and NGAs. An amount of P 4.35 M will be required in the next three years to fully assume all tourism services. An additional P 300, 000.00 will be required for the creation of local cooperatives officer in the municipality.

For social welfare services, there will be creation of plantilla position and hiring of personnel such as GAD Specialist I, PDAO I, Youth Development Officer I and other additional personnel, capacity development interventions through training and seminars, reorganization of local special bodies, establishment and maintenance of data base and strengthening coordination with DSWD and other agencies. An amount of P 3.35 M will be required for the abovementioned capacity development interventions. Furthermore, an amount of P 150,000.00 will be allocated for the implementation of programs on anti-drugs and finalization of the Local Shelter Plan in 2022.

In terms of health services, an amount P 300,000.00 will be required to implement its fully devolved functions through trainings and seminars, strengthening of health and nutrition programs, establishment of database system and computerization of health and nutrition service transactions, among others.

By year 2024, all environmental and natural resources management services of the LGU will be fully assumed. A separate office for the Municipal and Environment and Natural Resources Officer will be established including the creation and appointment of MENRO and other additional plantilla positions. Other capacity development interventions include trainings and seminars, strengthening implementation of environmental and natural resources management PPAs, formulation and approval of Environment and Health Sanitation Code, Sustainable Forest Management Plan, Sustainable Coastal Resource Management Plan and Air Pollution Action Plan, strengthening partnership and collaboration with national agencies, among others. An amount of P 3.3 M will be required for the environmental and natural resources management services to be fully assumed.

For the implementation of programs, projects and activities for pre-disaster preparedness and management, disaster response strategies, post-disaster recovery strategies, including mainstreaming of climate change into government policy will require an amount of P 7.3 M to be fully assumed by the LGU for the next three years. Capacity development includes construction of MDDRM Office or Operation Center, creation of additional plantilla positions and hiring of personnel, attendance to trainings and seminars, activation of emergency volunteers, establishment of monitoring and reporting system, updating and formulation of plans, updating of database and hazard maps, strengthening partnerships with national agencies and involvement of community.

For the next three years, the LGU will assume all construction of infrastructure services through the Municipal Engineering Office. The establishment of monitoring and reporting system for the status of infrastructure facilities will be implemented.

Other functions such as the creation of municipal statistician and economist, maintenance of public library and organization of bids and awards committee will be implemented from 2022 to 2024 requiring an amount of P 1.1 M.

A more detailed information on the phasing of full assumption of devolved functions, services and facilities is shown in the table below.

**PHASING OF FULL ASSUMPTION OF DEVOLVED FUNCTIONS, SERVICES, AND FACILITIES FOR PROVINCES/CITIES/MUNICIPALITIES**

**MAGALLANES**  
LGU

Functions/ Services/ Facilities	Programs/Projects/ Activities	Timeline for Full Assumption	Implementing Office/Unit	Resource Requirements				Funding				
				Personnel/ Staffing	FY 2022	FY 2023	FY 2024	Capacity Development	FY 2023	FY 2024		
[1] Agricultural Services	[2] CROPS <ul style="list-style-type: none"> <li>• Provision/distribution of quality seeds, seedling materials and farm tools machineries and equipment</li> <li>• Prevention and control of plant diseases</li> <li>• Operation and maintenance of municipal nurseries</li> <li>• Planting and harvest monitoring/submission of monthly monitoring report</li> <li>• Monthly production data monitoring</li> <li>• Assist in the implementation of National Gulayan sa Paaralan program</li> <li>• Conduct training and seminar and meeting with farmers</li> <li>• Maintaining and updating</li> </ul>	[3] 2022-2024	[4] Municipal Agriculture Office	5	5	5	5	Acquisition of knowledge and skills through attendance and participation of MAO personnel to trainings and seminars: <ul style="list-style-type: none"> <li>◦ Establishment and operation of demonstration farm</li> <li>◦ conduct of agriculture extension and on-site research services – dispersal of livestock and poultry,</li> </ul>	[5] <ul style="list-style-type: none"> <li>Acquisition of knowledge and skills through attendance and participation of MAO personnel to trainings and seminars:</li> <li>◦ Establishment and operation of demonstration farm</li> <li>◦ conduct of agriculture extension and on-site research services – dispersal of livestock and poultry,</li> </ul>	1M & 260, 500	1M & 260, 500	1M & 260, 500



<b>RURAL BASED ORGANIZATION</b>	<ul style="list-style-type: none"> <li>• Preparation/processing of office documents, correspondences, proposals, sectoral reports and other compliances</li> <li>• Attend regular sectoral meetings and transact other official business outside official station</li> <li>• Conduct organization/reorganization of farmers, fisherfolks, farm youth and rural women</li> <li>• Conduct farmers/RBOS meeting/training</li> <li>• Attend convention, training and seminars for Rural Improvement Club and 4H Club</li> </ul>	<p><b>FISHERIES</b></p> <ul style="list-style-type: none"> <li>• Maintain and update registry of motorized fishing vessel</li> <li>• Conduct training to fisherfolks</li> <li>• Supervise/monitor fishpond operators and update production data</li> <li>• Fish catch monitoring</li> <li>• Collaboration with line agencies in relation to the implementation of fishery-related programs and projects</li> <li>• Coastal resource and MPA management</li> </ul>	<p><b>Review, revision an approval of the Unified Fishery Ordinance</b></p> <p><b>Establishment, update, and maintain of farmers and fisherfolks database</b></p>	<p><b>Review, revision an approval of the Unified Fishery Ordinance</b></p> <p><b>Establishment, update, and maintain of farmers and fisherfolks database</b></p>
			<p><b>Strengthen coordination and partnership with national agencies such as the DA and its attached bureaus, public and private, international and local institutions, agencies, and organizations for the avail of technical assistance</b></p>	<p><b>Strengthen coordination and partnership with national agencies such as the DA and its attached bureaus, public and private, international and local institutions, agencies, and organizations for the avail of technical assistance</b></p>

• Law enforcement	<b>INFRASTRUCTURE SERVICES</b> <ul style="list-style-type: none"> <li>• Construction/Improvement/Maintenance of communal irrigation</li> <li>• Improvement and maintenance of fish ports</li> </ul>	<p>Other Services: Revenue Mobilization Services</p> <p><b>Ease of doing business and efficient government service delivery</b></p> <ul style="list-style-type: none"> <li>• Information services which include tax mapping</li> <li>• Information services on investment information systems</li> </ul> <p>-Establishment of Business Permit and Licensing Office (BPLO)</p>	2022-2024	MTO	<p>Attendance and participation of MTO personnel to trainings and seminars</p> <ul style="list-style-type: none"> <li>◦ Training on the operation of computerized database</li> <li>◦ Training on tax mapping</li> </ul>	<p>Attendance and participation of MTO personnel to trainings and seminars</p> <ul style="list-style-type: none"> <li>◦ Training on the operation of computerized database</li> <li>◦ Training on tax mapping</li> </ul>	<p>Attendance and participation of MTO personnel to trainings and seminars</p> <ul style="list-style-type: none"> <li>◦ Training on the operation of computerized database</li> <li>◦ Training on tax mapping</li> </ul>	<p>Attendance and participation of MTO personnel to trainings and seminars</p> <ul style="list-style-type: none"> <li>◦ Training on the operation of computerized database</li> <li>◦ Training on tax mapping</li> </ul>	<p>Attendance and participation of MTO personnel to trainings and seminars</p> <ul style="list-style-type: none"> <li>◦ Training on the operation of computerized database</li> <li>◦ Training on tax mapping</li> </ul>	<p>Attendance and participation of MTO personnel to trainings and seminars</p> <ul style="list-style-type: none"> <li>◦ Training on the operation of computerized database</li> <li>◦ Training on tax mapping</li> </ul>	<p>Attendance and participation of MTO personnel to trainings and seminars</p> <ul style="list-style-type: none"> <li>◦ Training on the operation of computerized database</li> <li>◦ Training on tax mapping</li> </ul>	<p>Attendance and participation of MTO personnel to trainings and seminars</p> <ul style="list-style-type: none"> <li>◦ Training on the operation of computerized database</li> <li>◦ Training on tax mapping</li> </ul>	<p>Attendance and participation of MTO personnel to trainings and seminars</p> <ul style="list-style-type: none"> <li>◦ Training on the operation of computerized database</li> <li>◦ Training on tax mapping</li> </ul>	<p>Attendance and participation of MTO personnel to trainings and seminars</p> <ul style="list-style-type: none"> <li>◦ Training on the operation of computerized database</li> <li>◦ Training on tax mapping</li> </ul>
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	financial standing and performance. This will enable the LGU to know if it is indeed generating revenue or just subsisting from the subsidy of the LGU itself (ex: Waterworks System, Resorts, Public Market)	financial standing and performance. This will enable the LGU to know if it is indeed generating revenue or just subsisting from the subsidy of the LGU itself (ex: Waterworks System, Resorts, Public Market)	Conduct of periodic performance evaluation of personnel involved in tax or revenue collection to check that all are remitted in perfect order	Establishment of investment information system	Establishment of information services including tax and marketing information system
	financial standing and performance. This will enable the LGU to know if it is indeed generating revenue or just subsisting from the subsidy of the LGU itself (ex: Waterworks System, Resorts, Public Market)	Conduct of periodic performance evaluation of personnel involved in tax or revenue collection to check that all are remitted in perfect order	Conduct of periodic performance evaluation of personnel involved in tax or revenue collection to check that all are remitted in perfect order	Establishment of investment information system	Establishment of information services including tax and marketing information system



		Training	Training
○ Training ○ Project Management Training	○ Project Management Training	○ Project Management Training	○ Project Management Training
○ Training and Organizational Needs Analysis	○ Training and Organizational Needs Analysis	○ Training and Organizational Needs Analysis	○ Training and Organizational Needs Analysis
○ Career Advancement Planning	○ Career Advancement Planning	○ Career Advancement Planning	○ Career Advancement Planning
○ Career Guidance and Counselling	○ Career Guidance and Counselling	○ Career Guidance and Counselling	○ Career Guidance and Counselling
○ Human Resource Development	○ Human Resource Development	○ Human Resource Development	○ Human Resource Development
○ Job Placement and Referral	○ Job Placement and Referral	○ Job Placement and Referral	○ Job Placement and Referral
○ Pre- employment Orientation Seminar	○ Pre- employment Orientation Seminar	○ Pre- employment Orientation Seminar	○ Pre- employment Orientation Seminar
○ Child Labor Management	○ Child Labor Management	○ Child Labor Management	○ Child Labor Management
○ Child Labor Trainings/Sem inars	○ Child Labor Trainings/Sem inars	○ Child Labor Trainings/Sem inars	○ Child Labor Trainings/Sem inars
○ Small, Medium Enterprises	○ Small, Medium Enterprises	○ Small, Medium Enterprises	○ Small, Medium Enterprises
○ Development Trainings	○ Development Trainings	○ Development Trainings	○ Development Trainings
○ Tourism	○ Tourism	○ Tourism	○ Tourism
○ Development and Labor and Employment Services			
○ PESO Local & National			
		Congress/	Congress/







	<p>knowledge and skills through attendance and participation of Mun. Tourism Office personnel to trainings and seminars</p> <ul style="list-style-type: none"> <li>○ Tourism Awareness and Capability Building Seminar</li> <li>○ Seminar on Disaster Risk Reduction and Management</li> <li>○ Basic Tourism Statistics Training</li> <li>○ Local Tourism Guidebook Orientation</li> <li>○ Seminar on Gender and Development Orientation</li> <li>○ Training on Tourism Enterprise</li> <li>○ Capability building of local tour guides</li> </ul>	<p>knowledge and skills through attendance and participation of Mun. Tourism Office personnel to trainings and seminars</p> <ul style="list-style-type: none"> <li>○ Tourism Awareness and Capability Building Seminar</li> <li>○ Seminar on Disaster Risk Reduction and Management</li> <li>○ Basic Tourism Statistics Training</li> <li>○ Local Tourism Guidebook Orientation</li> <li>○ Seminar on Gender and Development Orientation</li> <li>○ Training on Tourism Enterprise</li> <li>○ Capability building of local tour guides</li> </ul>	Establishment of monitoring and reporting system for tourism flows
			Formulation

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Mandatory creation of Cooperatives Development Officer	• Creation of Local Cooperatives Officer in the municipality	2022-2024	the province and other for the development and promotion of eco-tourism industry	the province and other for the development and promotion of eco-tourism industry	Creation of plantilla positions and hiring of qualified and competent personnel for Cooperatives Development Specialist I	Creation of plantilla positions and hiring of qualified and competent personnel for Cooperatives Development Specialist I	Creation of plantilla positions and hiring of qualified and competent personnel for Cooperatives Development Specialist I	Formulation and passage of SB resolution on the creation of Cooperatives Development Specialist I	Formulation and passage of SB resolution on the creation of Cooperatives Development Specialist I	Reorganization of MCPC	4M & 444K
Social Welfare Services	<b>Child and Youth Welfare</b> <ul style="list-style-type: none"><li>• Early childhood care and development service</li><li>• Support services to supplemental feeding program</li><li>• Back to school program for out of school youth</li><li>• Strengthening of Pag-asa Youth Association of the Philippines (PYAP) Association through meetings and other needed activities</li><li>• Local Child Protection Council (LCPC) quarterly</li></ul>	2022-2024	MSWDO	3	3	3	Reorganization of MCPC	Acquisition of knowledge and skills through attendance and participation of MSWDO personnel to trainings and seminars <ul style="list-style-type: none"><li>○ Training courses on child psychology</li></ul>	Acquisition of knowledge and skills through attendance and participation of MSWDO personnel to trainings and seminars <ul style="list-style-type: none"><li>○ Training courses on child psychology</li></ul>	4M & 444K	4M & 444K

<p>meetings/reporting of stakeholders with child representative</p> <ul style="list-style-type: none"> <li>• Maintenance of record/updating/accomplishment report</li> <li>• Honorarium of child development workers</li> </ul> <p><b>Women's Welfare</b></p> <ul style="list-style-type: none"> <li>• Women's Month Activity</li> <li>• Advocacy through orientation/seminar on all laws concerning women and children</li> <li>• Quarterly meetings of Barangay Violence Against Welfare and Children (BAWC) Desk Officers</li> <li>• LCAT-VAWC regular meeting/reporting</li> <li>• Maintenance of database/record and reports for submission to DILG</li> </ul> <p><b>Family and Community Welfare</b></p> <ul style="list-style-type: none"> <li>• Registration/organization of solo parent in the municipality</li> <li>• Continues Philhealth registration/assessment to individual and families</li> <li>• Support services to disaster operation of the LGU</li> <li>• Conduct pre-marriage counseling service</li> <li>• Financial assistance to individual/family in crisis situation</li> </ul>	<ul style="list-style-type: none"> <li>○ Training on Dealing with Adverse Childhood Experiences &amp; Trauma</li> <li>○ Understanding Mental Disorders</li> <li>○ Training on accreditation of CDC &amp; CDW</li> <li>○ Training on EPAFLO</li> <li>○ Training Workshop on Online Registry of IS: ECCD-IS, SFP, etc.</li> <li>○ Training Seminar on EPAFLO</li> <li>○ Enhancement Training on ECCD Service Delivery</li> <li>○ Training on Empowerment and Reaffirmation of Paternal Abilities (ERPAT)</li> <li>○ Training Workshop on Family Counseling and services</li> <li>○ Enhancement</li> </ul> <ul style="list-style-type: none"> <li>○ Training on Dealing with Adverse Childhood Experiences &amp; Trauma</li> <li>○ Understanding Mental Disorders</li> <li>○ Training on accreditation of CDC &amp; CDW</li> <li>○ Training on EPAFLO</li> <li>○ Training Workshop on Online Registry of IS: ECCD-IS, SFP, etc.</li> <li>○ Training Seminar on EPAFLO</li> <li>○ Enhancement Training on ECCD Service Delivery</li> <li>○ Training on Empowerment and Reaffirmation of Paternal Abilities (ERPAT)</li> <li>○ Training Workshop on Family Counseling and services</li> <li>○ Enhancement</li> </ul> <ul style="list-style-type: none"> <li>○ Training on Dealing with Adverse Childhood Experiences &amp; Trauma</li> <li>○ Understanding Mental Disorders</li> <li>○ Training on accreditation of CDC &amp; CDW</li> <li>○ Training on EPAFLO</li> <li>○ Training Workshop on Online Registry of IS: ECCD-IS, SFP, etc.</li> <li>○ Training Seminar on EPAFLO</li> <li>○ Enhancement Training on ECCD Service Delivery</li> <li>○ Training on Empowerment and Reaffirmation of Paternal Abilities (ERPAT)</li> <li>○ Training Workshop on Family Counseling and services</li> <li>○ Enhancement</li> </ul>
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<p><b>Welfare of the Elderly</b></p> <ul style="list-style-type: none"> <li>Assessment/validation of senior citizen applicant for social pension</li> <li>Conduct/assist LBP/DSWD during pay out</li> <li>Regular conduct of meetings</li> </ul> <p><b>Special Program for Children in Conflict with the Law (CICL)/VAWC, etc.</b></p> <ul style="list-style-type: none"> <li>Psycho-social intervention to children in conflict with the law</li> <li>Conduct of "Diversion Program/Intervention Program" to CICL and CAR as ordered by the Family Court</li> <li>Financial subsidy throughout the case process of CICL</li> <li>Attendance to court hearings and case conference</li> <li>Maintenance of records and case folders of all CICL cases</li> </ul> <p><b>Persons with Disability (PWD)</b></p> <ul style="list-style-type: none"> <li>Continuous registration with provision of ID and purchase booklets</li> <li>Purchase/provision of assistive devices such as wheelchairs, eye glasses for children, cane</li> <li>Augmentation support for prosthesis and for children needing surgery due to club</li> </ul>	<p>Training on PES</p> <ul style="list-style-type: none"> <li>Continues capacity Building on Handling Court Related cases</li> </ul> <p>Training on PES</p> <ul style="list-style-type: none"> <li>Continues capacity Building on Handling Court Related cases</li> </ul> <p>Training on Online Registry of Children at Risk and Children in Conflict with the Law</p> <p>Training Workshop on Intervention, Diversions &amp; Rehabilitation of CICL</p> <p>Capacity building for the management &amp; operation of centers: Bahay Kalinga &amp; Bahay Pag-asawa</p> <p>Management &amp; supervision of Persons with Disabilities Affairs Office</p>	<p>Training on PES</p> <ul style="list-style-type: none"> <li>Continues capacity Building on Handling Court Related cases</li> </ul> <p>Training Workshop on Online Registry of Children at Risk and Children in Conflict with the Law</p> <p>Training Workshop on Intervention, Diversions &amp; Rehabilitation of CICL</p> <p>Capacity building for the management &amp; operation of centers: Bahay Kalinga &amp; Bahay Pag-asawa</p> <p>Management &amp; supervision of Persons with Disabilities Affairs Office</p>	<p>Training on PES</p> <ul style="list-style-type: none"> <li>Continues capacity Building on Handling Court Related cases</li> </ul> <p>Training Workshop on Online Registry of Children at Risk and Children in Conflict with the Law</p> <p>Training Workshop on Intervention, Diversions &amp; Rehabilitation of CICL</p> <p>Capacity building for the management &amp; operation of centers: Bahay Kalinga &amp; Bahay Pag-asawa</p> <p>Management &amp; supervision of Persons with Disabilities Affairs Office</p>	<p>Training on PES</p> <ul style="list-style-type: none"> <li>Continues capacity Building on Handling Court Related cases</li> </ul> <p>Training Workshop on Online Registry of Children at Risk and Children in Conflict with the Law</p> <p>Training Workshop on Intervention, Diversions &amp; Rehabilitation of CICL</p> <p>Capacity building for the management &amp; operation of centers: Bahay Kalinga &amp; Bahay Pag-asawa</p> <p>Management &amp; supervision of Persons with Disabilities Affairs Office</p>
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	<ul style="list-style-type: none"> <li>• Life skills training</li> <li>• Capacity building activities and leadership trainings</li> <li>• Educational assistance through cash for children with disabilities enrolled in SPED</li> <li>• Regular meetings</li> <li>• Maintenance of data base/updating</li> </ul> <p><b>Community-Based Program for Vagrants/Beggars/ Street Children</b></p> <ul style="list-style-type: none"> <li>• Balik-Probinsya</li> </ul>	<ul style="list-style-type: none"> <li>PWD           <ul style="list-style-type: none"> <li>◦ Community Based Rehabilitation Program</li> <li>◦ Training on Gerontology</li> <li>◦ Handling cases and dealing with special clients</li> </ul> </li> </ul> <p>Construction/ establishment and equip of permanent space for MGAD Office and PDAO</p>	<ul style="list-style-type: none"> <li>PWD           <ul style="list-style-type: none"> <li>◦ Community Based Rehabilitation Program</li> <li>◦ Training on Gerontology</li> <li>◦ Handling cases and dealing with special clients</li> </ul> </li> </ul>	<p>1M</p>	<ul style="list-style-type: none"> <li>PWD           <ul style="list-style-type: none"> <li>◦ Community Based Rehabilitation Program</li> <li>◦ Training on Gerontology</li> <li>◦ Handling cases and dealing with special clients</li> </ul> </li> </ul> <p>Creation of plantilla position and hiring of qualified and competent personnel for MGAD Office: GAD Specialist I, PDAO I</p> <p>Formulation and passage of SB resolution on the creation of plantilla positions identified in OSSP: GAD Specialist I, PDAO I</p> <p>Formulation and passage of SB resolution on the creation of plantilla positions identified in OSSP: GAD Specialist I, PDAO I</p> <p>Formulation and passage of SB resolution on the creation of plantilla positions identified in OSSP: GAD Specialist I, PDAO I</p>	<p>Formulation and passage of SB resolution on the creation of plantilla positions identified in OSSP: GAD Specialist I, PDAO I</p>
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			<p><b>Strengthen social welfare program planning and management, including documentation and reporting system</b></p> <ul style="list-style-type: none"> <li>○ child and youth programs, especially the accreditation of child development workers and centers</li> <li>○ family and community programs</li> <li>○ welfare programs for women, elderly, and persons with disabilities</li> <li>○ community based rehabilitation for juvenile delinquents</li> <li>○ livelihood and other pro-poor projects</li> </ul> <p><b>Strengthen social welfare program planning and management, including documentation and reporting system</b></p> <ul style="list-style-type: none"> <li>○ child and youth programs, especially the accreditation of child development workers and centers</li> <li>○ family and community programs</li> <li>○ welfare programs for women, elderly, and persons with disabilities</li> <li>○ community based rehabilitation for juvenile delinquents</li> <li>○ livelihood and other pro-poor projects</li> </ul> <p><b>Strengthen social welfare program planning and management, including documentation and reporting system</b></p> <ul style="list-style-type: none"> <li>○ child and youth programs, especially the accreditation of child development workers and centers</li> <li>○ family and community programs</li> <li>○ welfare programs for women, elderly, and persons with disabilities</li> <li>○ community based rehabilitation for juvenile delinquents</li> <li>○ livelihood and other pro-poor projects</li> </ul>
			<p>Formulation and approval of an operation manual/guidelines in the</p>

Establishment and management of Bahay Kalinga and Bahay Pag-asawa	Establishment, update, and maintain of database	Establishment, update, and maintain of database	Establishment, update, and maintain of database	Establishment, update, and maintain of database
Sangguniang Kabataan Reform Act	<ul style="list-style-type: none"> <li>• Establishment of Youth Development Office in the municipality</li> </ul>	<p>Strengthen coordination and partnership with national agencies such as the DSWD, public and private, international and local institutions, agencies, and organizations for the avail of technical assistance</p> <p>Strengthen coordination and partnership with national agencies such as the DSWD, public and private, international and local institutions, agencies, and organizations for the avail of technical assistance</p> <p>Strengthen coordination and partnership with national agencies such as the DSWD, public and private, international and local institutions, agencies, and organizations for the avail of technical assistance</p>	<p>Construction/ establishment and equip of permanent space Youth Development Office</p> <p>Creation of plantilla positions and hiring of qualified and competent personnel for Youth Development Office; Youth Development Officer I</p>	<p>1M</p> <p>1M</p> <p>1M</p>

<b>Comprehensive Dangerous Drugs Act</b> <ul style="list-style-type: none"> <li>Appropriation of budget for Anti-Drug Abuse Activities including preventive or educational programs, rehabilitation and treatment of drug dependents, and maintenance of Bahay Silangan</li> </ul>	<b>2022-2024</b> <b>Office of the Mayor/PNP</b>		Formulation and passage of SB resolution on the creation of plantilla positions identified in OSSP: Youth Development Officer I	Formulation and passage of SB resolution on the creation of plantilla positions identified in OSSP: Youth Development Officer I	Maintain fully functional MPOC and MADAC	Full implementation of POPS Plan with monitoring and reporting system
<b>Urban Development and Housing Act</b> <ul style="list-style-type: none"> <li>Conduct land inventory</li> <li>Identify lands for socialized housing and resettlement areas for immediate and future needs</li> <li>Facilitate the registration of socialized housing beneficiaries</li> </ul>	<b>2022-2024</b> <b>Municipal Assessor/MPDO</b>		Finalization and approval of Local Shelter Plan	Capacity development for effective housing program planning and management	Capacity development for effective housing program planning and management	Capacity development for effective housing program planning and management
<b>Health Services</b> <b>Maternal Health Care:</b> <ul style="list-style-type: none"> <li>Pre-Natal Care</li> <li>Pre-Natal Check-up</li> <li>Nutritional Status Assessment</li> <li>Immunization of Td</li> </ul>	<b>2022-2024</b> <b>MHO</b>	20 20 20 20		Acquisition of knowledge and skills through attendance and participation of MHO personnel	Acquisition of knowledge and skills through attendance and participation of MHO personnel	6M & 630K 6M & 630K

<p><b>Vaccine</b></p> <ul style="list-style-type: none"> <li>• Provision of Iron with Folic Acid</li> <li>• Provision of Calcium Carbonate</li> <li>• Provision of Deworming Tablet</li> <li>• Screening for Syphilis, Hepa B, CBC/Hemoglobin Count &amp; Gestational Diabetes</li> <li>• Provision of Anti-Hypertensive and other Medicines and referral if warranted</li> </ul> <p><b>Natal Care</b></p> <ul style="list-style-type: none"> <li>• Deliveries in health facilities</li> <li>• Deliveries attended by skilled health professionals</li> </ul> <p><b>Post-Natal Care</b></p> <ul style="list-style-type: none"> <li>• Postpartum check-ups/visits</li> <li>• Provision of iron with Folic Acid and Vitamin A Supplementation</li> <li>• Postpartum Consultation</li> </ul> <p><b>Newborn Care</b></p> <ul style="list-style-type: none"> <li>• Newborn Immunization (Hepatitis B and BCG)</li> <li>• Newborn Visits</li> <li>• Newborn Consultation</li> </ul> <p><b>Child Care</b></p> <ul style="list-style-type: none"> <li>• Routine Immunization</li> <li>• Child Diseases Consultation</li> </ul>	<p>to trainings and seminars</p> <ul style="list-style-type: none"> <li>○ Training on purchasing procedures for the acquisition of medicines, medical supplies, and equipment for health services</li> <li>○ Training on program planning and management for the rehabilitation of drug abuse victims</li> <li>○ Training on mental health program planning and management</li> <li>○ Seminars on the updates for primary health care, maternal and childcare, communicable and non-communicable disease control services and nutrition services</li> <li>○ Family</li> </ul>	<p>to trainings and seminars</p> <ul style="list-style-type: none"> <li>○ Training on purchasing procedures for the acquisition of medicines, medical supplies, and equipment for health services</li> <li>○ Training on program planning and management for the rehabilitation of drug abuse victims</li> <li>○ Training on mental health program planning and management</li> <li>○ Seminars on the updates for primary health care, maternal and childcare, communicable and non-communicable disease control services and nutrition services</li> <li>○ Family</li> </ul>	<p>to trainings and seminars</p> <ul style="list-style-type: none"> <li>○ Training on purchasing procedures for the acquisition of medicines, medical supplies, and equipment for health services</li> <li>○ Training on program planning and management for the rehabilitation of drug abuse victims</li> <li>○ Training on mental health program planning and management</li> <li>○ Seminars on the updates for primary health care, maternal and childcare, communicable and non-communicable disease control services and nutrition services</li> <li>○ Family</li> </ul>
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<ul style="list-style-type: none"> <li>• Provision of Medicines for Common Childhood Diseases           <ul style="list-style-type: none"> <li>• Micronutrient Supplementation to 6-11 mos. old and 12-59 mos. old children</li> <li>• Promotion of exclusive breastfeeding on first 1000 days and Infant &amp; Young Child Feeding (IYCF)</li> <li>• Consultation and provision of medicines for common child illnesses</li> <li>• Referral to higher institutions if warranted</li> </ul> </li>   <li><b>Adolescent Health Program</b> <ul style="list-style-type: none"> <li>• IEC Campaigns</li> <li>• Conduct of Youth Camp</li> </ul> </li>   <li><b>Adult Health Care</b> <ul style="list-style-type: none"> <li>• Adult Consultation</li> <li>• Provision of maintenance medicines for hypertension and diabetes mellitus, hypercholesterolemia, hyperuricemia, etc.</li> </ul> </li>   <li><b>Infectious Diseases Program</b> <ul style="list-style-type: none"> <li>• Treatment of common infectious diseases</li> <li>• Provision of medicines for common infectious diseases</li> <li>• Prompt reporting and coordination of notifiable diseases</li> <li>• IEC campaigns</li> <li>• Vector-borne diseases/Dengue Prevention</li> </ul> </li> </ul>	<table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="padding: 5px;">planning services</td><td style="padding: 5px;">planning services</td><td style="padding: 5px;">planning services</td><td style="padding: 5px;">planning services</td><td style="padding: 5px;">planning services</td></tr> <tr> <td colspan="5" style="text-align: center; padding: 5px;"> <b>Strengthen health and nutrition program planning and management, including documentation and reporting system</b> </td></tr> <tr> <td colspan="5" style="text-align: center; padding: 5px;"> <ul style="list-style-type: none"> <li>○ primary health care</li> <li>○ maternal and childcare</li> <li>○ communicable and non-communicable disease control services</li> <li>○ nutrition services</li> <li>○ dental</li> <li>○ mental health care</li> <li>○ rehabilitation of drug abuse victims</li> <li>○ family planning services</li> </ul> </td></tr> <tr> <td colspan="5" style="text-align: center; padding: 5px;"> <b>Strengthen health and nutrition program planning and management, including documentation and reporting system</b> </td></tr> <tr> <td colspan="5" style="text-align: center; padding: 5px;"> <ul style="list-style-type: none"> <li>○ primary health care</li> <li>○ maternal and childcare</li> <li>○ communicable and non-communicable disease control services</li> <li>○ nutrition services</li> <li>○ dental</li> <li>○ mental health care</li> <li>○ rehabilitation of drug abuse victims</li> <li>○ family planning services</li> </ul> </td></tr> <tr> <td colspan="5" style="text-align: center; padding: 5px;"> <b>Establishment of database system and computerization of health and nutrition service</b> </td></tr> <tr> <td colspan="5" style="text-align: center; padding: 5px;"> <b>Establishment of database system and computerization of health and nutrition service</b> </td></tr> </table>	planning services	<b>Strengthen health and nutrition program planning and management, including documentation and reporting system</b>					<ul style="list-style-type: none"> <li>○ primary health care</li> <li>○ maternal and childcare</li> <li>○ communicable and non-communicable disease control services</li> <li>○ nutrition services</li> <li>○ dental</li> <li>○ mental health care</li> <li>○ rehabilitation of drug abuse victims</li> <li>○ family planning services</li> </ul>					<b>Strengthen health and nutrition program planning and management, including documentation and reporting system</b>					<ul style="list-style-type: none"> <li>○ primary health care</li> <li>○ maternal and childcare</li> <li>○ communicable and non-communicable disease control services</li> <li>○ nutrition services</li> <li>○ dental</li> <li>○ mental health care</li> <li>○ rehabilitation of drug abuse victims</li> <li>○ family planning services</li> </ul>					<b>Establishment of database system and computerization of health and nutrition service</b>					<b>Establishment of database system and computerization of health and nutrition service</b>								
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<p><b>and Control</b></p> <ul style="list-style-type: none"> <li>• IEC Campaigns</li> <li>• Clean-up Drives</li> <li>• National TB Program/TB Prevention and Control</li> <li>• Active case finding and treatment of TB patients</li> <li>• Special activities for TB case finding, i.e. free chest x-ray; IEC Campaigns</li> <li>• HIV/AIDS Prevention</li> <li>• Special activities for voluntary HIV testing</li> <li>• Referral for HIV testing</li> <li>• HIV consultation</li> <li>• Referral to higher institutions for HIV management</li> <li>• Emerging and Reemerging Infectious Diseases</li> <li>• Reporting, coordination, prevention and control of emerging and reemerging infectious diseases</li> </ul> <p><b>Non-Communicable Diseases Program</b></p> <ul style="list-style-type: none"> <li>• NCD Risk Assessment</li> <li>• Screening for breast mass</li> <li>• Identification and treatment of newly diagnosed hypertensive adults and adults with Type 2 DM</li> <li>• Provision of maintenance medicines for hypertension and diabetes mellitus</li> </ul>	<p>transactions</p> <p>Availability of and access to information on suppliers to ensure on time delivery and availability of medicines, medical supplies, and equipment</p> <p>Strengthen coordination and partnership with national agencies such as the DOH, public and private, international and local institutions, agencies, and organizations for the avail of technical assistance</p> <p>Establishment of contact and partnership with possible suppliers of medicines, medical supplies and equipment, ensuring easy access and procurement</p>	<p>transactions</p> <p>Availability of and access to information on suppliers to ensure on time delivery and availability of medicines, medical supplies, and equipment</p> <p>Strengthen coordination and partnership with national agencies such as the DOH, public and private, international and local institutions, agencies, and organizations for the avail of technical assistance</p> <p>Establishment of contact and partnership with possible suppliers of medicines, medical supplies and equipment, ensuring easy access and procurement</p>	<p>transactions</p> <p>Availability of and access to information on suppliers to ensure on time delivery and availability of medicines, medical supplies, and equipment</p> <p>Strengthen coordination and partnership with national agencies such as the DOH, public and private, international and local institutions, agencies, and organizations for the avail of technical assistance</p> <p>Establishment of contact and partnership with possible suppliers of medicines, medical supplies and equipment, ensuring easy access and procurement</p>
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<ul style="list-style-type: none"> <li>• IEC campaigns</li> <li>• Consultation</li> </ul> <p><b>National Deworming Program</b></p> <ul style="list-style-type: none"> <li>• Community-based and school-based deworming activities</li> <li>• Provision of anti-helminthic medicines</li> </ul> <p><b>Mental Health Program</b></p> <ul style="list-style-type: none"> <li>• Provision of medicines to mental patients</li> <li>• Consultation</li> </ul> <p><b>Basic Oral/Dental Services</b></p> <ul style="list-style-type: none"> <li>• Oral Examination</li> <li>• Instruction on infants' oral health care</li> <li>• Fluoridization</li> <li>• Tooth extraction</li> <li>• Education and counselling on good oral hygiene and diet and adverse effect of tobacco/smoking, alcohol &amp; sweetened beverages and food</li> <li>• Post operation instructions</li> <li>• Oral Prophylaxis</li> <li>• Gum treatment</li> </ul> <p><b>Laboratory Services</b></p> <ul style="list-style-type: none"> <li>• Direct Sputum Smear microscopy</li> <li>• Gene X-pert</li> <li>• Hemoglobin and Hematocrit</li> <li>• Fasting Blood Sugar</li> <li>• Urinalysis</li> <li>• Fecalysis</li> </ul>	Formulation and approval of Plan for the Management of Emerging Infectious Disease/ Epidemic	Formulation and approval of Plan for the Management of Emerging Infectious Disease/ Epidemic	Formulation and approval of Plan for the Management of Emerging Infectious Disease/ Epidemic	Establishment, update, and maintain of database	Establishment, update, and maintain of database
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	<ul style="list-style-type: none"> <li>• Pregnancy Testing</li> <li>• Dengue Virus Antigen Detection (NS1) subject to availability of test kits from DOH</li> <li>• Blood Typing</li> <li>• Hepatitis B surface Antigen Test (HBsAg)</li> <li>• Rapid Antigen Testing (Covid-19)</li> </ul> <p><b>National Voluntary Blood Service Program</b></p> <ul style="list-style-type: none"> <li>• Conduct of mobile blood donation activities</li> <li>• IEC campaigns</li> </ul> <p><b>Covid-19 Prevention, Detection, Isolation, Treatment and Reintegration</b></p> <ul style="list-style-type: none"> <li>• IEC campaigns</li> <li>• Rapid Antigen Testing</li> <li>• RT-PCR Testing</li> <li>• Contact Tracing</li> <li>• Operation of quarantine and isolation facility</li> <li>• Provision of medicines to quarantined persons</li> <li>• Provisions of medicines to quarantine facility staff</li> <li>• Provision of body bags for covid-19 suspects, probable and confirmed when needed</li> </ul> <p><b>Covid-19 Vaccination Program</b></p> <ul style="list-style-type: none"> <li>• IEC Campaigns</li> <li>• Vaccination of eligible population</li> </ul>
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<b>Family Planning Services &amp; Deworming for Women of Reproductive Age (WRA)</b> <ul style="list-style-type: none"> <li>• Family Planning Counselling</li> <li>• Provision of Family Planning Commodities (Oral Contraceptive Pills, DMPA, Implant)</li> <li>• IEC Campaigns</li> </ul>	<b>Environmental Sanitation Services</b> <ul style="list-style-type: none"> <li>• Water Sanitation           <ul style="list-style-type: none"> <li>- Collect water sample for laboratory analysis – physical, bacteriological and chemical</li> <li>- Inspection and disinfection of water sources</li> <li>- Conduct IEC on water sanitation</li> </ul> </li> <li>• Food Sanitation           <ul style="list-style-type: none"> <li>- Inspection of food establishment</li> <li>- Inspection of sanitary permit to food and non-food establishment</li> <li>- Issuance of health certificate</li> <li>- Conduct Food Handler's Class</li> <li>- IEC on food sanitation</li> </ul> </li> <li>• Zero Open Defecation (ZOD)           <ul style="list-style-type: none"> <li>- Inspection of HH w/o toilet</li> <li>- Provision of toilet bowls to HH w/o toilet</li> <li>- IEC on human excreta</li> </ul> </li> </ul>	<b>Solid Waste Management System - Collection, Disposal and Waste</b>	2022-2024	EERMS	Establishment of a separate office	Establishment of a separate office	3M	3M	3M
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<b>Resources Management Services</b> <ul style="list-style-type: none"> <li><b>Diversion</b> <ul style="list-style-type: none"> <li>• Establishment of MENRO Office with permanent personnel and adequate equipment and supplies</li> <li>• Improvement of SWM system by having reliable vehicles and equipment           <ul style="list-style-type: none"> <li>- Purchase of eco-trike, dump truck and backhoe;</li> <li>- Purchase of bayong, receptacles, weighing scale, lawn mower, shredding machine, pulverizer machine and advanced machine)</li> </ul> </li> <li>• Development of eco-park with alternative disposal facility</li> <li>- Improvement of MRF</li> <li>- Improvement of water and electrical system</li> <li>- Establishment of working area</li> <li>- Establishment of recycling area</li> <li>- Establishment of vermi-composting facility</li> <li>- Construction of residual containment area and septic vaults</li> <li>- Construction of run-off drainage</li> <li>- Construction of perimeter fence</li> <li>- Construction of service roads/access roads</li> <li>- Establishment of gas vents and leachate collection pipes</li> <li>• Intensive IEC Campaigns</li> </ul> </li> </ul>	<p>Creation of and appointment to MENRO plantilla position</p> <p>Creation of additional plantilla positions and hiring of qualified and competent personnel</p> <p>Acquisition of knowledge and skills through attendance and participation of MENRO personnel to trainings and seminars</p> <ul style="list-style-type: none"> <li>○ PCO Accreditation Training</li> <li>○ PAMB Accreditation Training</li> <li>○ Bantay Dagat/Gubat Accreditation Training</li> </ul> <p>Strengthen implementation, monitoring, evaluation and reporting system of all environment</p>	<p>Creation of and appointment to MENRO plantilla position</p> <p>Creation of additional plantilla positions and hiring of qualified and competent personnel</p> <p>Acquisition of knowledge and skills through attendance and participation of MENRO personnel to trainings and seminars</p> <ul style="list-style-type: none"> <li>○ PCO Accreditation Training</li> <li>○ PAMB Accreditation Training</li> <li>○ Bantay Dagat/Gubat Accreditation Training</li> </ul> <p>Strengthen implementation, monitoring, evaluation and reporting system of all environment</p>	<p>100K</p> <p>100K</p> <p>100K</p> <p>100K</p>

<p><b>Natural Resources Management</b></p> <ul style="list-style-type: none"> <li>• Reforestation Program (Mangrove Rehabilitation)</li> <li>• Upland Reforestation</li> <li>• Coastal Management</li> <li>• Formulation/Implementation of Water Quality Management Plan</li> <li>• Water Quality Protection and Rehabilitation</li> <li>• Pollution Prevention</li> <li>• Air Quality Planning and Monitoring</li> <li>• Implementation of Air Quality Standards</li> </ul>	<ul style="list-style-type: none"> <li>plans and PPAs           <ul style="list-style-type: none"> <li>◦ Solid Waste Management</li> <li>◦ Sustainable Forest Management</li> <li>◦ Coastal Resource Management</li> <li>◦ Air Pollution Control/Prevention</li> </ul> </li> </ul>	<ul style="list-style-type: none"> <li>plans and PPAs           <ul style="list-style-type: none"> <li>◦ Solid Waste Management</li> <li>◦ Sustainable Forest Management</li> <li>◦ Coastal Resource Management</li> <li>◦ Air Pollution Control/Prevention</li> </ul> </li> </ul>	<ul style="list-style-type: none"> <li>plans and PPAs           <ul style="list-style-type: none"> <li>◦ Solid Waste Management</li> <li>◦ Sustainable Forest Management</li> <li>◦ Coastal Resource Management</li> <li>◦ Air Pollution Control/Prevention</li> </ul> </li> </ul>	<ul style="list-style-type: none"> <li>Establishment of monitoring and reporting system on the implementation of SWM Plan</li> </ul>	<ul style="list-style-type: none"> <li>Establishment of monitoring and reporting system on the implementation of SWM Plan</li> </ul>	<ul style="list-style-type: none"> <li>Formulation and approval of the Environment and Health Sanitation Code</li> </ul>	<ul style="list-style-type: none"> <li>Formulation and approval of Sustainable Forest Management Plan</li> </ul>	<ul style="list-style-type: none"> <li>Formulation and approval of Sustainable Coastal Resource Management Plan</li> </ul>

	Formulation and approval of Air Pollution Action Plan	Regular conduct of waste analysis and characterization study (WACS) and diversion monitoring	50K
	Formulation and approval of Air Pollution Action Plan	Establishment of forest inventory system for update of information on forest resources, site classification, social aspects and biodiversity	50K
	Formulation and approval of Air Pollution Action Plan	Conduct of Participatory Coastal Resource Assessment	50K
		Strengthen partnership and collaboration with national agencies such as the DENR, EMB, public and private, international and local institutions, agencies, and	Strengthen partnership and collaboration with national agencies such as the DENR, EMB, public and private, international and local institutions, agencies, and



<ul style="list-style-type: none"> <li>• Construction/improvement of shoreline protection stabilization (seawall) in 21 coastal barangays</li> <li>• Slope protection stabilization in various areas/barangays prone to landslide</li> <li>• Improvement of municipal drainage system</li> <li>• Construction of bridge in Sitio Balagting</li> <li>• Procurement of rescue boat/boat ambulance for coastal barangays</li> <li>• Upgrading of responder's tools, equipment and accessories</li> <li>• Procurement of heavy equipment</li> <li>• Construction/improvement of flood control structures and/or riverbank stabilization from Pili going to Incarizan River, Sitio Binaluyahan in Caditaan, Siuton, Gimangra, Salvacion, Pawik, Biga, Cagbolo, Busay, Tula-Tula Sur, Malbog</li> <li>• Procurement of additional rescue vehicles/trucks to be used for evacuation during disasters and other purposes</li> <li>• Printing and installation of signages/posters for hazard prone areas as early warning signs</li> <li>• Printing and distribution of leaflets/handbook for Pre-Disaster Preparedness information</li> </ul>	<ul style="list-style-type: none"> <li>○ Training on Camp and Evacuation Management</li> <li>○ Training on DRRM and emergency response</li> <li>○ Training on DRRM and emergency response</li> <li>○ Course on Climate Change Adaptation functions</li> <li>Activation, mobilization and deployment of MERT, sectoral teams, volunteers and other stakeholders during calamities and other emergencies</li> <li>Establishment of monitoring and reporting system on the implementation of DRRM Plan Updating and enhancing the Local Climate Change Adaptation Plan</li> <li>Formulation and Formulation and Formulation and</li> </ul>	<ul style="list-style-type: none"> <li>○ Training on Camp and Evacuation Management</li> <li>○ Training on DRRM and emergency response</li> <li>○ Training on DRRM and emergency response</li> <li>○ Course on Climate Change Adaptation functions</li> <li>Activation, mobilization and deployment of MERT, sectoral teams, volunteers and other stakeholders during calamities and other emergencies</li> <li>Establishment of monitoring and reporting system on the implementation of DRRM Plan Updating and enhancing the Local Climate Change Adaptation Plan</li> <li>Formulation and Formulation and</li> </ul>
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<ul style="list-style-type: none"> <li>• Coastal Resource Management Program</li> <li>• Dredging/De-clogging of drainage system</li> <li>• Provision of training/seminars on evacuation and management program</li> <li>• Formulation of Enhanced LCCAP</li> <li>• Formulation of Comprehensive Emergency Development Plan for Children (CEPC)</li> <li>• Formulation of Plan for the Management of Emerging Infectious Diseases/Epidemic</li> <li>• Conduct municipal wide drills and simulation exercises</li> <li>• Relocation of informal/affected population or living in the critical zone/areas</li> </ul> <p><b>Disaster Response Strategies</b></p> <ul style="list-style-type: none"> <li>• Activation and mobilization of ICS and all sectoral teams (Coordination, Communication and Warning System, Transportation, Temporary Shelter/Camp Management, Food and Relief, Medical/Health, Search and Rescue, Engineering &amp; Reconstruction, Damage Assessment and Needs Analysis</li> <li>• Provide timely and adequate</li> </ul>	<p>approval of a Comprehensive Emergency Development Plan for Children</p> <p>Provision of technical assistance by Conducting Seminar-Workshop on the Development/Formulation of BLCCAP</p> <p>Regular updating of database, hazard assessment and mapping</p>	<p>approval of a Comprehensive Emergency Development Plan for Children</p> <p>Provision of technical assistance by Conducting Seminar-Workshop on the Development/Formulation of BLCCAP</p> <p>Regular updating of database, hazard assessment and mapping</p> <p>Strengthen partnership and collaboration with national agencies such as the PNP, DND, NDRRMC public and private, international and local institutions, agencies, and organizations for the avail of technical assistance</p>
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<p>Warning and information as well as precautionary measures to the communities especially the affected population in case of impending hazard event or disaster</p> <ul style="list-style-type: none"> <li>• Deployment of the rescue and response team and MDRRMC members to the affected areas</li> <li>• Mobilization of different working committees of MDRRMC</li> <li>• Transfer or evacuation of the affected population to the designated evacuation centers</li> <li>• Conduct emergency relief services at the evacuation center</li> <li>• Conduct search and rescue operation for missing persons or trapped at the disaster area</li> <li>• Ensure sufficient supply of food, water, clothing, beddings, and medicines for the affected residents especially to those who stayed at the evacuation centers</li> <li>• Preparation and submission of initial reports</li> <li>• Regularly monitor the affected families at the evacuation center</li> <li>• Implementation of DRRM Plan and Multi-Hazard Contingency Plan</li> </ul>	<p>Strengthen community involvement in the sustainable implementation of DRRM PPAs</p> <p>Establishment, update, and maintain of database</p>	

<p><b>Post-Disaster Recovery Strategy</b></p> <ul style="list-style-type: none"> <li>• Conduct of rapid damage and needs assessment in the affected community</li> <li>• Finalize reports on numbers of affected population, casualties and current needs based on the status of affected families as well as damages to properties</li> <li>• Rehabilitation/restoration of primary roads and bridges</li> <li>• Rehabilitation/restoration of water supply and sanitation facilities</li> <li>• Rehabilitation/restoration of power supply and generation facilities</li> <li>• Rehabilitation/restoration of irrigation and agricultural facilities</li> <li>• Rehabilitation/restoration of school buildings and other educational infrastructure</li> <li>• Rehabilitation/restoration of health centers, hospitals and other health care units</li> </ul> <p><b>Employment, Livelihood and Other Economic Activities</b></p> <ul style="list-style-type: none"> <li>• Agriculture and livestock production through the provision of seeds, tools, micro credits, and other appropriate means</li> <li>• Recovery and improvement of productive social infrastructure such as farm to market roads, markets,</li> </ul>
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<p>and others which will support the economic activities</p> <ul style="list-style-type: none"> <li>• Reconstruction of the housing sector using local technologies, construction materials, local know-how to ensure that construction activities will have a direct positive impact upon the local economy</li> <li>• Consideration of short-term gender sensitive alternative employment generation to compensate lost livelihoods in the immediate post-disaster period</li> </ul>	<p><b>Environmental Resources and Water Management</b></p> <ul style="list-style-type: none"> <li>• Cleaning of watersheds</li> <li>• Reforestation programs</li> </ul> <p><b>Resettlement of families and housing</b></p> <ul style="list-style-type: none"> <li>• Provision of psychosocial support/intervention</li> <li>• Consultation and approval with the communities to be resettled</li> <li>• Risk mapping of new sites to ensure safety and avoid rebuilding risks</li> <li>• Provision of social infrastructure, livelihood and other economic activities</li> <li>• Strengthening the organization and training of Municipal Emergency Response Team (MERT)</li> </ul>

<p><b>Mainstreaming of climate change into government policy formulations and establishment of the framework strategy and program on climate change</b></p>	<ul style="list-style-type: none"> <li>• Enhancement of Local Climate Change Adaptation Plan</li> <li>• Development of Barangay Climate Change Adaptation Plan</li> <li>• Strict implementation of Comprehensive Solid Waste Management Plan</li> <li>• Revising/revisiting the Unified Fishery Ordinance</li> <li>• Improvement of water, health and sanitation facilities</li> <li>• Formulation of Health and Sanitation Code</li> <li>• Formulation of Food Security Plan/Programs/Activities</li> <li>• Provision of water sufficiency</li> <li>• Provision of ecological and environmental stability program</li> <li>• Provision of human security program</li> <li>• Provision of knowledge and capacity development</li> <li>• Relocation of informal settlements from flood and landslide prone areas</li> <li>• Establishment of Climate Change Technical Working Group</li> <li>• Strict implementation of CLUP</li> <li>• Ensure building and construction practices are aligned with long-term climate change adaptation goals</li> <li>• Conduct climate change</li> </ul>
<p><b>Enhancement of Local Climate Change Adaptation Plan</b></p>	
<p><b>Development of Barangay Climate Change Adaptation Plan</b></p>	
<p><b>Strict implementation of Comprehensive Solid Waste Management Plan</b></p>	
<p><b>Revising/revisiting the Unified Fishery Ordinance</b></p>	
<p><b>Improvement of water, health and sanitation facilities</b></p>	
<p><b>Formulation of Health and Sanitation Code</b></p>	
<p><b>Formulation of Food Security Plan/Programs/Activities</b></p>	
<p><b>Provision of water sufficiency</b></p>	
<p><b>Provision of ecological and environmental stability program</b></p>	
<p><b>Provision of human security program</b></p>	
<p><b>Provision of knowledge and capacity development</b></p>	
<p><b>Relocation of informal settlements from flood and landslide prone areas</b></p>	
<p><b>Establishment of Climate Change Technical Working Group</b></p>	
<p><b>Strict implementation of CLUP</b></p>	
<p><b>Ensure building and construction practices are aligned with long-term climate change adaptation goals</b></p>	
<p><b>Conduct climate change</b></p>	

<p>literacy and understanding on youth and adults</p> <ul style="list-style-type: none"> <li>• Integration of climate change adaptation in the school curriculum</li> <li>• Provision of local capacity building through education seminars and trainings for DRRM-CCA</li> <li>• Updating of Barangay and Municipal Hazard and Risk Maps</li> </ul>		
<p>Institutionalized the use of 911 as the National Emergency Number and Emergency 911 National Program; set up the national call center, organize the primary service responders</p>	<ul style="list-style-type: none"> <li>• Improvement of communication and information networking</li> <li>• Provision of permanent personnel as over-all in-charge for the operation of emergency hotline</li> <li>• Training and seminar proper on the operation and management of communication equipment/reporting and documentation</li> <li>• Integrating and Strengthening media relationships and partnership</li> </ul>	
<p><b>Local Infrastructure Services</b></p>	<p><b>Local Infrastructure</b></p> <ul style="list-style-type: none"> <li>• Construction of school buildings and other facilities for public elementary and secondary schools</li> <li>• Improvement/Maintenance of municipal buildings, cultural centers, public parks, playgrounds, sports facilities and equipment, and other similar facilities</li> </ul>	<p>Establishment of monitoring and reporting system for the status of school buildings and other facilities and conduct of supply side assessment</p>

<ul style="list-style-type: none"> <li>• Provision of site for police and fire stations and municipal jail</li> <li>• Improvement /maintenance of public market, slaughterhouse, transport terminal, cemetery and other municipal enterprises</li> <li>• Construction of municipal roads and bridges</li> <li>• Construction/Rehabilitation/ improvement of Water Supply System</li> <li>• Construction of seawalls</li> <li>• Construction of dikes</li> <li>• Construction of drainage and sewerage system</li> <li>• Construction of flood control structure</li> <li>• Construction of toilets and hygiene and sanitation facilities</li> </ul>	<p><b>Tourism Services</b></p> <ul style="list-style-type: none"> <li>• Improvement of tourism sites including its facilities and amenities</li> </ul>	<p><b>Transportation Services</b></p> <ul style="list-style-type: none"> <li>• Installation of traffic signals, road signs and similar facilities</li> </ul>	SB
<ul style="list-style-type: none"> <li>• Maintenance of public library</li> </ul>	2022-2024		
<p><b>Local Infrastructure Services</b></p> <p>An act providing for the establishment of municipal libraries</p>			

Community-Based Monitoring System (CBMS)	<ul style="list-style-type: none"> <li>• Creation of Municipal Statistician and Economist</li> </ul>	2022-2024			Creation of plantilla positions and hiring of qualified and competent personnel for Statistician I and Economist I	Creation of plantilla positions and hiring of qualified and competent personnel for Statistician I and Economist I	1M	1M	1M
Government Procurement Reform Act	<ul style="list-style-type: none"> <li>• Organization of the Bids and Awards Committee (BAC) and appointment of two (2) observers from non-government/private sector</li> </ul>	2022-2024	BAC and Secretariat		Attend seminar and training pertaining to procurement	Attend seminar and training pertaining to procurement	100K	100K	100K

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Date: November 12, 2021

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Date: November 12, 2021

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Municipal Mayor  
Date: November 12, 2021

# **SECTION 3:**

# **CAPACITY**

# **DEVELOPMENT**

# **AGENDA**

This section presents the corresponding capacity development requirements in order for the Local Government Unit to perform the full assumption of its devolved functions, services, and facilities as identified in Section 2 of this Plan, as well as to fulfill its accountabilities, and produce desired results. In the process of assessing its capacity development requirements in the areas of Economic Development, Social Development, Environmental Development and Disaster Management, and Institutional Development, it utilized the six (6) capacity development pillars of Structure, Competencies, Management Systems, Enabling Policies, Knowledge and Learning, and Leadership.

In the capacity development pillar of Structure, salient are the: (1) Creation and establishment of, and fund appropriation for the proposed new offices of Municipal Tourism Office, Municipal Environment and Natural Resources Office, and General Services Office; (2) Construction/Establishment and equip of permanent office space for the same proposed new offices as well as for Public Employment Service Office, and for additional sections of Business Permit and Licensing Office and Municipal Gender and Development Office; (3) Filling up for the vacant positions in the offices of Municipal Agriculture Officer and Municipal Social Welfare and Development Officer, plus the creation of additional plantilla positions as identified in the Organizational Structure and Staffing Pattern (OSSP) to complement the additional functions and services, and hiring of qualified and competent personnel; and (4) Organization/reorganization, institutionalization/re-institutionalization, and functionalization of local special bodies.

In the capacity development pillar of Competencies, focus is the continuous learning and development of LGU personnel through attendance and participation to specific trainings, seminars, and the likes. This is in order to acquire knowledge and skills essential in performing the assigned functions, and further equip with technical competencies and program management competencies.

In the capacity development pillar of Management Systems, emphasis are on the:

(1) Improvement of participatory and gender-based program planning, social preparation and implementation; (2) Establishment of program monitoring, documentation, evaluation, and reporting system; (3) Strengthening the conduct of IECs for community involvement and participation; (4) Benchmarking of best practices; (5) Enhancement of Strategic Management System through activation of Performance Evaluation Review Committee, and strengthening of performance monitoring and coaching system.

In the capacity development pillar of Enabling Policies, included are the formulation and passage of ordinance and resolution on the creation and establishment of proposed new offices and creation of additional plantilla positions respectively. It also covered the realization of enabling policies and legislative actions for all development plans, strategies and PPAs such as the enactment of related local codes and ordinances, passing of resolutions, approval and adoption of different local plans, fund allocation, and oversight function of relevant SB Committees.

In the capacity development pillar of Knowledge and Learning, prioritized are the coordination with DICT and other service providers to facilitate access to fast and reliable internet service, and the establishment of database system and computerization/digitalization mechanism for more efficient transactions and service delivery. Database is so important for easy access, management, modification, update, control, and organization of information that is useful as reference for program planning and management.

In the capacity development pillar of Leadership, involved are the (1) Formulation/timely update, implementation, monitoring, evaluation and reporting of relevant local codes and plans such as CLUP, CDP, ELA, AIP, MSWMP, LHP, DRRMP, HRDP, GAD Code and Plan, Children's Code and Local Development Plan

for Children, Comprehensive Local Juvenile Intervention Program, Local Tourism Development Plan, POPS Plan Environment and Health Sanitation Code, Sustainable Forest Management Plan, Coastal Resource Management Plan, Air Pollution Action Plan, and Local Climate Change Adaptation Plan; (2) Establishment of partnership and regular coordination with international agencies and organizations, NGAs, regional, sectoral groups, NGOs and private sectors for resource mobilization, technical assistance and further cooperation; (3) Enhancing participatory mechanism through empowerment and capacity building of CSOs in program planning and management, and provision of engaging venues and opportunities for CSO genuine participation in program planning and management, (4) Ensuring transparency and accountability through the improvement and maintenance of LGU website & FB account management and establishment of other platforms for reporting and feedback mechanism such as conduct of annual state of the local report; maintenance of updated transparency/disclosure board; preparation, submission and posting in LGU website of annual accomplishment report of frontline and salient offices of MAO, MHO, MSWDO, MDRRMO, MEO, MENRO, Mun. Tourism Office, and PESO; and maintenance of feedback mechanism thru availability of feedback form and drop box in the same frontline and salient offices.

For detailed information of capacity development requirements of the LGU, presented in the succeeding matrixes are the capacity development agenda in each of the performance area/governance sector of Economic Development, Social Development, Environmental Development and Disaster Management, and Institutional Development. It likewise described the current state and the desired status of each sector, reflecting its related goals and objectives. In each column further, enumerated are the current state of capacity, desired state of capacity, capacity development intervention, expected output, target of capacity development, time frame, funding requirements for year 1, year 2, and year 3, process owner/office responsible, and the source of support or technical assistance.

## CAPACITY DEVELOPMENT AGENDA

**MAGALLANES**  
 LGU

Performance Area/ Governance Sector:	ECONOMIC DEVELOPMENT			Desired Status		
	Current State			Goals:		
1. High poverty incidence 2. Prevalence of unemployed and underemployed individuals 3. Low farm productivity and minimal catch from the sea 4. Seasonal income of local farmers and fishermen folks thus need alternative employment 5. Eco-tourism sites needs further development and promotion				This sector seeks to improve the general economic well-being of the municipality and the standard of living of every Magalleno family through a concerted effort to increase incomes and taxes and further create better employment and livelihood opportunities.		
				Objectives:		
				1. To generate better livelihood opportunities for marginalized fishermen and farmers; 2. To provide employment and alternative livelihood means to 13.45% unemployed individuals; 3. To promote business and investment opportunities by creating investment friendly environment; and 4. To develop and promote eco-tourism potentials of the municipality.		
Current State of Capacity	Desired State of Capacity	Capacity Development Intervention	Expected Output	Target of Capacity Development	Time Frame	Source of Support/ Technical Assistance
					Year 1 Year 2 Year 3	Process Owner/ Office Responsible
<b>STRUCTURE</b>				LGU Magallanes	2022-2024	
Need to create, establish, and appropriate funds for Mun. Tourism Office to effectively and efficiently deliver economic development functions and services	Created, established, and funded Mun. Tourism Office, fully functioning for the advancement of eco-tourism industry	Mun. Tourism Office created, established, and fully functional with adequate fund appropriations			1M	MO, SB, MHRMO, MBO
Need to construct/establish	Constructed/establis	Permanent space for	LGU Magallanes	2022-	2M	MO, MBO, BAC,

and equip permanent space for BPLO/BOSS, PESO, and Mun. Tourism Office	Established and equipped permanent space for full operation, convenient transactions and service delivery of BPLO/BOSS, PESO, and Mun. Tourism Office	BPLO/BOSS, PESO, and Mun. Tourism Office constructed/ established and fully operational	(Mun. Tourism Office) 1.5M (PESO)	2024	MEO, SB, Office Concern (BPLO/ BOSS)	Contractor, Mun. Admin.
Inadequate competent personnel to complement the additional economic development functions and services	Adequate competent personnel performing effectively and efficiently the additional economic development functions and services	Creation of plantilla positions and hiring of qualified and competent personnel for BPLO/BOSS and Mun. Tourism Office; and for additional personnel of PESO, MAO & MPDO: Mun. Tourism Officer (MGDH), Tourism Operations Officer II, Tourism Operations Officer I, Cooperatives Development Specialist I, Licensing Officer I, Admin. Assistant I, Labor Employment Officer, Admin. Assistant I, Statistician I, Economist I, Meat Control Officer, Slaughterhouse Master, Meat Inspector I, Laborer II, Laborer I, and Utility Worker I	Plantilla positions identified in OSSP created, and qualified and competent personnel hired and performing	LGU Magallanes 2022-2024	5M	5M MO, SB, MHRMO, MBO Sangguniang Panlalawigan
Need to organize/reorganize, institutionalize/re-institutionalize, and functionalize local economic special bodies	Fully functional local economic special bodies; with work and financial plan, regular meetings,	Organization/reorganization, institutionalization/re-institutionalization, and functionalization of local economic special bodies	Local economic special bodies organized/reorganized, institutionalized/re-institutionalized, and fully functioning	LGU Magallanes 2022-2024	200K	200K MO, concern offices SB

<b>COMPETENCIES</b>	documentation, and accomplishment	<ul style="list-style-type: none"> <li>○ Local Tourism Council</li> <li>○ MFARMC</li> </ul>						
Need for continuous learning and development of the personnel of Municipal Agriculture Office	Knowledgeable and skilled MAO personnel, effectively and efficiently delivering their functions and services	<p>Acquisition of knowledge and skills through attendance and participation of MAO personnel to trainings and seminars</p> <ul style="list-style-type: none"> <li>○ Training Course on the conduct of agriculture extension and on-site research services – dispersal of livestock and poultry, fingerlings and other seedlings</li> <li>○ Training on the establishment and operation of demonstration farm</li> <li>○ Training on irrigation management and development</li> <li>○ Training Course on fish port operation and management</li> <li>○ Seminar on fishery laws and updates</li> </ul>	Municipal Agriculture Office personnel fully capacitated through trainings and seminars	Municipal Agriculture Office personnel	2022-2024	300K	300K	Municipal Agriculture Office, MO
Need for continuous learning and development of the personnel of Mun. Tourism Office	Knowledgeable and skilled Mun. Tourism personnel, effectively and efficiently delivering their functions and services	<p>Acquisition of knowledge and skills through attendance and participation of Mun. Tourism Office personnel to trainings and seminars</p> <ul style="list-style-type: none"> <li>○ Tourism Awareness and Capability Building Seminar</li> <li>○ Seminar on Disaster Risk Reduction and</li> </ul>	Mun. Tourism Office personnel fully capacitated through trainings and seminars	Mun. Tourism Office personnel	2022-2024	200K	200K	Mun. Tourism Office, MO


	<ul style="list-style-type: none"> <li>○ Human Resource Development</li> <li>○ Job Placement and Referral</li> <li>○ Pre-employment Orientation Seminar Management</li> <li>○ Child Labor Trainings/Seminars</li> <li>○ Small, Medium Enterprises Development Trainings</li> <li>○ Tourism Development and Labor and Employment Services</li> <li>○ PESO Local &amp; National Congress/ Conferences</li> <li>○ Training on database preparation on SRS, PEIS and Migration &amp; Development (LMI, Labor Force, Unemployment, etc.)</li> <li>○ Training on cooperative organization and management</li> </ul>	<p>Incidence of job mismatching and un/under qualification</p> <p>Need for continuous learning and development on local revenue generation for MTO personnel</p>	<p>Trained and more competent jobseekers to match the labor market demands</p> <p>Knowledgeable and skilled MTO personnel, effectively and efficiently</p>	<p>Manpower and job seekers equipped with appropriate competencies</p> <p>MTO personnel fully capacitated through trainings and seminars</p>	<p>Manpower and jobseekers</p> <p>MTO personnel</p>	<p>2022-2024</p> <p>2022-2024</p>	<p>500K</p> <p>100K</p>	<p>500K</p> <p>100K</p>	<p>PESO personnel, MO, SB, MBO</p> <p>MTO, MO</p>	<p>TESDA, DTI</p> <p>DILG</p>
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	fulfilling local revenue generation	operation of computerized database o Training on tax mapping					
<b>MANAGEMENT SYSTEMS</b>	Inadequacy in some agriculture and fishery program management	Improved and sustained program management, contributory to socio-economic development of community	Strengthen participatory planning, social preparation, implementation, monitoring, documentation and evaluation of all agriculture and fishery PPAs	Agriculture and fishery PPAs appropriately managed, with sustainable impact to beneficiaries	MAO personnel	2022-2024	x x x MAO
	Depleting coastal resource	Improved coastal resource management through community involvement	Strengthen conduct of IECs in coastal barangays to educate fisherfolk on coastal resource management and sustainability	Fisherfolk in coastal barangays educated and involved in sustainable coastal resource management	MAO personnel	2022-2024	x x x MAO
	Need to establish monitoring and reporting system for tourism flows	Established monitoring and reporting system for tourism flows	Establishment of monitoring and reporting system for tourism flows	Monitoring and reporting system for trained and referred for tourism flows	Mun. Tourism Office personnel	2022-2024	x x x Mun. Tourism Office
	Inadequacy of plan and PPAs related to the promotion of eco-tourism industry	A more improved eco-tourism industry guided by a Local Tourism Development Plan and Local Tourism Manual/Guidebook	Formulation, approval and implementation of Local Tourism Development Plan and Local Tourism Manual/Guidebook	Local Tourism Development Plan and Local Tourism Manual/Guidebook formulated, approved, implemented, monitored and evaluated for a flourishing eco-tourism industry	Mun. Tourism Office, Local Tourism Council	2022	50K Mun. Tourism Office
	Inadequacy in information dissemination, assessment and prioritization of beneficiaries for training and employment programs	Well disseminated information on and accessible training and	Improvement in program management - planning, implementation, monitoring and	Training and employment program management enhanced	PESO personnel	2022	x PESO
							MO, TESDA, DTI

	employment programs for all qualified and committed beneficiaries	Formulation of evaluation procedure program implementation manual/guidelines to include information dissemination, assessment, and prioritization, and execution of memorandum of agreement	Establishment of job placement information system and monitoring & reporting system for trained individuals	Job placement information system and monitoring & reporting system for trained individuals established	IT and other PESO personnel	2022-2024	x	x	PESO Office	MO, SB, DTI
	Need to establish job placement information system and monitoring & reporting system for trained individuals	Established job placement information system and monitoring & reporting system for trained individuals	Established job placement information system and monitoring & reporting system for trained individuals	Benchmarking of best practices in terms of employment services	PESO personnel	2022-2024	x	x	PESO	Provincial Government, PESO of other municipalities
	Absence of benchmarking system on best practices in employment services	Established benchmarking system on best practices resulted to adoption of applicable employment services	Established benchmarking system on best practices resulted to adoption of applicable employment services	Benchmarking system on best practices in employment services established for possible replication	PESO personnel	2022-2024	x	x	MO, PESO	Provincial Government, PESO of other municipalities
	Need to strengthen implementation of enhanced revenue generation techniques and strategies	Strengthened implementation of enhanced revenue generation techniques and strategies, resulted to increased local revenues	Strengthened implementation of enhanced revenue generation techniques and strategies, resulted to increased local revenues	Implementation of enhanced revenue generation techniques and strategies strengthened, with increased local revenues	MTO personnel	2022-2024	x	x	MTO, MO	Dept. of Finance
	Need to strengthen fiscal management and	Strengthened fiscal	Establishment of separate accounts for	Fiscal management and monitoring	MTO	2022-2024	x	x	MTO	Dept. of Finance

monitoring	management and monitoring	every economic enterprise venture of the LGU to keep track of its financial standing and performance. This will enable the LGU to know if it is indeed generating revenue or just subsisting from the subsidy of the LGU itself (ex: Waterworks System, Resorts, Public Market)	improved through keeping track of financial standing and performance	MTO personnel	2022-2024	x	x	x	MTO	Dept. of Finance
Need to improve personnel performance on revenue collection	Improved personnel performance on revenue collection through conduct of periodic evaluation	Conduct of periodic performance evaluation of personnel involved in tax or revenue collection to check that all are remitted in perfect order	Periodic personnel performance evaluated conducted, with feedback and recommendations provided	MTO personnel	2022-2024	x	x	x	MTO	MO
Need to establish investment information system	Established investment information system	Establishment of investment information system	Investment information system established	MTO personnel	2022-2024	x	x	x	MTO	MO
<b>ENABLING POLICIES</b>										
Need to review and revise the Unified Fishery Ordinance	Fishery laws implemented with an updated Unified Fishery Ordinance	Review, revision an approval of the Unified Fishery Ordinance	Unified Fishery Ordinance reviewed, revised and approved for implementation	LGU Magallanes	2022-2023	x			SB	MAO, DA
Need for SB ordinance on the creation, establishment, and fund appropriation for Mun. Tourism Office	Creation and establishment of Mun. Tourism Office realized through formulated and passed SB ordinance	Formulation and passage of SB ordinance on the creation and establishment of Mun. Tourism Office	Mun. Tourism Office created, established, and funded through SB ordinance	LGU Magallanes	2022	x			MO, HRMO, SB	Sangguniang Panlalawigan
Need for SB Resolution on New plantilla	Formulation and Creation of plantilla	LGU Magallanes	2022-	x	x	x	x	x	MO, HRMO,	Sangguniang

the creation of plantilla positions complementary to additional economic development functions and services	positions as identified in OSSP and complementary to additional economic development functions and services created through SB resolution	passage of SB resolution on the creation of plantilla positions identified in OSSP: Mun. Tourism Officer (MGDH), Tourism Operations Officer I, Tourism Operations Officer I, Cooperatives Development Specialist I, Licensing Officer I, Admin. Assistant I, Labor Employment Officer, Admin. Assistant I, Statistician I, Economist I, Meat Control Officer, Slaughterhouse Master, Meat Inspector I, Laborer II, Laborer I, and Utility Worker I	positions identified in OSSP realized through formulated and passed SB resolution, facilitated the hiring of competent and performing personnel	2024	Panlalawigan	SB			
Need for relevant enabling policies and legislative actions in the execution of related economic development plans, strategies, and PPAs	Efficient execution of related economic development plans, strategies, and PPAs through enabling policies and legislative actions	Realization of enabling policies and legislative actions for economic development thrusts: <ul style="list-style-type: none"> <li>○ Enactment of local codes and ordinances</li> <li>○ Passing of resolutions</li> <li>○ Approval and adoption of plans</li> <li>○ Fund allocation and oversight function of relevant SB Committees</li> </ul>	Enabling policies and legislative actions realized in support to the execution of related economic development plans, strategies, and PPAs	Mun. Vice-Mayor, SB Members, SB Secretary	2022-2024	100K	100K	100K	Legislative Department
<b>KNOWLEDGE AND LEARNING</b>	Absence of updated information of farmers and fisherfolks as reference for program planning and management	Availability of updated reference of farmers and fisherfolks information through	Establishment, update, and maintain of farmers and fisherfolks database	MAO personnel	2022	1M		MAO	MO, SB, MBO

	established and maintained database	management	Mun. Tourism Office personnel	200K	100K	100K	Mun. Tourism Office	MO, Mur. Admin., DOT
Inadequacy of advertising and promotional programs in various platforms for the advancement of eco-tourism industry	A more improved eco-tourism industry through diverse advertising and promotional program and increased patronage	Advertising and promotional program of eco-tourism in various platforms strengthened	IT personnel in-charge	2022-2024	1M		PESO Office	MO, SB, DTI
Absence of manpower pool	Presence of manpower pool for comprehensive online and offline database	Purchase, establishment, and maintenance of data base system for the manpower pool	Database system purchased, established, and maintained for easy access to manpower data, utilized for planning and management	2022				
Absence of accessible database of jobseekers	Presence of accessible database of jobseekers	Purchase, establishment, and maintenance of database system for jobseekers	Database system purchased, established, and maintained for easy access to jobseekers information, utilized for planning and management	2023	1M		PESO Office	MO, SB, DTI
Need to establish information services for tax and marketing information system to increase revenue generation	Established information services on tax and marketing information system for increased revenue generation	Establishment of information services including tax and marketing information system	Information services on tax and marketing information system established and utilized for revenue generation	MTO personnel	2022-2024	x	x	MTO
<b>LEADERSHIP</b>			Coordination and partnership established for continuous technical assistance	MAO	2022-2024	x	x	DA
Need for continuous technical assistance in the advancement of agriculture and fishery services	Improved and advanced agriculture and fishery services through						MO	

	coordination and partnership	attached bureaus, public and private, international and local institutions, agencies, and organizations for the avail of technical assistance					
Need to strengthen the development and promotion of eco-tourism industry through partnership venture	A more developed and promoted eco-tourism industry through established partnership and collaboration	Establishment of partnership with other municipal government in the province and other for the development and promotion of eco-tourism industry	Partnership and collaboration established,	Mun. Tourism Office	2022-2024	x    x    x	Mun. Tourism Office    MO
Limited employment opportunities for manpower and job seekers	Increased employment opportunities through networking and partnership	Establishment of networking and partnership with public and private, international and local institutions, agencies, and organizations <ul style="list-style-type: none"> <li>◦ OWWA</li> <li>◦ DOLE</li> <li>◦ DTI, etc.</li> </ul>	Networking and partnership established, providing additional employment opportunities	PESO Manager	2022-2024	x    x    x	MO, PESO    SB, OWWA, DOLE, DTI

## CAPACITY DEVELOPMENT AGENDA

**MAGALLANES**  
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Performance Area/ Governance Sector:	SOCIAL DEVELOPMENT			Desired Status		
	Current State			Goals:  This sector focuses on addressing the issues on education, health, social welfare, housing and protective services. Proposed programs and projects aimed to improve the quality of life of constituents by providing much better social services.	Objectives:  1. To provide quality, affordable and accessible education for ALL and enhance academic performance of students; 2. To deliver efficient, effective, affordable, quality and accessible public health programs, projects and services; 3. To standardize all day care centers and enhance day care service delivery; 4. To uplift the living condition of the distresses and the disadvantaged individuals, sectoral groups and community through provision of adequate opportunities and improved social welfare programs, projects and activities; 5. To address issue on housing backlog; and 6. To maintain peace and order in the municipality.	Source of Support/ Technical Assistance
	1. Decline in participation rate in elementary and high school 2. Decline in completion rate in tertiary education 3. Incidence of maternal mortality 4. Prevalence of malnutrition 5. Presence of informal settlers 6. Presence of households with no access to Level III potable water supply 7. Presence of households with no access to sanitary toilet facility	Desired State of Capacity	Capacity Development Intervention	Expected Output	Target of Capacity Development	Funding Requirements
<b>STRUCTURE</b>	Need to construct/establish and equip permanent space for MGAD Office, Youth Development Office, and PDAO	Constructed/established and equipped permanent space for full operation, convenient	Construction/establishment and equip of permanent space for MGAD Office, Youth Development Office and PDAO	Permanent space for MGAD Office, Youth Development Office and PDAO constructed/ established and fully operational	Year 1 2022-2024 LGU Magallanes	Year 1 2022-2024 1M (MGAD Office) Year 2 1M (Youth Dev't Office) Year 3 1M PDAO

	transactions and service delivery of MGAD Office, Youth Development Office and PDAO	Inadequate competent personnel to complement the additional social development functions and services	Creation of plantilla positions and hiring of qualified and competent personnel for MGAD Office, Youth Development Office, and PDAO; and for additional personnel of MHO & MSWDO: GAD Specialist I, Youth Development Officer I, PDAO I and a number of personnel for MHO and MSWDO	Plantilla positions identified in OSSP created, and qualified and competent personnel hired and performing	LGU Magallanes	2022-2024	14M	14M	MO, SB, MHRMO, MBO	Sangguniang Panlalawigan
	Need to organize/reorganize, institutionalize/re-institutionalize, and functionalize local social special bodies	Fully functional local social special bodies; with work and financial plan, regular meetings, documentation, and accomplishment	Organization/reorganization, institutionalization/re-institutionalization, and functionalization of local social special bodies <ul style="list-style-type: none"> <li>○ Local Health Board</li> <li>○ Local School Board</li> <li>○ Local Housing Board</li> <li>○ MNC</li> <li>○ MCPC</li> <li>○ MADAC</li> <li>○ MPOC</li> </ul>	Local social special bodies organized/reorganized, institutionalized/re-institutionalized, and fully functioning	LGU Magallanes	2022-2024	200K	200K	MO, concern offices	SB
<b>COMPETENCIES</b>	Need for continuous learning and development of MHO personnel	Knowledgeable and skilled MHO personnel,	Acquisition of knowledge and skills through attendance and participation of trainings and seminars	MHO personnel fully capacitated through trainings and seminars	MHO personnel	2022-2024	300K	300K	MHO	MO, BAC, DOH

effectively and efficiently delivering their functions and services	MHO personnel to trainings and seminars <ul style="list-style-type: none"> <li>○ Training on purchasing procedures for the acquisition of medicines, medical supplies, and equipment for health services</li> <li>○ Training on program planning and management for the rehabilitation of drug abuse victims</li> <li>○ Training on mental health program planning and management</li> <li>○ Seminars on the updates for primary health care, maternal and childcare, communicable and non-communicable disease control services, nutrition services and family planning services</li> </ul>	MSWDO personnel	2022-2024	300K
Need for continuous learning and development of MSWDO personnel	Knowledgeable and skilled MSWDO personnel, effectively and efficiently delivering their functions and services	MSWDO personnel fully capacitated through trainings and seminars	MO, DSWD	300K

	<p>dealing with special clients</p> <ul style="list-style-type: none"> <li>○ Training courses on child psychology</li> <li>○ Training on Dealing with Adverse Childhood Experiences &amp; Trauma</li> <li>○ Understanding Mental Disorders</li> <li>○ Continues capacity Building on Handling Court Related cases</li> <li>○ Training Workshop on Online Registry of Children at Risk and Children in Conflict with the Law</li> <li>○ Training Workshop on Intervention, Diversion &amp; Rehabilitation of CICL</li> <li>○ Training on Empowerment and Reinforcement of Paternal Abilities (ERPAT)</li> <li>○ Training Workshop on Family Counseling and services</li> <li>○ Enhancement Training on PES</li> <li>○ Management &amp; supervision of Persons with Disabilities Affairs Office</li> <li>○ Training on Online Registry of PWD</li> <li>○ Community Based Rehabilitation</li> </ul>	

	<ul style="list-style-type: none"> <li>○ Training on Gerontology</li> <li>○ Training on accreditation of CDC &amp; CDW</li> <li>○ Training on EPAFLO</li> <li>○ Training Workshop on Online Registry of IS: ECCD-IS, SFP, etc.</li> <li>○ Training Seminar on EPAFLO</li> <li>○ Enhancement Training on ECCD Service Delivery</li> </ul>	<p><b>MANAGEMENT SYSTEMS</b></p> <p>Need to strengthen program planning and management in the delivery of health and nutrition services</p>	<p>Ensured effective and efficient delivery of quality health and nutrition services</p> <p>Strengthen health and nutrition program planning and management, including documentation and reporting system</p> <ul style="list-style-type: none"> <li>○ primary health care</li> <li>○ maternal and childcare</li> <li>○ communicable and non-communicable disease control services</li> <li>○ nutrition services and family planning services</li> <li>○ dental</li> <li>○ mental health care</li> <li>○ rehabilitation of drug abuse victims</li> </ul>	<p>MHO personnel</p> <p>Health and nutrition program planning and management strengthened</p>	<p>2022-2024</p> <p>x</p> <p>x</p> <p>x</p> <p>MHO</p>	<p>MO, SB</p>
Need to strengthen program planning and management in the delivery of health and nutrition services	<p>Ensured effective and efficient delivery</p>	<p>Strengthen social welfare program planning and management</p>	<p>MSWDO personnel</p>	<p>2022-2024</p> <p>x</p> <p>x</p> <p>x</p> <p>MSWDO</p>	<p>MO, SB</p>	

Delivery of social welfare services	of quality social welfare services	management, including documentation and reporting system <ul style="list-style-type: none"> <li>◦ child and youth programs, especially the accreditation of child development workers and centers</li> <li>◦ family and community programs</li> <li>◦ welfare programs for women, elderly, and persons with disabilities</li> <li>◦ community based rehabilitation for juvenile delinquents</li> <li>◦ livelihood and other pro-poor projects</li> </ul>	strengthened					
Need to formulate an operation manual/guidelines in the establishment and management of Bahay Kalinga and Bahay Pag-asaa	Ensured proper operation and management of Bahay Kalinga and Bahay Pag-asaa through an approved operation manual/guidelines	Formulation and approval of an operation manual/guidelines in the establishment and management of Bahay Kalinga and Bahay Pag-asaa	Operation manual/guidelines in the establishment and management of Bahay Kalinga and Bahay Pag-asaa formulated and approved	MSWDO	2022	x	MSWDO	DSSWD
Need to establish monitoring and reporting system for the status of school buildings and facilities and conduct of supply side assessment in ensuring delivery of education services	Ensured delivery of education services through readiness of school buildings and facilities	Establishment of monitoring and reporting system for the status of school buildings and facilities established and conduct of supply side assessment	Monitoring and reporting system for the status of school buildings and facilities established and supply side assessment conducted, ensuring delivery of education services	MPDO and MEO personnel	2022-2024	x	x	MPDO, MEO
Need for an effective housing program planning	Successful housing	Capacity development for effective housing	Effective program planning and	MPDO and MEO personnel	2022-2024	x	x	MO, SB, MBO, Mun.

and management	program through effective program planning and management	program planning and management	management ensured success of housing program, benefiting the most in need families				Admin, NEDA, NHA
Need for the full implementation of POPS Plan and the establishment of monitoring and reporting system	A more safe and secured community through full implementation of POPS Plan	Full implementation of POPPS Plan with monitoring and reporting system	POPS Plan fully implemented with established monitoring and reporting system	MADAC and MPOC members	2022-2024	x x x	MO, SB, Mun. Admin., PNP
<b>ENABLING POLICIES</b>							
Need for SB Resolution on the creation of plantilla positions complementary to additional social development functions and services	New plantilla positions as identified in OSSP and complementary to additional social development functions and services created through SB resolution	Formulation and passage of SB resolution on the creation of plantilla positions identified in OSSP: GAD Specialist I, Youth Development Officer I, PDAO I, and a number of additional plantilla positions for MHO and MSWDO	Creation of plantilla positions identified in OSSP realized through formulated and passed SB resolution, facilitated the hiring of competent and performing personnel	LGU Magallanes	2022-2024	x x x	MO, HRMO, SB
Need for relevant enabling policies and legislative actions in the execution of related social development plans, strategies, and PPAs	Efficient execution of related social development plans, strategies, and PPAs through enabling policies and legislative actions	Realization of enabling policies and legislative actions for social development thrusts: <ul style="list-style-type: none"> <li>o Enactment of local codes and ordinances</li> <li>o Passing of resolutions</li> <li>o Approval and adoption of plans</li> <li>o Fund allocation and oversight function of relevant SB Committees</li> </ul>	Enabling policies and legislative actions realized in support to the execution of related economic development plans, strategies, and PPAs	Mun. Vice-Mayor, SB Members, SB Secretary	2022-2024	100K	100K
<b>KNOWLEDGE AND LEARNING</b>							

Need for an efficient health and nutrition service transactions through database system and computerization	Efficient health and nutrition service transactions through database system and computerization	Establishment of database system and computerization of health and nutrition service transactions	MHO personnel	2022	1M	MHO	MO, SB, MBO
Need to ensure on time delivery and availability of medicines, medical supplies and equipment	Easy procurement transaction to ensure on time delivery and availability of medicines, medical supplies and equipment	Availability of and access to information on suppliers to ensure on time delivery and availability of medicines, medical supplies, and equipment	GSO personnel	2022-2024	x	x	GSO
Absence of updated sectoral information as reference for program planning and management	Availability of updated reference of sectoral information through established and maintained database	Establishment, update, and maintain of sectoral database	MSWDO personnel	2022	1M	MSWDO	MO, SB, MBO
<b>LEADERSHIP</b>	Improved and advanced health and nutrition services through coordination and partnership	Strengthen coordination and partnership with national agencies such as the DOH, public and private, international and local institutions, agencies, and organizations for the avail of technical assistance	MHO, MNAO	2022-2024	x	x	MO
Need to establish contact with possible suppliers of medicines, medical supplies and equipment	Easy access and procurement of medicines,	Establishment of contact and partnership with possible suppliers of	MHO personnel	2022-2024	x	x	BAC

	medical supplies and equipment through contact and partnership with possible suppliers	medicines, medical supplies and equipment, ensuring easy access and procurement	procurement of medicines, medical supplies and equipment					
Need for continuous technical assistance in the advancement of social welfare services	Improved and advanced social welfare services through coordination and partnership	Strengthen coordination and partnership with national agencies such as the DSWD, public and private, international and local institutions, agencies, and organizations for the avail of technical assistance	Coordination and partnership established for continuous technical assistance	MSWDO	2022-2024	x	x	MO

## CAPACITY DEVELOPMENT AGENDA

**MAGALLANES**  
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Performance Area/ Governance Sector:		ENVIRONMENTAL DEVELOPMENT AND DISASTER MANAGEMENT					Desired Status					
		Current State					Funding Requirements			Process Owner/ Office Responsible	Source of Support/ Technical Assistance	
		Current State of Capacity	Desired State of Capacity	Capacity Development Intervention	Expected Output	Target of Capacity Development	Time Frame	Year 1	Year 2	Year 3		
<b>STRUCTURE</b>	Environmental concerns and PPAs are handled by EERMS, a section under the Office of the Municipal Mayor, with a MENRO designate and is understaffed	MENRO established	Establishment of a separate office	MENRO established with a permanent MENRO and adequate staff complement	MENRO	2022-2024	3M	3M	3M	MENRO	MO, SB, MHRMO, MBO	
MDRRMO/Operation Center occupies a temporary facility	MDRRMO/Operation Center established	Construction of MDRRMO building/Operation Center	MDRRMO building/Operation Center constructed and fully operational	MDRRMO	2022-2023	5M	5M	5M	5M	MDRRMO	MO, SB, MBO, MEO, BAC, Contractor	

MDRRMO is understaffed with only 2 plantilla positions	Adequate competent personnel performing functions and services effectively and efficiently	Creation of additional plantilla positions and hiring of qualified personnel and competent personnel	10 additional plantilla positions identified in OSSP created and filled up	MDRRMO Personnel	2022-2024	2M	2M	2M	MO, SB, MHRMO, MBO	Sangguniang Panlalawigan
<b>COMPETENCIES</b>	Knowledgeable and skilled MENRO personnel, effectively and efficiently delivering their environmental functions and services	Acquisition of knowledge and skills through attendance and participation of MENRO personnel to trainings and seminars <ul style="list-style-type: none"> <li>○ PCO Accreditation Training</li> <li>○ PAMB Accreditation</li> <li>○ Training</li> <li>○ Bantay Dagat/Gubat Accreditation</li> </ul> Training	MENRO personnel fully capacitated through trainings and seminars	MENRO personnel	2022-2024	100K	100K	100K	MENRO	DENR, EMB
Need for continuous learning and development of MENRO personnel	Knowledgeable and skilled MDRRMO personnel and MERT, effectively and efficiently delivering their functions and services in DRRM and CCA	Acquisition of knowledge and skills through attendance and participation of MDRRMO Members, MDRRMO personnel and MERT to trainings and seminars <ul style="list-style-type: none"> <li>○ Incident Command Training</li> <li>○ Training on Camp and Evacuation Management</li> <li>○ Training on DRRM and emergency response</li> <li>○ Training Course on Climate Change Adaptation functions</li> </ul>	MDRRMO personnel fully capacitated through trainings and seminars	MDRRMC Members, MDRRMO & MSWDO personnel, MERT	2022-2024	300K	300K	300K	MDRRMC	OCD, SPDRRMO, DSWD, PNR

<b>MANAGEMENT SYSTEMS</b>									
Need to strengthen the implementation, monitoring, evaluation, and reporting system of all environment and natural resource plans and PPAs	Ensured effective and efficient planning and management of environment and natural resource	Strengthen implementation, monitoring, evaluation and reporting system of all environment plans and PPAs <ul style="list-style-type: none"> <li>○ Solid Waste Management</li> <li>○ Sustainable Forest Management</li> <li>○ Coastal Resource Management</li> <li>○ Air Pollution Control/Prevention</li> </ul>	Implementation, monitoring, evaluation and reporting system of ENR plans and PPAs strengthened	MENRO personnel	2022-2024	x	x	x	MENRO
Need to strengthen the implementation of disaster preparedness and response before, during and after disasters	Effective and efficient implementation of disaster preparedness and response before, during and after disasters	Activation, mobilization and deployment of MERT, sectoral teams, volunteers and other stakeholders during calamities and other emergencies	All MERT, sectoral response teams, volunteers and other stakeholders properly activated, deployed and mobilized	MERT, sectoral teams, volunteers and other stakeholders	2022-2024	x	x	x	MDRRMC, MDRRMO
Need to establish monitoring and reporting system for the implementation of three approved plans	Ensured effective and efficient implementation of SWMPlan, DRRMPlan, CLUPPlan	Establishment of monitoring and reporting system on the implementation of <ul style="list-style-type: none"> <li>○ SWM Plan</li> <li>○ DRRM Plan</li> <li>○ CLUP</li> </ul>	Monitoring and reporting system on the implementation of SWMPlan, DRRMPlan, CLUP	MENRO personnel, MDRRMO personnel, MPDO personnel, MEO personnel	2022-2023	x	x	x	MENRO, MDRRMO, MPDO, MEO
<b>ENABLING POLICIES</b>									
Absence of legislative measure for environment and health and sanitation	Environment and Health Sanitation Code formulated and implemented	Formulation and approval of the Environment and Health Sanitation Code	Environment and Health Sanitation Code formulated and adopted for implementation	LGU-Magallanes	2022	x		SB	MENRO, MHO, MDRRMO, MPDO
Need to formulate Sustainable Forest Management Plan	Sustainable utilization of forest resources as guided by Sustainable	Formulation and approval of Sustainable Forest Management Plan	Sustainable Forest Management Plan formulated and approved for implementation	LGU-Magallanes	2022	x		MENRO	MO, SB

	Forest Management Plan						
Need to formulate Coastal Resource Management Plan	Sustainable utilization of coastal resources as guided by Coastal Resource Management Plan	Formulation and approval of Sustainable Coastal Resource Management Plan	Coastal Resource Management Plan formulated and approved for implementation	LGU-Magallanes	2022	x	MENRO
Need to formulate Air Pollution Action Plan	Air pollution control/prevention realized with Air Pollution Action Plan	Formulation and approval of Air Pollution Action Plan	Air Pollution Action Plan formulated and approved for implementation	LGU-Magallanes	2022	x	MENRO
Need to update and enhance the Local Climate Change Adaptation Plan	PPAs for climate change adaptation implemented as guided by updated and enhanced Climate Change Adaptation Plan	Updating and enhancing the Local Climate Change Adaptation Plan	Local Climate Change Adaptation Plan updated, enhanced and approved for implementation	LGU-Magallanes	2022	x	MDRRMO
Need to formulate a Comprehensive Emergency Development Plan for Children	Children's welfare during emergencies prioritized as per formulated and approved Comprehensive Emergency Development Plan for Children	Formulation and approval of a Comprehensive Emergency Development Plan for Children	Comprehensive Emergency Development Plan for Children formulated and approved for implementation	LGU-Magallanes	2022	x	MSWDO, MDRRMO
Need to formulate Plan for the Management of Emerging Infectious Diseases/Epidemic	Effective management of emerging infectious diseases/epidemic ensured of	Formulation and approval of Plan for the Management of Emerging Infectious Diseases/Epidemic	Plan for the Management of Emerging Infectious Disease/Epidemic formulated and approved for	LGU-Magallanes	2022	x	MHO, MDRRMO

	with a comprehensive plan formulated	implementation				
Need to provide technical assistance in the Development of Barangay Local Climate Change Adaptation Plan	34 Barangay with approved Barangay Local Climate Change Adaptation Plan for implementation	Provision of technical assistance by Conducting Seminar-Workshop on the Development/Formation of BLCCAP	Seminar-Workshop on the Development/Formation of BLCCAP conducted with an output of plan for approval and implementation	BDRRMC	2023	x
Need for relevant enabling policies and legislative actions in the execution of related environmental development and DRRM plans, strategies, and PPAs	Efficient execution of related environmental development and DRRM plans, strategies, and PPAs through enabling policies and legislative actions	Realization of enabling policies and legislative actions for environmental development and DRRM thrusts: <ul style="list-style-type: none"> <li>o Enactment of local codes and ordinances</li> <li>o Passing of resolutions</li> <li>o Approval and adoption of plans</li> <li>o Fund allocation and oversight function of relevant SB Committees</li> </ul>	Enabling policies and legislative actions realized in support to the execution of related environmental development and DRRM plans, strategies, and PPAs	Mun. Vice-Mayor, SB Members, SB Secretary	2022-2024	100K
<b>KNOWLEDGE AND LEARNING</b>				MENRO personnel	2024	50K
Need to have updated data on waste generation and diversion	Identified SWM impact through regular conduct of waste analysis and characterization study and diversion monitoring	Regular conduct of waste analysis and characterization study (WACS) and diversion monitoring	Waste analysis and characterization study conducted regularly and diversion program monitored for impact assessment	MENRO	MO, SB, Admin. Office, LiGA ng mga Barangay	
Absence of forest inventory system	Sustainable forest management	Establishment of forest inventory system for update of information on forest	Forest inventory system established and utilized for sustainable forest	MENRO personnel	2022 & 2024	50K
				MENRO	MO, SB, MBO, DENR	

	availability of forest inventory and concrete plan	resources, site classification, social aspects and biodiversity	management planning					
Need to have information on the condition of coastal resource	Availability of significant information on coastal resource for planning and management	Conduct of Participatory Coastal Resource Assessment	Participatory coastal resource assessment conducted with significant information utilized for plan formulation	MENRO personnel	2022	50K		MENRO
Need to have updated database, hazard assessment and mapping	Updated database, hazard assessment and mapping utilized for DRRM-related PPAs	Regular updating of database, hazard assessment and mapping	Database, hazard assessment and mapping updated regularly	MDRRMO personnel	2022-2024	x	x	MDRRMO
<b>LEADERSHIP</b>								
Need for continuous technical assistance in the advancement of environmental development and disaster management	Improved and advanced environmental development and disaster management through partnership and collaboration	Strengthen partnership and collaboration with national agencies such as the DENR, EMB, PNP, DND, NDRRMC public and private, international and local institutions, agencies, and organizations for the avail of technical assistance	Partnership and collaboration established for continuous technical assistance	MENRO, MDRRMO	2022-2024	x	x	MO
Need to strengthen community involvement in the sustainable implementation of environmental and DRRM PPAs	Sustainable implementation of environmental and DRRM PPAs through community involvement	Strengthen community involvement in the sustainable implementation of environmental and DRRM PPAs	Community involvement strengthened in the implementation of environmental and DRRM PPAs	Community people	2022-2024	x	x	MENRO, MDRRMO
								MO, SB, Mun. Administrator

## CAPACITY DEVELOPMENT AGENDA

### MAGALLANES LGU

Performance Area/ Governance Sector:		INSTITUTIONAL DEVELOPMENT					Desired Status			
		Current State								
1.	MENRO, MDRRMO and Tourism Officer are all OIC or Designated	Goals:	This sector focuses on strengthening the capability of the local government bureaucracy as well as elected officials to plan and manage the development of the municipality. Manpower development, fiscal management and program or project development are vital components of this sector. This likewise promotes the involvement of civil society organizations in the preparation, implementation, monitoring and evaluation of the different sectoral programs, projects and activities.	Objectives:	1.	To develop an efficient and effective municipal administration responsive to the needs of the constituents;	Year 1	Time Frame	Funding Requirements	Source of Support/ Technical Assistance
2.	120 Permanent employees			2.	To ensure that the programs/projects/activities are fully implemented;	Year 2	Year 3	Process Owner/ Office Responsible	MO, MHRMO	SB
3.	187 Contractual Employees			3.	To determine the actual number of business establishments and their gross receipts;					
4.	The LGU manages health center, park, pre-school, reading center/library, socio-cultural center and sports facility.			4.	To reduce government subsidy, reduce operating cost, raise local revenue and improve services; and					
5.	The LGU owns three (3) ambulances, one (1) fire truck, two (2) garbage trucks and two (2) service vehicles.			5.	To increase projects funded thru grants and cost sharing.					
STRUCTURE		Desired State of Capacity	Capacity Development Intervention	Expected Output	Target of Capacity Development	Year 1	Year 2	Year 3		
Need to enhance the organizational structure in order to fulfill additional functions and services		A more effective, efficient and responsive government system	Organizational restructuring to include: o Mun. Environmental & Natural Resources Office	Organizational system restructured for a better for a more effective, efficient and responsive government system	LGU Magallanes	2022	x			

	<ul style="list-style-type: none"> <li>○ Municipal Tourism Office</li> <li>○ General Services Office</li> <li>○ Section for MGAD Office</li> <li>○ Section for BPLO</li> </ul>	Restructuring of staffing pattern with additional plantilla positions	Staffing pattern restructured with additional plantilla positions	LGU Magallanes	2022	x	Concern offices, MHRMO	MO, SB
Need to restructure the staffing pattern to complement the additional functions and services	Availability of conducive venue for the fulfillment of duties and functions	Provision of permanent working stations for proposed additional offices and sections: <ul style="list-style-type: none"> <li>○ Mun. Tourism Office</li> <li>○ PESO</li> <li>○ Section of BPLO/BOSS</li> <li>○ Section of MGAD Office</li> <li>○ MENRO</li> <li>○ MDRRMO</li> <li>○ GSO</li> </ul>	Permanent working stations provided	LGU Magallanes	2022-2024	x	x	MO, MBO, MEO, SB, Office Concern
Need to provide permanent working station equipped with reliable equipment for proposed additional offices and sections								BAC, Contractor, Mun. Admin.
Need to organize/reorganize, institutionalize/re-institutionalize, and functionalize local special bodies	Local special bodies fully functional with work and financial plan, regular meetings, documentation, and accomplishments	Ensure timely organization/reorganization, institutionalization/re-institutionalization, and functionalization of local special bodies <ul style="list-style-type: none"> <li>○ MDC</li> <li>○ MSWMB</li> <li>○ MFARMC</li> <li>○ MCPC</li> <li>○ MNC</li> <li>○ MDRRMC</li> <li>○ MADAC</li> <li>○ MPOC</li> <li>○ LSB</li> <li>○ LHB</li> <li>○ Local Monitoring and Evaluation Team</li> </ul>	Local special bodies organized/reorganized, institutionalized/re-institutionalized, and fully functionalized	LGU Magallanes	2022-2024	x	x	MO, concern offices

<b>COMPETENCIES</b>	Achieved passing rate in CFLGA, SGLG	Strengthening of capabilities of LGU employees for effective and efficient perform of functions and services, reflected in CFLGA, SGLS	Capabilities of LGU employees strengthened	LGU Magallanes	2022-2024	x	x	x	MO, MHRMO, concern offices	SB, DILG
<b>MANAGEMENT SYSTEMS</b>	Increased performance of LGU employees	Enhancement of SPMS Activate Performance Evaluation Review Committee	SPMS enhanced Performance Evaluation Review Committee activated	LGU Magallanes	2022-2024	x	x	x	Performance Evaluation Review Committee, MHRMO, Municipal Government Department Head	MO, SB,
Need to enhance Strategic Performance Management System	Need to enhance participatory approach in program planning and management	Strengthen performance monitoring and coaching system	Strengthen performance monitoring and coaching system	Performance monitoring and coaching system strengthened	All frontline offices	2022-2024	x	x	MO, SB	DILG
	A more inclusive plans and PPAs	Enhancement of participatory approach in program planning and management	Enhancement of participatory approach in program planning and management	Participatory approach in program planning and management enhanced	Participatory needs analysis in program identification conducted				MO, SB Focal Point System	PGAD, CWC
	Need for incorporation of gender and development agenda in all PPAs and its entire process	Conduct of participatory needs analysis in program identification	Involvement of sectoral groups in the entire program/project cycle	Sectoral groups involved in the entire program/project cycle	All offices	2022-2024	x	x	MO, SB, GAD Focal Point System	MGAD, DILG
	Need to institutionalize a functional monitoring and reporting system for the implementation of different local development plans	More gender sensitive and responsive plans and PPAs	Establishment of gender-based program planning and management system	PPAs planned and managed relative to the advancement of gender and development					MO, Local Monitoring and Evaluation Team	
		Ensured effective, efficient and output-based plans and PPAs	Functional monitoring, evaluation and reporting system institutionalized and for PPAs advancement	Functional monitoring, evaluation and reporting system institutionalized and for PPAs advancement	All offices	2022-2024	x	x		

	PPAs based on the recommendations from previous evaluation  Documented best practices for replication	PPAs: o CLUP o CDP o ELA o AIP o MSWMP o MDRRMP o POPS Plan		Sangguniang Panlalawigan
<b>ENABLING POLICIES</b>	Offices and sections created, established, and fully functional, with fund appropriations through SB ordinance  Need for SB ordinance on the creation, establishment, and fund appropriations for additional offices and sections	Formulation and passage of SB ordinance on the creation and establishment of separate department and section for the following offices: o PESO o Section of BPLO/BOSS o Section of MGAD Office o MENRO o MDRRMO o GSO	Creation and establishment of additional offices and sections realized through formulated and passed SB ordinance	LGU Magallanes 2022 x MO, HRMO, SB
	Created new plantilla positions identified in OSSP and complementary to additional functions and services through SB resolution  Need for SB Resolution on the creation of plantilla positions complementary to additional functions and services	Formulation and passage of SB resolution on the creation of plantilla positions identified in OSSP	Creation of plantilla positions identified in OSSP realized through formulated and passed SB resolution, facilitated the hiring of competent and performing personnel	LGU Magallanes 2022 x MO, HRMO, SB
	Efficient execution of related development plans, strategies, and PPAs through enabling policies and legislative actions  Need for relevant enabling policies and legislative actions in the execution of related development plans, strategies, and PPAs	Realization of enabling policies and legislative actions for all development plans, strategies and PPAs: o Enactment of local codes and ordinances o Passing of resolutions o Approval and	Enabling policies and legislative actions realized in support to the execution of related development plans, strategies, and PPAs	Mun. Vice-Mayor, SB Members, SB Secretary 2022-2024 100K 100K 100K Legislative Department Sangguniang Panlalawigan

		adoption of plans o Fund allocation and oversight function of relevant SB Committees					
<b>KNOWLEDGE AND LEARNING</b>		Coordination with DICT and other internet service providers to facilitate access to fast and reliable internet service	Access to fast and reliable internet service through coordination with DICT and other internet service providers	MO	2022	x	SB
Need to have access to fast and reliable internet service crucial to computerization/digitalization system	Access to fast and reliable internet service, facilitating computerization/digitalization mechanism	Establishment of database system and computerization/digitalization mechanism	Database system and computerization/digitalization established	Concern offices	2022-2024	x	MO, SB
Need to enhance database system and computerization/digitalization for efficient transactions and service delivery	More efficient transactions and service delivery in all offices through database system and computerization/digitalization	Formulation/timely update, implementation, monitoring, evaluation and reporting of relevant local codes and plans	Relevant local codes and plans formulated/timely updated, implemented, monitored, evaluated and reported	Concern Offices	2022-2024	x	MO, SB, MPDO, other concern offices
<b>LEADERSHIP</b>	Relevant local codes and plans formulated/timely updated, implemented, monitored, evaluated and reported	Formulation/timely update, implementation, monitoring, evaluation and reporting of relevant local codes and plans	Relevant local codes and plans formulated/timely updated, implemented, monitored, evaluated and reported, with goals and objectives achieved	Concern Offices	2022-2024		SB, Sangguniang Panlalawigan, National Government Agencies concern
Need for the formulation/timely update of relevant local codes and plans, as well as ensure its implementation, monitoring, evaluation and reporting							

Limited partnership with international agencies and organizations, NGAs, regional, sectoral groups, NGOs and private sectors established	Partnership and regular coordination with international agencies and organizations, NGAs, regional, sectoral groups, NGOs and private sectors established	Establishment of partnership and regular coordination with international agencies and organizations, NGAs, regional, sectoral groups, NGOs and private sectors for resource mobilization, technical assistance and further cooperation <ul style="list-style-type: none"> <li>○ International funding agencies &amp; institutions</li> <li>○ DA, DOH, DSWD, DAR, DENR, DPWH, DTI, DOLE, DND, DepEd, DBM, NEDA, NHA, CWC, NECCDC,</li> </ul>	Partnership and regular coordination with international agencies and organizations, NGAs, regional, sectoral groups, NGOs and private sectors established, with positive outcome	Concern Offices	2022-2024	x	x	x	x	MO, SB, concern offices	Other offices		
Limited participation of CSOs in program planning and management	Fully empowered CSOs, actively involved in the entire process of program planning and management	Empowerment and capacity building of CSOs in program planning and management	Full and genuine participation of CSOs in program planning and management, with significant input in the improvement of the same	CSOs	2022-2024	x	x	x	x	MO, SB, Local Special Bodies	MGAD, DILG		
Average management of LGU website & FB account, and limited platforms for reporting and feedback mechanism	CSOs provided with engaging venues and opportunities for their genuine participation in program planning and management	Provision of engaging venues and opportunities for CSO genuine participation in program planning and management	All offices	2022-2024	x	x	x	x	MO, Municipal Government Heads, Local Special Bodies	DILG			

	Maintenance of updated transparency/disclosure board	Updated transparency/disclosure board maintained
	Preparation, submission and posting in LGU website of annual accomplishment report of frontline and salient offices: MAO, MHO, MSWDO, MDRRMO, MEO, MENRO, Mun. Tourism Office, and PESO	Annual accomplishment report of frontline and salient offices prepared, submitted and posted in LGU website for wider reporting coverage
	Maintenance of feedback mechanism in frontline and salient offices thru availability of feedback form and drop box: MAO, MHO, MSWDO, MDRRMO, MEO, MENRO, Mun. Tourism Office, and PESO	Feedback mechanism in frontline and salient offices thru availability of feedback form and drop box maintained, and grievances acted upon

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	Date: November 12, 2021	Date: November 12, 2021

# **SECTION 4:**

# **PROPOSED CHANGES TO ORGANIZATIONAL STRUCTURE AND STAFFING PATTERN**

As illustrated in Figure 1: Organizational and Functional Chart, the Local Government Unit of Magallanes is headed by the Local Chief Executive. He is the one who exercises general supervision and control over all programs, projects and activities of the municipality. On the legislative side of the municipal government are the other local elective officials consisting of the Municipal Vice-Mayor and the eight Sangguniang Bayan Members, as well as the Secretary to the Sangguniang Bayan and their staffs. Under the direct supervision of the Local Chief Executive as well, are the different offices with corresponding duties and functions. These offices, spearheaded by department heads, are working together in the service of the general public and in the fulfillment of municipality's vision and mission.

Including the three devolved frontline offices of the Municipal Agriculturist, Municipal Health Officer, and Municipal Social Welfare and Development Officer under the Local Government Code of 1991, the LGU has sixteen (16) offices. Other offices consist of the Office of the Municipal Mayor, Office of the Sangguniang Bayan, Office of the Secretary to the Sanggunian, Office of the Municipal Administrator, Office of the Planning and Development Coordinator, Office of the Municipal Civil Registrar, Office of the Municipal Budget Officer, Office of the Municipal Accountant, Office of the Municipal Treasurer, Office of the Municipal Assessor, Office of the Municipal Engineer, Office of the Municipal Human Resource Management, and Office of the Municipal Disaster Risk Reduction and Management. Meanwhile, under the Office of the Municipal Administrator are the Public Affairs and Information Section, General Services Section, Internal Control Section, and Economic Management Section. The latter section is further composed of the Municipal Waterworks System Section, Public Market and Slaughterhouse Section, and Permits and Licenses Section. The Ecosystem and Environmental Resource Management Section, on the other hand, is under the Office of the Municipal Mayor.

And now, with the full implementation of devolution as mandated by the Executive Order No. 138, s. 2021 relative to the Supreme Court Ruling on the Mandanas-Garcia Petitions, more functions, services, and facilities will be assumed by the Local Government Unit. Thus as identified in the Capacity Development Agenda, the LGU has reviewed and modified accordingly its Organization Structure and Staffing Pattern (OSSP) in order to complement the human resource in the perform of the full assumption of the functions, fulfillment of accountabilities, and produce of desired results. Shown in Figure 2 is the addendum to the organizational structure of the LGU. As being proposed, three new offices will be created and established, namely, the Municipal Tourism Office, the Municipal Environment and Natural Resources Office, and the Municipal General Services Office.

The proposed establishment of the Municipal Tourism Office will address the gap identified in the vision-reality analysis of the Comprehensive Development Plan; whereas, envisioning as a leading eco-tourism municipality in the province, the LGU has to formulate, implement, monitor and coordinate integrated plans for the development and promotion of tourism, and culture and the arts. Specifically, it has to develop its Local Tourism Development Plan which will include the further development of the seven (7) eco-tourism sites, the formulation of a Local Tour Manual/Guidebook and other promotional materials, the community preparation program through conduct of meeting-orientation, the required capacity building for both personnel and potential tour guides, the establishment of monitoring, evaluation and reporting system, and the partnership with other local tourism offices in the province. With this tourism development driven endeavor, target results are 50% increase on influx of tourist every year, 35% increase on local revenue generation, and opening of employment opportunities that would make households living below poverty threshold engaged in sustainable tourism related livelihood activities. To fulfill the aforementioned functions and meet the set targets, six (6) new plantilla positions will be created and filled up; to wit, Municipal Tourism Officer (MGDH I),

Tourism Operations Officer II, Tourism Officer I, Cooperatives Development Specialist I, Administrative Assistant I (Computer Operator I), and Administrative Aide. For the meantime that the LGU is considering its limited financial capabilities, instead of creating the mandatory position of Cooperatives Development Officer under RA No. 11535, An Act Making the Position of a Cooperatives Development Officer Mandatory in Municipal, City and Provincial Levels, it proposes the creation of Cooperatives Development Specialist I who will perform the functions for cooperatives development and management.

For the creation of the General Services Office which will be advantageous for the formulation and implementation of policies, plans and programs on procurement, property management, maintenance and other general administrative services, six (6) new plantilla positions will be created and made available for filling up. These consist of the General Services Officer (MGDH I), Administrative Officer III (Supply Officer II), Administrative Aide IV (Storekeeper I), Administrative Aide III (Driver I), Administrative Aide I (Laborer I), and Administrative Aide III (Laborer II). Further, the vacant position of Mechanic II in the Office of the Municipal Administrator will be filled-up and the existing Administrative Aide VI will be absorbed as part of the General Services Office. Altogether, the GSO personnel will formulate measures, take custody and accountability for all properties of the LGU, collate and disseminate information regarding prices and shipping of supplies and items, perform record management with respect to records of offices and sections of the LGU, and perform all other functions pertaining to supply and property management. For procurement and property management function, related tasks are procurement planning, procurement of supplies and property, storekeeping of common use supplies, delivery and inspection of supplies, utilization and distribution of supplies and property, processing of payments of supplies delivered, inventory of properties, and disposal of properties.

As deemed necessary for the full functioning of the Ecosystem and Environmental Resource Management Section which is presently under the Office of the Municipal Mayor, a separate office will also be established. It will be responsible for the conservation, preservation, protection and management of the environment and natural resources of the municipality. Its general functions will include: (1) Implement/enforce national laws and local ordinances regulating the emission/discharge of harmful substances to the atmosphere, and water systems, solid waste management policies and directives, and recommend for the apprehension of violators and abatement of the pollution; (2) Manage the ecological and natural resources of the municipality, primarily promoting sustainability of local resources, such as but not limited to forests, watersheds, rivers, coasts and fishing grounds; (3) Implement programs for the protection and preservation of the environment, as well as rehabilitation of areas critically affected by industries, effects of natural calamities, result of man-made activities, etc.; (4) Provide technical assistance to the Local Chief Executive and the Legislative branch on policy and decision-making; (5) Conduct continuing education for the municipality's constituents stressing on environmental stewardship, awareness and responsibility; (6) Gather and maintain records of environmental data, activities, assets and compliments and evaluate the state of environment of the Municipality; (7) Coordinate environmental activities within the territorial jurisdiction of the municipality and integrate it with the environmental master plan; (8) Facilitate capacity building for local adaptation planning, implementation and monitoring of climate change initiatives in vulnerable communities and areas; and (9) Recommend key development investments in climate-sensitive sectors such as water resources, agriculture, forestry, coastal and marine resources, health, and infrastructure to ensure the achievement of local sustainable development goals. For these functions of the proposed establishment of MENRO, there is likewise a need for the creation of plantilla positions additional to one existing position of Environment Management Specialist II assigned for Watershed, Parks, Protected Areas, Wildlife and Forestry, namely, Chief

Ecosystems Management Specialist (MGDH I), Senior Environmental Management Specialist for Solid Waste Management and Pollution Control, Environmental Management Specialist I for coastal resource management, and Administrative Assistant II for administrative support services, two (2) Forest Ranger, and two (2) Administrative Aide I (Laborer I).

Furthermore, with the full implementation of the devolution, frontline offices of the Municipal Agriculturist, Municipal Health Officer, and Municipal Social Welfare and Development Officer also need adequate staff complements.

#### Office of the Municipal Agriculturist

As provided in the matrix of Devolved Basic Services and Facilities Based on the Local Government Code of 1991, the Office of the Municipal Agriculturist has the functions on agriculture services, specifically on agriculture extension and on-site research services and facilities related to agriculture and fishery activities; operation of demonstration farms; and monitoring of inter-barangay irrigation systems and fish ports. It is also being mandated under RA No. 10601 or Agricultural and Fisheries Mechanization Law to undertake applied research, extension, dispersal, management and regulation of agricultural and fisheries machinery and equipment, including the collection of fees; while under the Local Infrastructure Services of the National Irrigation Administration, to monitor communal irrigation.

In order to perform the aforementioned functions and services, the Office is in need of adequate, reliable and competent personnel. Thus, vacant positions of Agricultural Technologist II, Agricultural Technologist (3), Administrative Assistant I, Administrative Aide VI, and Administrative Aide IV in the Office will be filled up; plus plantilla positions of Agricultural and Biosystems Engineer, Veterinarian II, Meat Control Officer, Slaughterhouse Master, Meat Inspector I, Admin. Aide III (Laborer

II), Admin. Aide I (Laborer I), Admin Aide II (2), and Admin. Aide I (Utility Worker) will be created.

#### Office of the Municipal Health Officer

At present, the Office of the Municipal Health Officer is already performing most of the devolved health functions, basic services and facilities such as the implementation of programs and projects on primary health care, maternal and childcare, communicable and non-communicable disease control services; the delivery of nutrition services and family planning services; the operation of clinics, health centers, and other health facilities; as well as the provision of access to secondary and tertiary health services through referral system. Apparently, the new delegated function in the list would be the purchase of medicines, medical supplies and equipment needed to carry out the services cited; since currently, all supplies and equipment are being provided by the Department of Health. The Office further has to design and manage rehabilitation programs for victims of drug abuse, especially that under RA No. 9165 or Comprehensive Dangerous Drugs Act of 2002, the LGU is directed to prioritize the preventive or educational programs and the rehabilitation or treatment of drug dependents. Meanwhile, Executive Order 12, s 2017, Attaining and Sustaining "Zero Unmet Need for Modern Family Planning" through the Strict Implementation of the Responsible Parenthood and Reproductive Health Act, the LGU has to ensure universal access to rural health services and mobilizing volunteers like BHWs, BPVs, and BNS in geographically isolated and disadvantaged areas. With this, the Municipal Health Office will establish two (2) Rural Health Units – one for each clustered barangays in the south and north areas respectively. And to complement its human resource, new plantilla positions will be created and filled up with, namely, Medical Officer III (2), Midwife III (6), Midwife II (4), Nurse III (2), Nurse II, Nurse I (12), Sanitary Inspector IV, Computer File Librarian II/IT (2), Admin. Assisstant III (3), Computer File Librarian I/IT (4), Dental Aide, Admin. Aide III/Utility Worker (2), and Admin Aide III/Driver I.

#### Office of the Municipal Social Welfare and Development Officer

Presently, the Office of the MSWDO has 4 permanent personnel consists of 2 registered social workers who serve as the Municipal Social Welfare Officer (MSWDO) and Social Welfare Officer II (SWO II) respectively, plus a Social Welfare Aide (SWA) and a Day Care Worker I (DCW I). The MSWDO together with the SWO II focuses on program management, specifically for social justice and special cases such as WCPC, CNSP, VAW-C, and CICL. The SWO II also handles the program for persons with disabilities, and for individuals and families in crisis situation who need financial assistance and other interventions thru counseling, referral system and provision of social case study report and certificates. The Social Welfare Aide, on the other hand, assumes the functions and responsibilities for family welfare like the conduct of pre-marriage counseling, preparation of documents for assistance in individual crisis situation (AICS), assistance during relief distribution, and some administrative functions. The DCW I further monitors the implementation of the DSWD funded Supplementary Feeding Program (SFP).

The Office also has three casual personnel with job order status who supplement the need for human resource. They are implementing the program for the Pag-asap Youth Association of the Philippines, Inc. (PYAP, Inc.), and the Center-Based Program in an Alternative Venue (CBPAV) for Early Childhood Care and Development service delivery in barangay Child Development Centers; as well as, assisting in Gender and Development (GAD) and women's sector PPAs.

Due to personnel inadequacy, the Office of the MSWDO is incapacitated in full delivery of its functions and services. It has no specific section for research, planning, and monitoring; as well as for evaluation and information management system. The 4 permanent and 3 casual employees do multitask to at least perform the essential responsibilities; such that the staff assigned to certain program implementation covers the entire process, from research, planning, policy advocacy,

implementation, monitoring and evaluation, information management and progress reporting.

Thus, in order to address the said personnel inadequacy, there is a need to create and appoint for the following plantilla positions in the Office of the MSWDO; to wit, Social Welfare Office III (2), Social Welfare Officer II, Project Evaluation Officer II, Social Welfare Officer I (2), Program Development Officer I, Project Evaluation Officer I, Computer Maintenance Technologist I, Youth Development Officer I, Disability Affairs Assistant, Social Welfare Assistant, Admin. Aide III/ Driver I, Admin. Assistant I (2), and Admin. Aide I (2). The appointment of Youth Development Officer I and Disability Affairs Assistant is partly in adherence with the Sangguniang Kabataan Reform Act of 2015 and RA No. 10070 and RA No. 10524 respectively.

Meanwhile, the LGU has already established a Local DRRM Office as emphasized in RA No. 10121 or the Philippine Disaster Risk Reduction and Management Act of 2010. But though the LDRRMO is observing risk reduction and preparedness measures, it is always been challenged with its insufficient personnel. In this matter, to supplement the two (2) existing permanent personnel in the LDRRMO, plantilla positions of LDRRMO II (2), LDRRMO I, LDRRM Assistant, Admin. Assistant I/Computer Operator I, Admin. Aide IV/Clerk III, Admin. Aide III/Driver (2), and Admin. Aide/Utility Worker (3) will be made available.

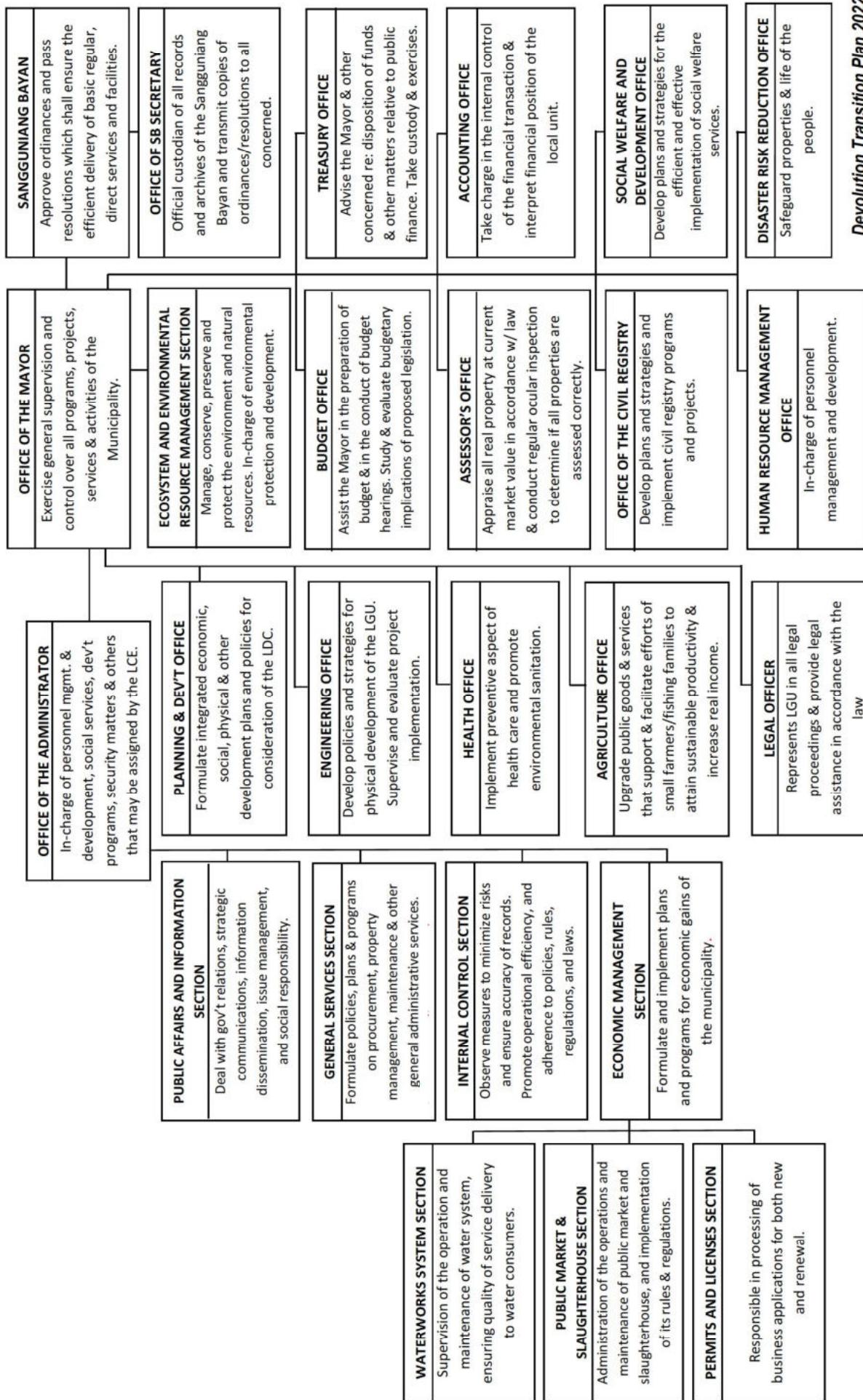
In the review of the organizational structure and staffing pattern, likewise, it was noted that some offices and sections which will be involved in the implementation of devolved functions, services and facilities, eventually require additional personnel. First for the Municipal Engineering Office, needs are the creation of plantilla positions for Building Inspector, Draftsman III and Draftsman II; as well as the appointment for the vacant position of Administrative Assistant I. This is to fulfill the many local infrastructure services being devolved by the national governments; such

as the irrigation system of the Department of Agriculture; the school buildings and other facilities for public elementary and secondary schools, and information services which include maintenance of public library by the Department of Education; the clinics, health centers, and other health facilities by the Department of Health; the municipal buildings, cultural centers, public parks including freedom parks, playgrounds and sports facilities and equipment, public markets, slaughterhouse and other municipal enterprises, plus public cemetery by the Department of Interior and Local Government; the municipal roads and bridges, small water impounding projects and other similar projects, seawalls, dikes, drainage and sewerage, flood control, and facilities related to general hygiene and sanitation by the Department of Public Works and Highways; the infrastructure facilities such as traffic signals and road signs, and similar facilities by the Department of Transportation; the tourism facilities by the Department of Tourism; the social development facilities such as child development centers, reading centers, and housing projects by the Department of Social Welfare and Development; and other infrastructure services related to environmental and natural resources PPAs and disaster management. Second for the Municipal Planning and Development Office, there is a need for an Economist III and Statistician III in the required establishment and institutionalization of CBMS as an economic social tool towards the formulation of specific, targeted, and response poverty alleviation and development programs under RA No. 11315 or the Community-Based Monitoring System Act. Moreover, having adequate personnel in the MPDO would be beneficial in the fulfilment of RA No.7279 or Urban Development and Housing Act of 1992, specifically in the implementation of comprehensive and continuing urban development and housing program for the under privilege and homeless citizens in urban areas and in resettlement areas such as decent and affordable housing, provision of basic services and employment opportunities. Third for the full functionalization of the Municipal Public Employment Services Office, creation of plantilla positions of Labor Employment Officer and Administrative Assistant I (Computer Operator I) is

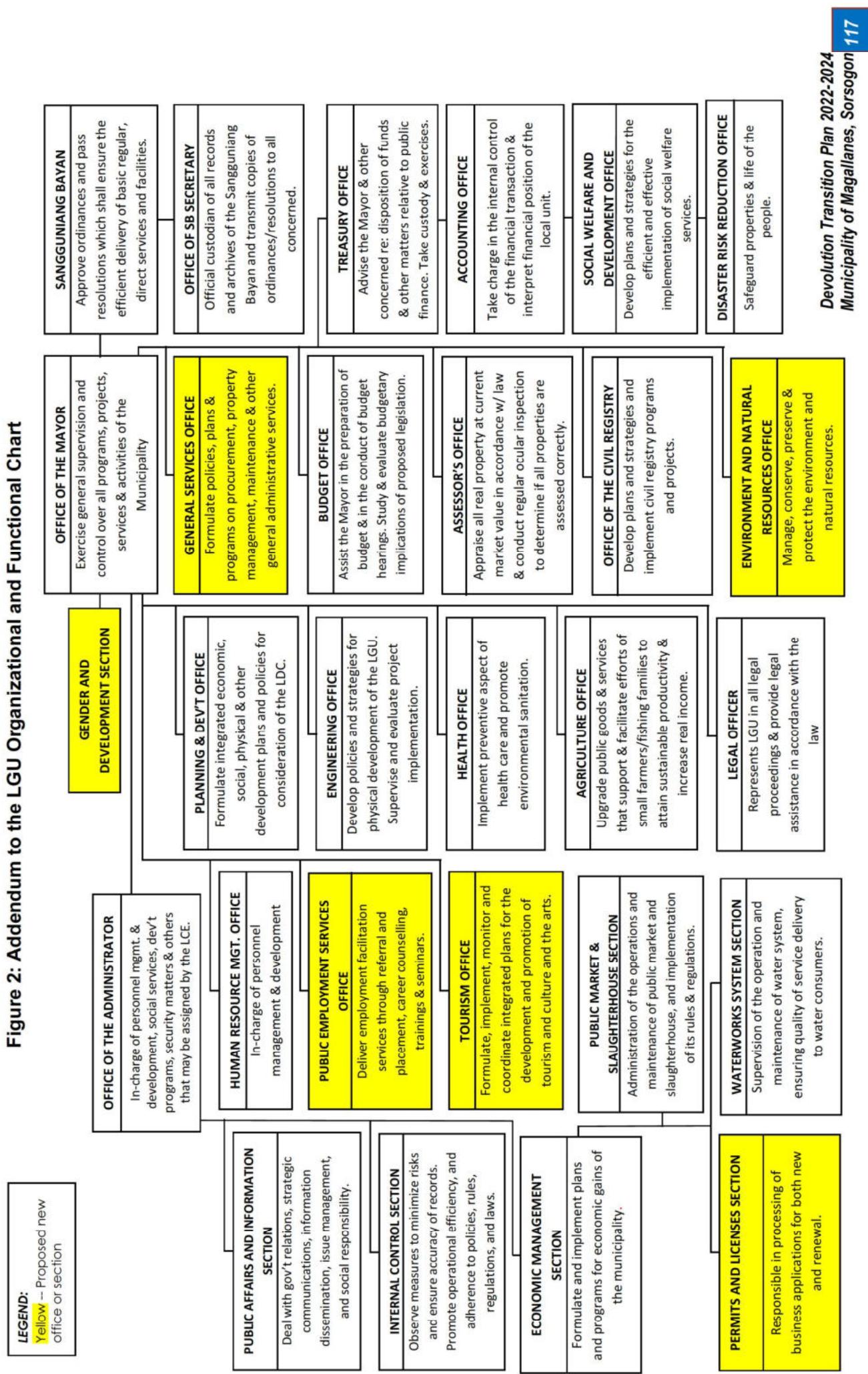
imperative, specifically in the realization of the devolved function of employment facilitation by the Department of Labor and Employment. Fourth for the establishment of a Section of Business Permit and Licensing Office as mandated by RA No. 11032 or Ease of Doing Business and Efficient Government Service Delivery Act of 2018, having Licensing Officer I, Administrative Assistant I (Computer Operator I), and two (2) Administrative Aide is likewise necessitous. Fifth for the Section of Gender and Development Office, a Gender and Development Specialist I and Administrative Assistant I (Computer Operator I) will be essential for the task of overseeing the full implementation of the Local Gender and Development Code and ensuring that series of measures in mainstreaming gender and development in all areas of local governance are undertaken, such as increasing gender-sensitive policies, addressing gender concerns in the development process, and developing clear concept and strategies for gender equality and women empowerment. Sixth for the Office of the Municipal Mayor, there is a need for Executive Assistant I, Admin. Assistant II, and Admin. Assistant I. Seventh for the Office of the Municipal Administrator, creation of 2 additional plantilla positions of Admin. Aide I (Laborer I) are likewise being proposed.

The foregoing discussions regarding the organizational structure and staffing pattern can be visualized with the presentation of specific existing organizational chart and the corresponding addendum in the ensuing part of this Section. The details of the proposed additional positions to the plantilla of LGU personnel are further presented in matrixes which include the item number, position title, name of incumbent, and the budgetary requirement for salary rates.

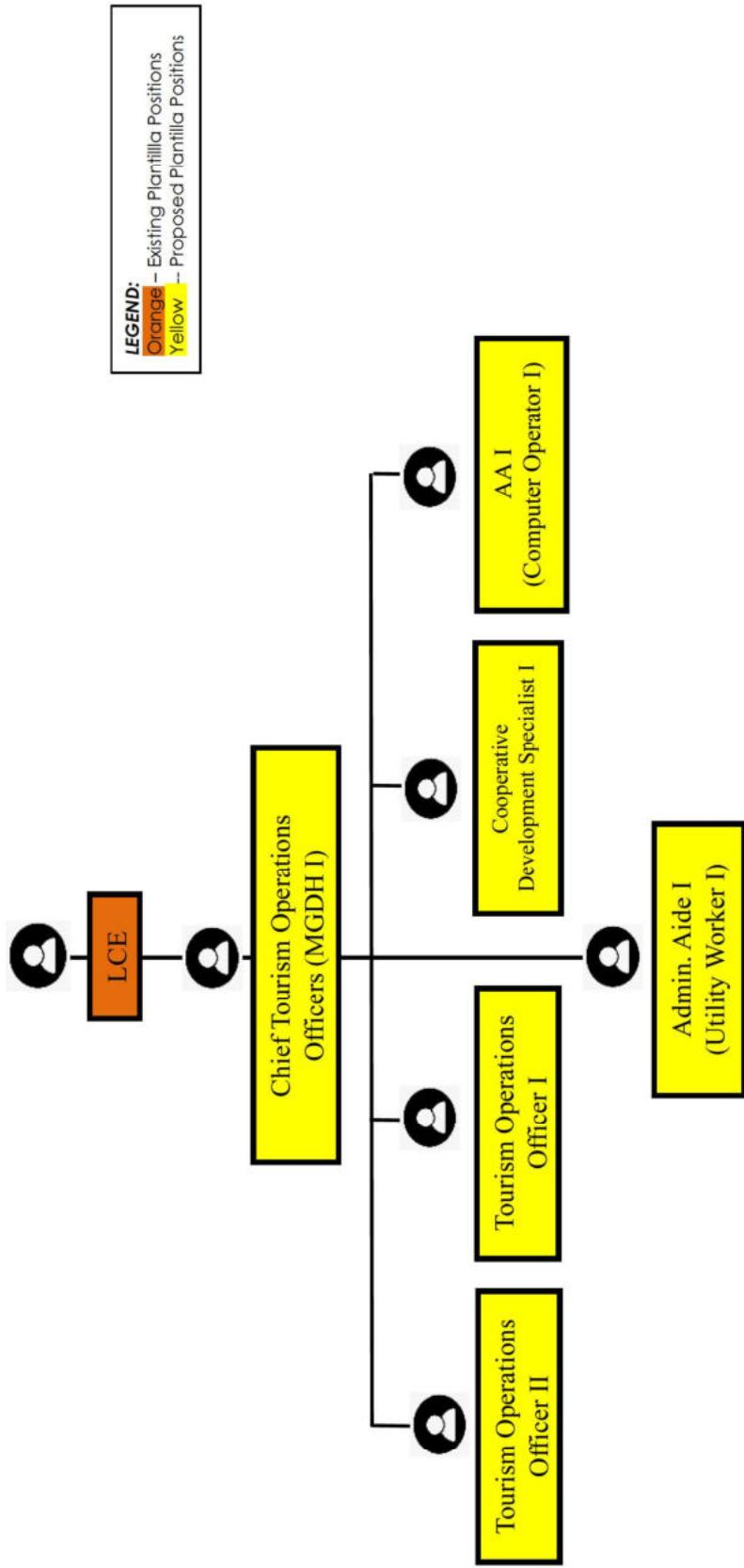
**Figure 1: LGU Existing Organizational and Functional Chart**



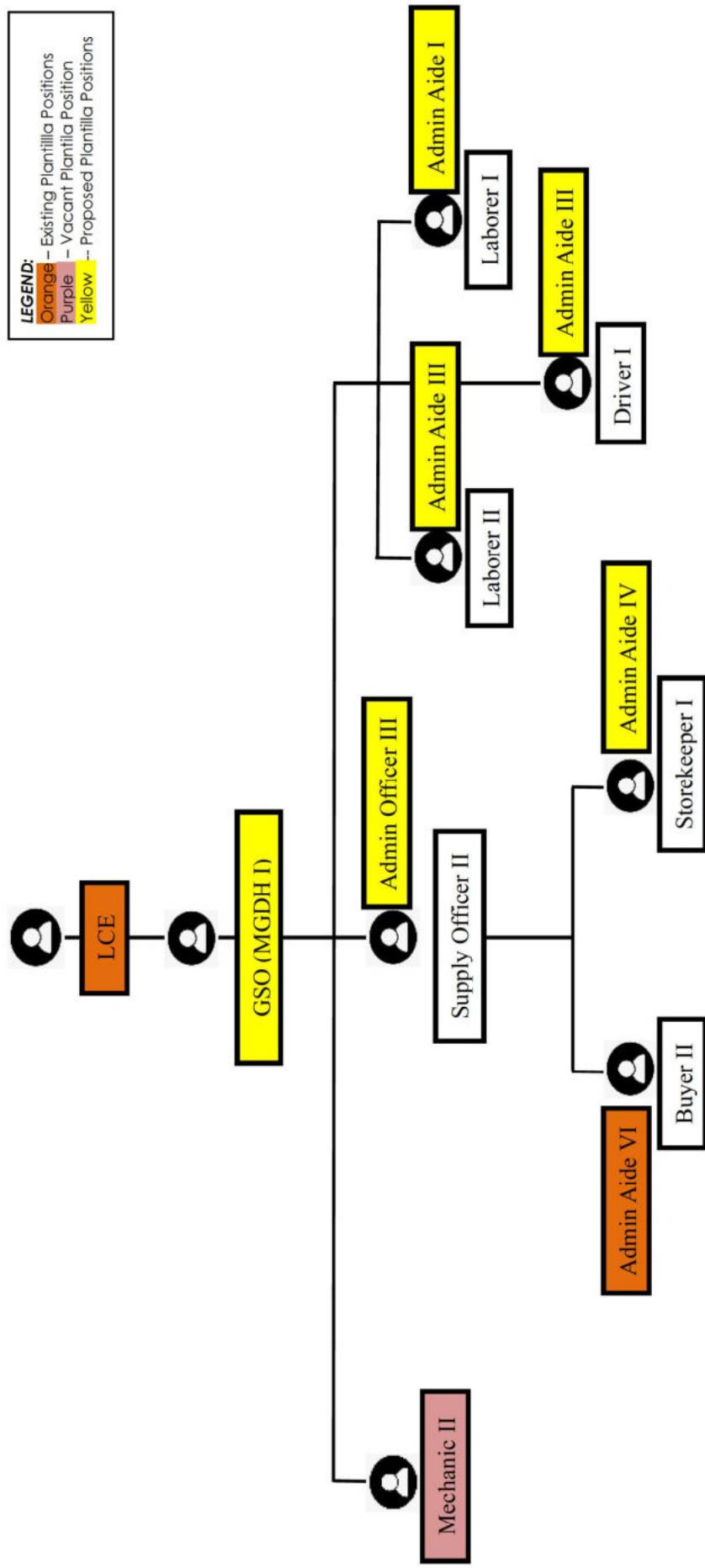
**Figure 2: Addendum to the LGU Organizational and Functional Chart**



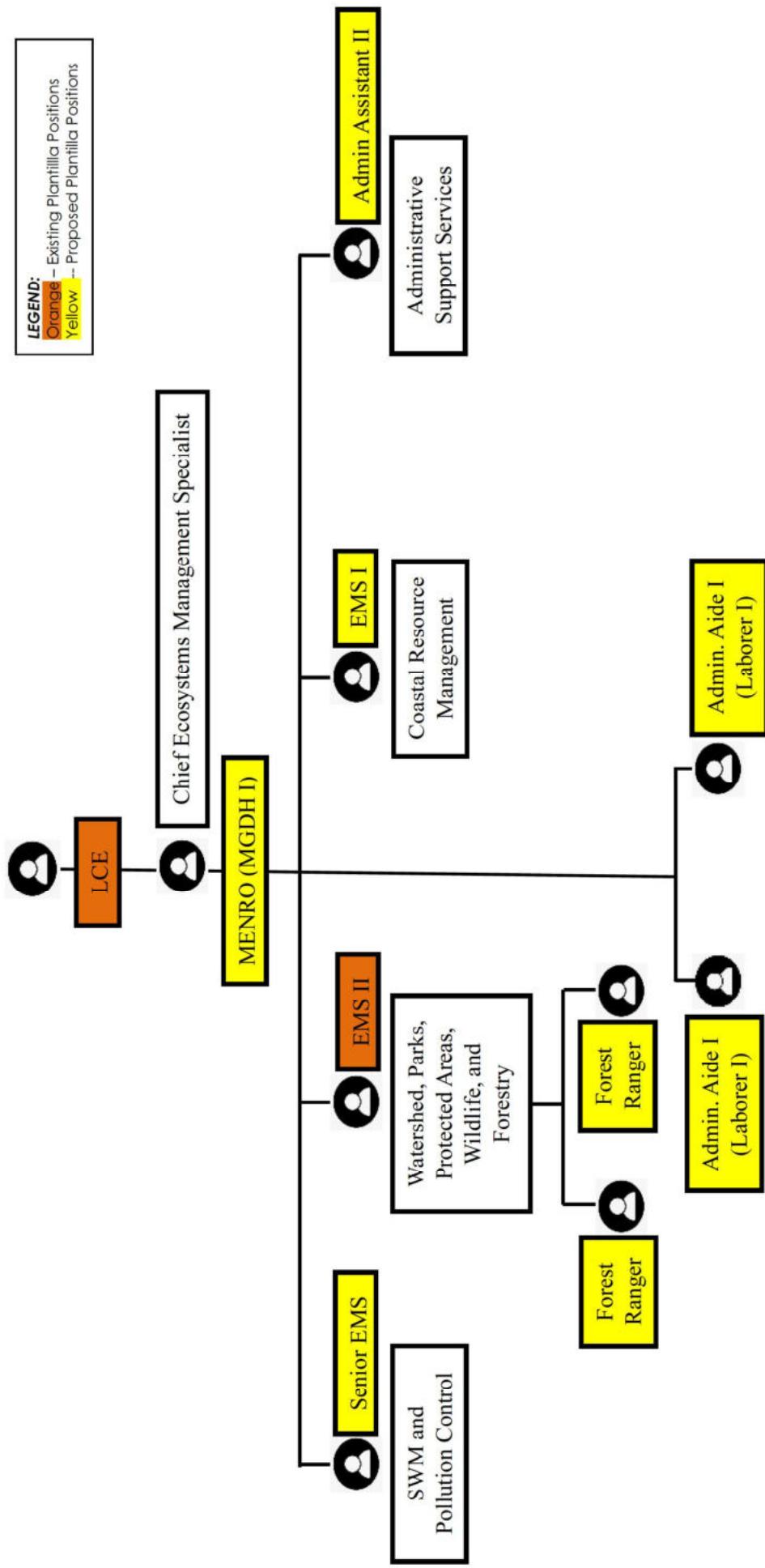
**Figure 3: Organizational Structure of the Proposed Creation of the Municipal Tourism Office**



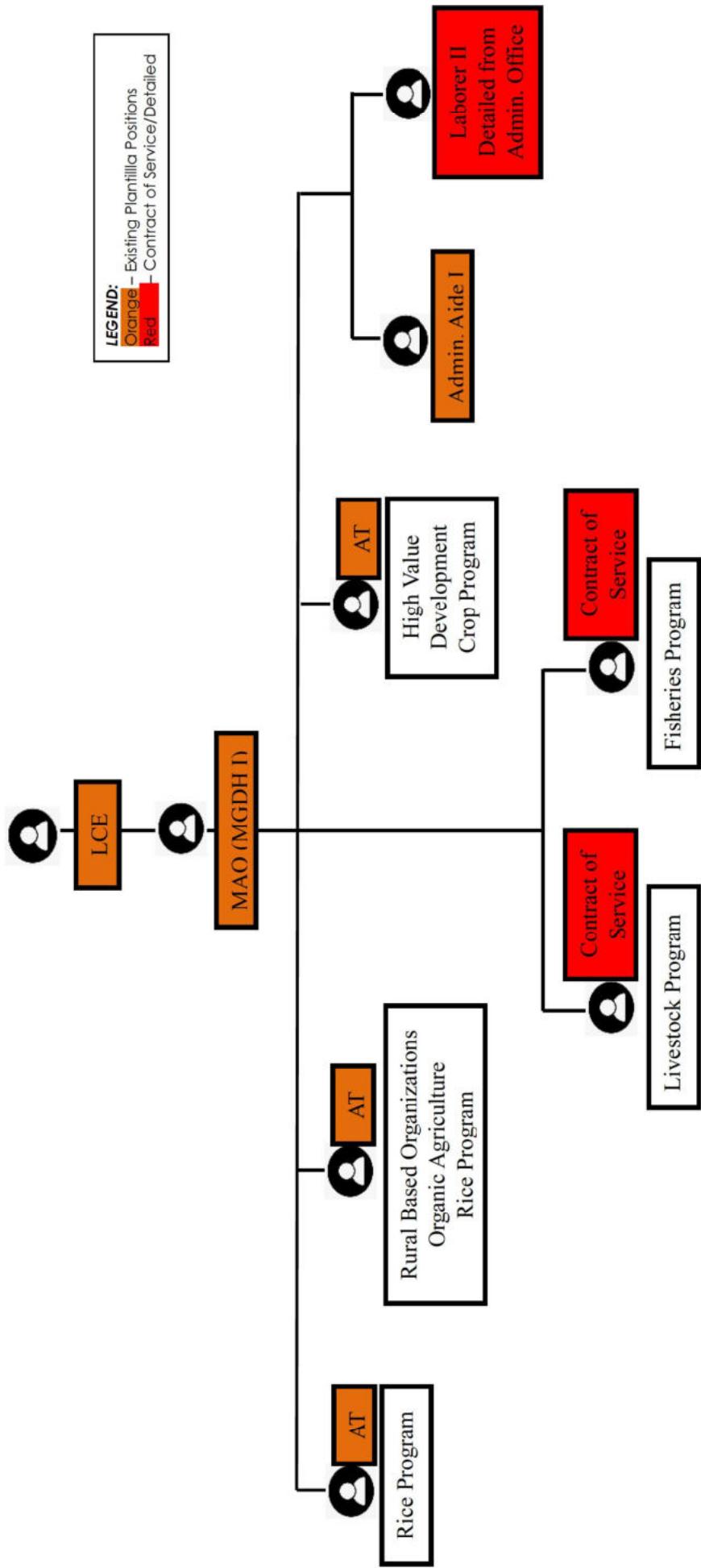
**Figure 4: Organizational Structure of the Proposed Creation of the Municipal General Services Office**



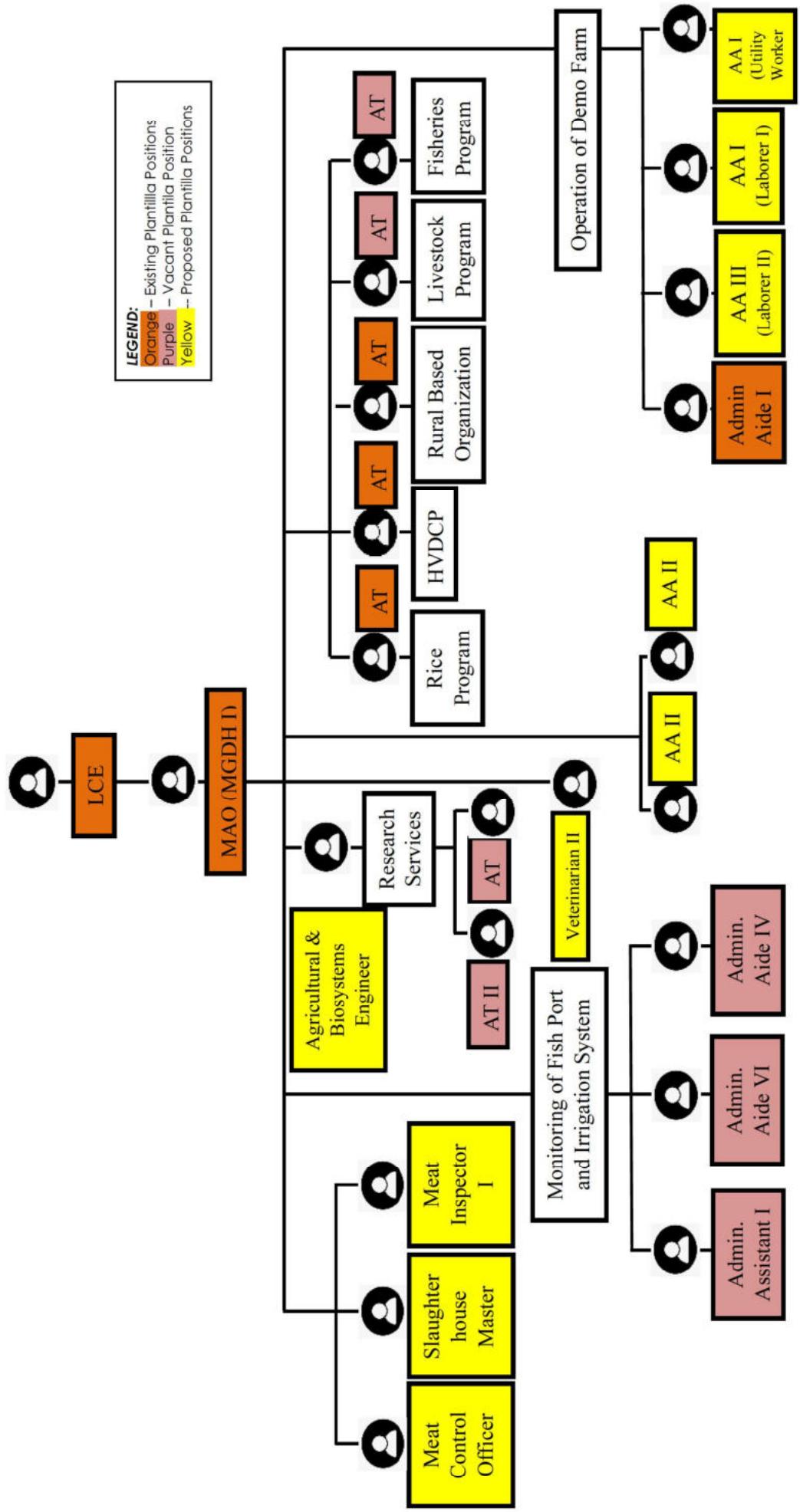
**Figure 5: Organizational Structure of the Proposed Conversion of ERRMS to Municipal Environment and Natural Resources Office**



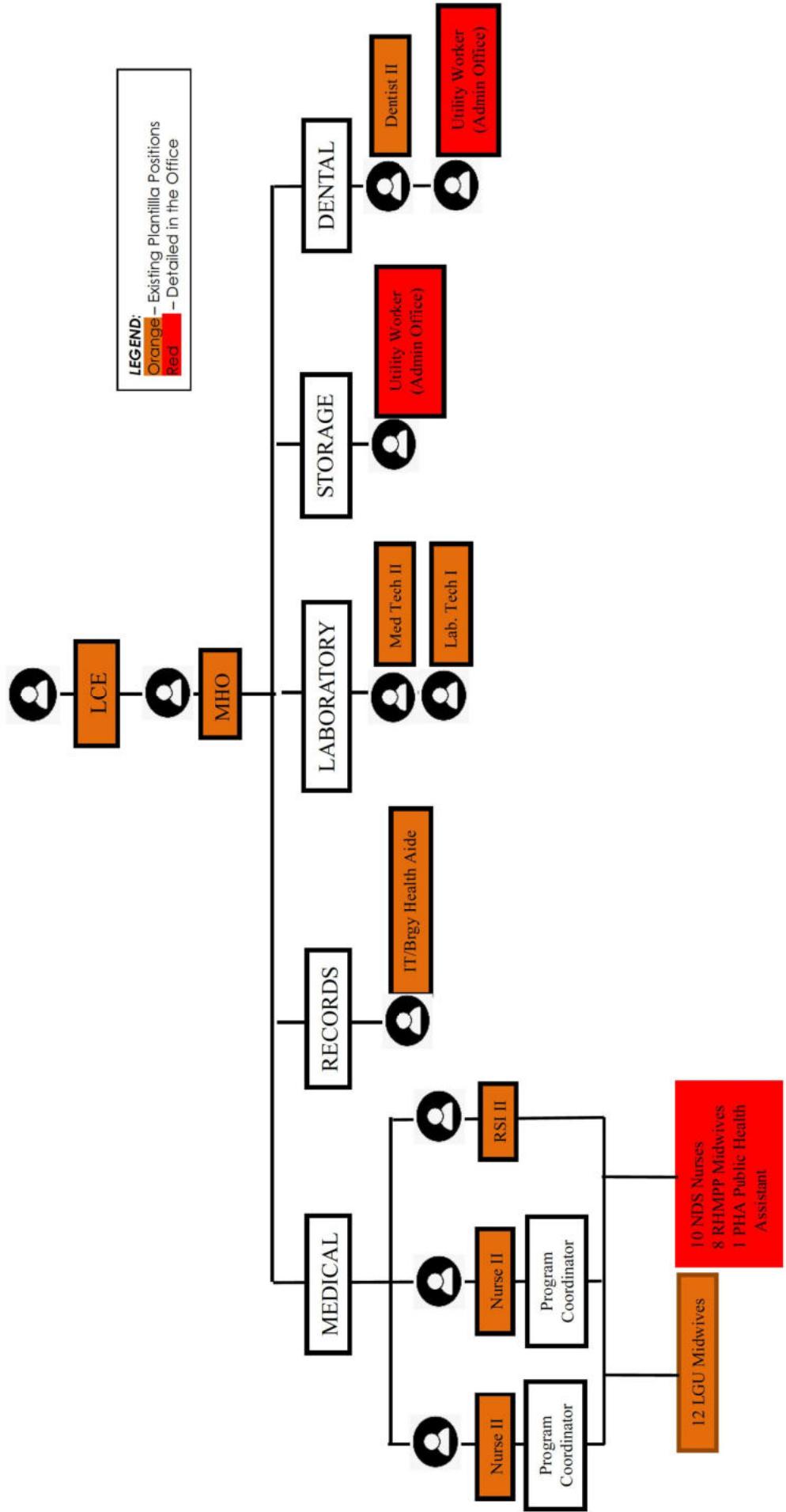
**Figure 6: Existing Organizational Structure of the Municipal Agriculture Office**



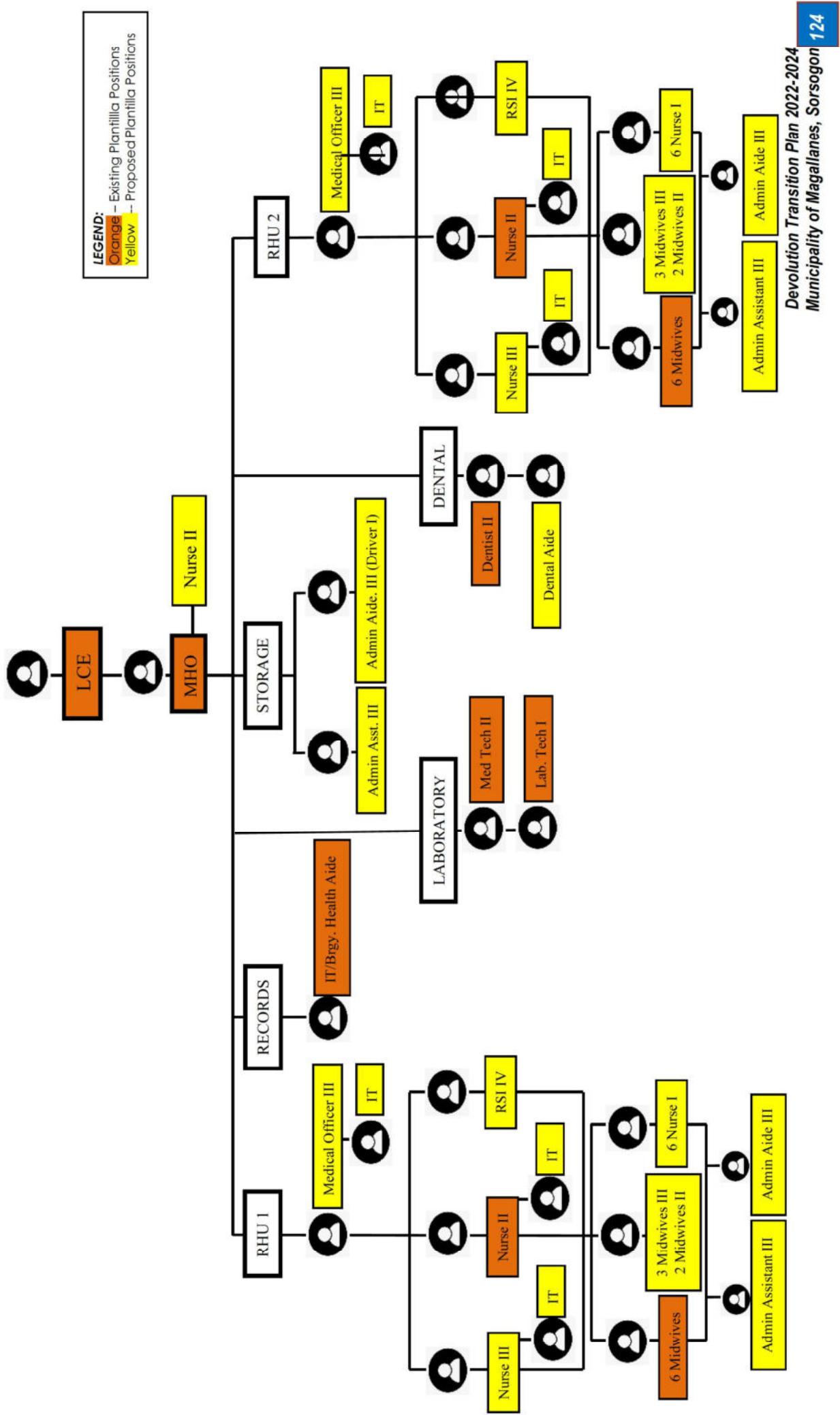
**Figure 7: Addendum to the Organizational Structure of the Municipal Agriculture Office**



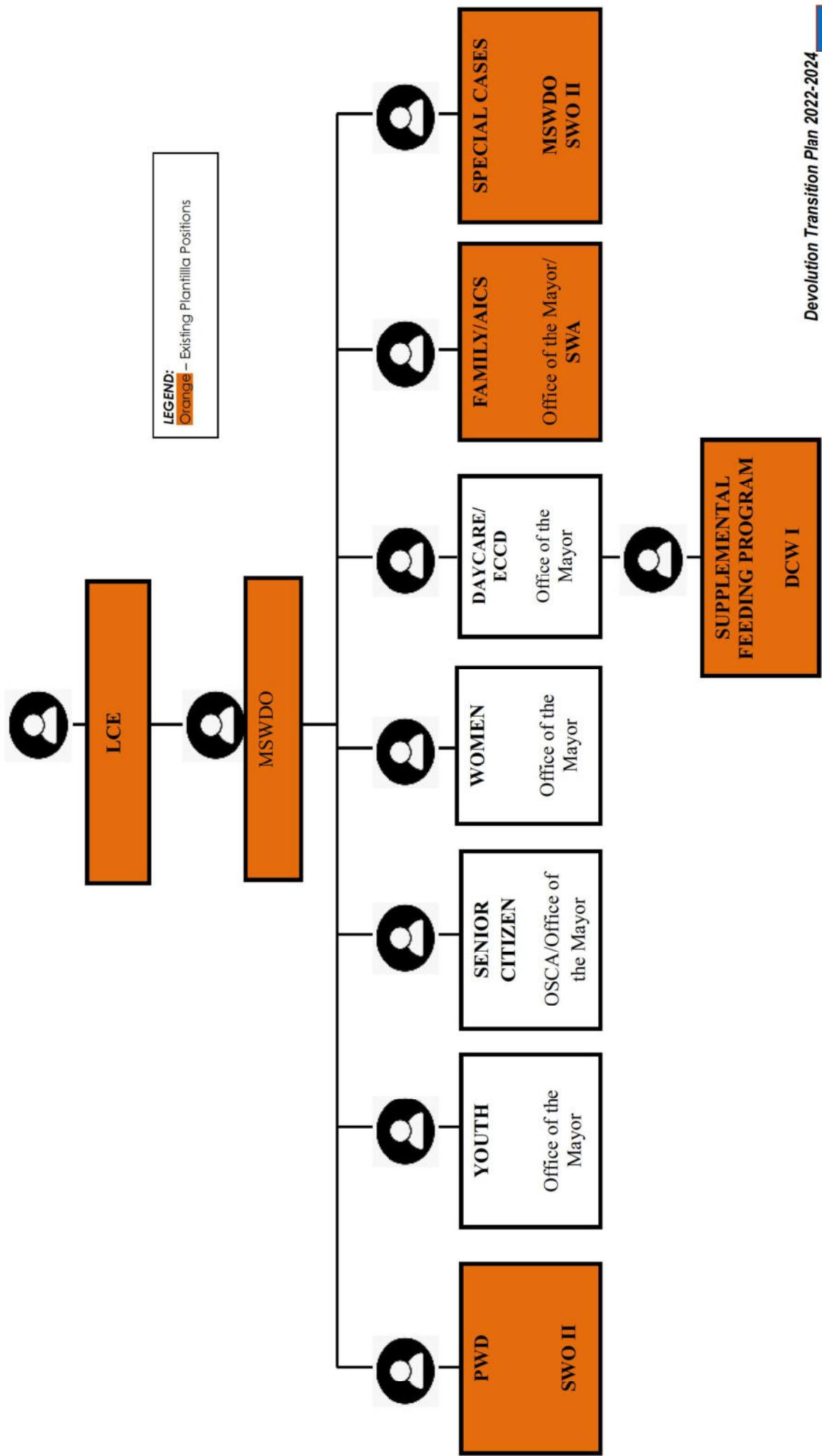
**Figure 8: Existing Organizational Structure of the Municipal Health Office**



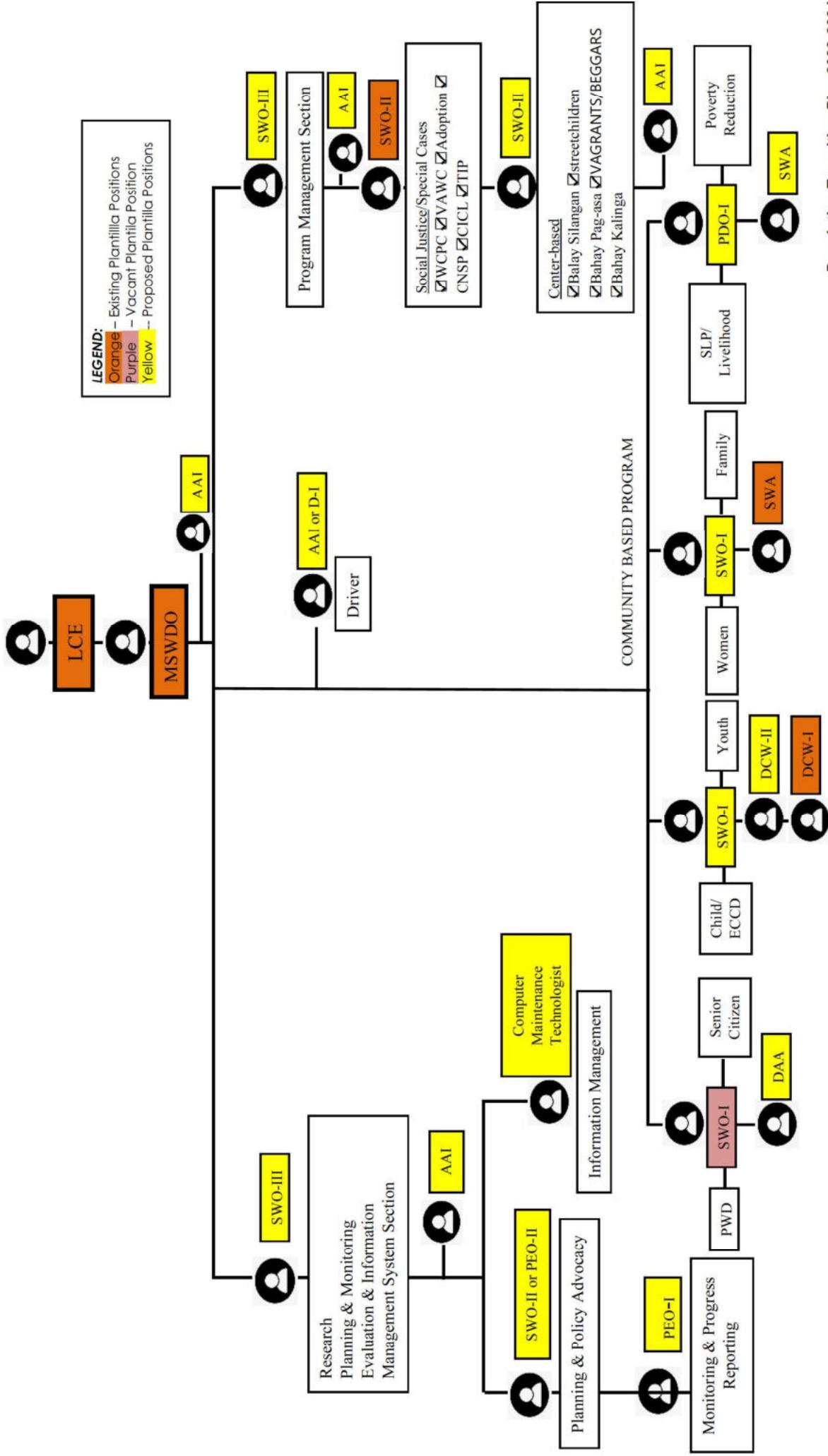
**Figure 9: Addendum to the Organizational Structure of the Municipal Health Office**



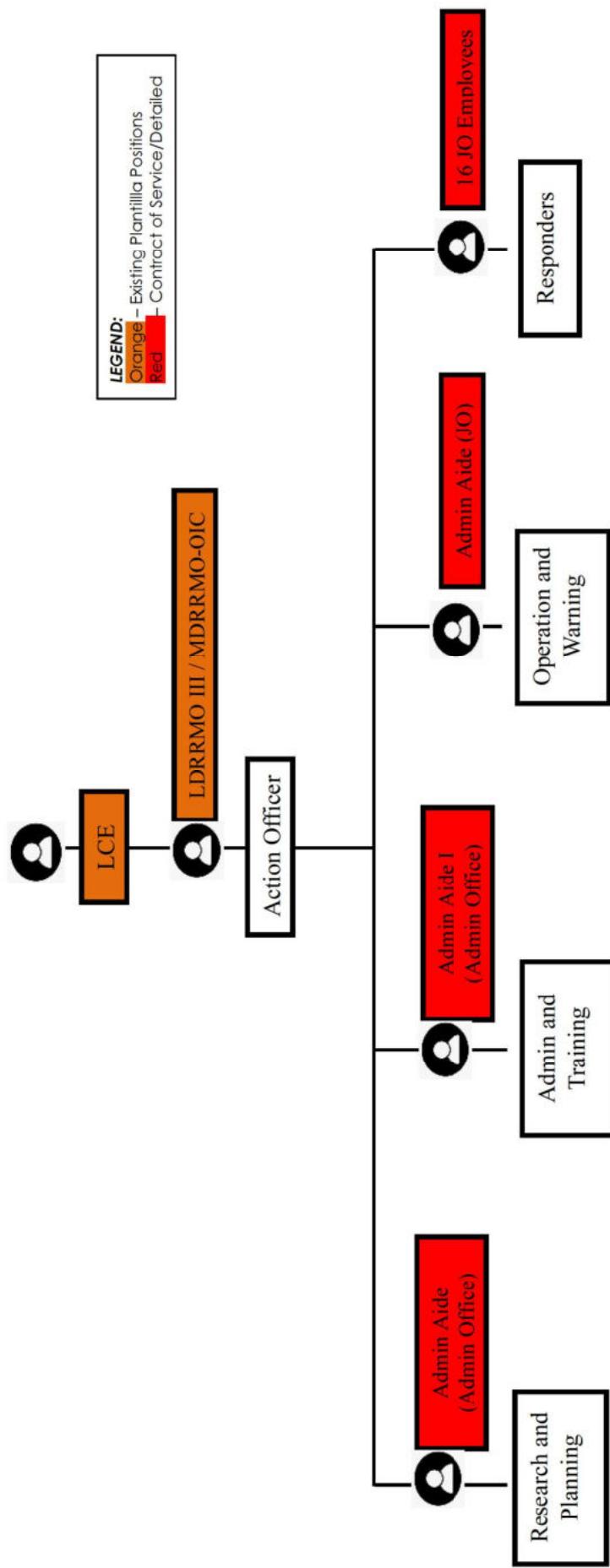
**Figure 10: Existing Organizational Structure of the Municipal Social Welfare and Development Office**



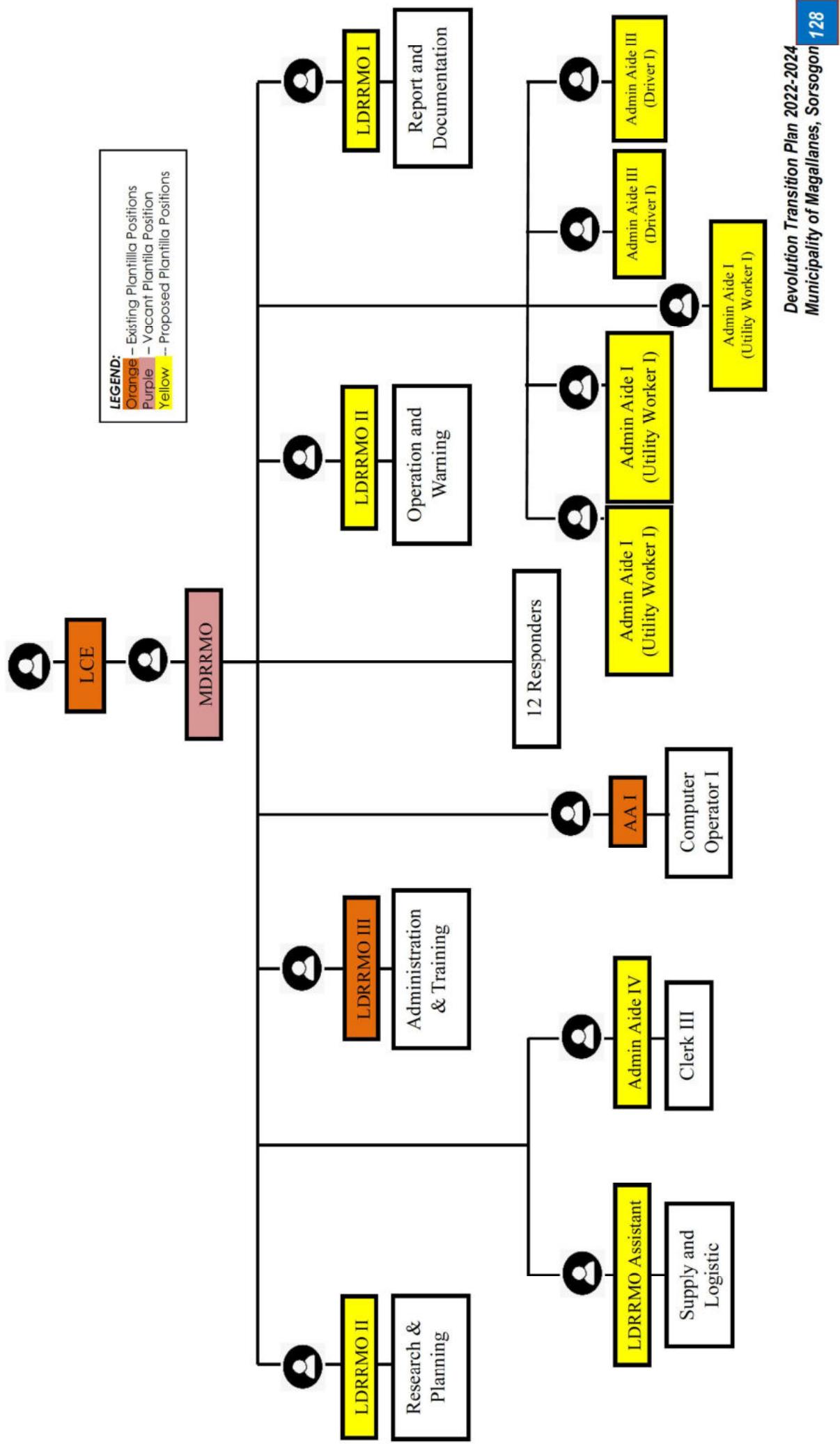
**Figure 11: Addendum to the Organizational Structure of the Municipal Social Welfare and Development Office**



**Figure 12: Existing Organizational Structure of the Municipal Disaster Risk Reduction and Management Office**



**Figure 13: Addendum to the Organizational Structure of the Municipal Disaster Risk Reduction and Management Office**



**ANNEX I**

Attachment 5: Proposed Additional Positions to the Plantilla of LGU Personnel  
(LBP Form No. 3)

**PROPOSED ADDITIONAL POSITIONS TO THE PLANTILLA OF LGU PERSONNEL**

**MAGALLANES**

Item Number Old (1)	New (2)	Position Title (3)	Name of Incumbent (4)	LGU		Current Year Authorized Rate/Annum (5)	SG/Step Amount (6)	Budget Year Proposed Rate/Annum (7)	SG/Step Amount (8)	Increase/Decrease (9)
				SG/Step (5)	Amount (6)					
<b>PROPOSED CREATION OF TOURISM OFFICE</b>										
		Mun. Tourism Officer (MGDH I)	Proposed			SG 24	800,700.00	800,700.00		
		Tourism Operations Officer II	Proposed			SG 15	293,100.00	293,100.00		
		Tourism Operations Officer I	Proposed			SG 11	199,236.00	199,236.00		
		Cooperatives Development Specialist I	Proposed			SG 11	199,236.00	199,236.00		
		Admin. Assistant I (Computer Operator I)	Proposed			SG 7	151,080.00	151,080.00		
		Admin. Aide I (Utility Worker I)	Proposed			SG 1	106,248.00	106,248.00		
		<b>SUB-TOTAL</b>					<b>1,749,600.00</b>	<b>1,749,600.00</b>		
<b>PROPOSED ESTABLISHMENT OF SEPARATE OFFICE FOR GSO</b>										
001-13		Mun. General Services Officer (MGDH I)	Proposed			SG 24	800,700.00	800,700.00		
		Admin. Officer III (Supply Officer II)	Proposed			SG 14	266,448.00	266,448.00		
		Administrative Aide VI (Buyer II)	Jed A. Borrás	SG 6/1	137,664.00	SG 6	142,536.00	142,536.00		
		Mechanic II	Vacant			SG 6	142,536.00	142,536.00		
		Administrative Aide IV (Storekeeper I)	Proposed			SG 4	126,852.00	126,852.00		
		Administrative Aide III (Driver I)	Proposed			SG 3	119,676.00	119,676.00		
		Administrative Aide III (Laborer II)	Proposed			SG 3	119,676.00	119,676.00		
		Administrative Aide I (Laborer I)	Proposed			SG 1	106,248.00	106,248.00		
		<b>SUB TOTAL</b>				<b>137,664.00</b>	<b>1,824,672.00</b>	<b>1,687,008.00</b>		
<b>PROPOSED ESTABLISHMENT OF SEPARATE OFFICE FOR MENRO</b>										
001-18		Environmental Management Specialist II	Robert Hodrial	SG 15/1	278,496.00	SG 15/1	293,100.00	293,100.00		
		Mun. Environmental and Natural Resources Officer (MGDH I)	Proposed			SG 24	800,700.00	800,700.00		

Item Number Old (1)	New (2)	Position Title (3)	Name of Incumbent (4)	Current Year Authorized			Budget Year Proposed		Increase/Decrease (9)
				SG/Step (5)	Amount (6)	SG/Step (7)	Amount (8)		
		Senior Ecosystems Management Specialist	Proposed			SG 18	390,120.00	390,120.00	
		Environmental Management Specialist I	Proposed			SG 11	199,236.00	199,236.00	
		Administrative Assistant II	Proposed			SG 8	160,872.00	160,872.00	
		Forest Ranger	Proposed			SG 4	126,852.00	126,852.00	
		Forest Ranger	Proposed			SG 4	126,852.00	126,852.00	
		Admin. Aide (Laborer I)	Proposed			SG 1	106,248.00	106,248.00	
		Admin. Aide (Laborer I)	Proposed			SG 1	106,248.00	106,248.00	
		<b>SUB TOTAL</b>		<b>278,496.00</b>		<b>2,310,228.00</b>		<b>2,031,732.00</b>	
<b>EXISTING STAFFING PATTERN AND THE ADDENDUM IN THE MUNICIPAL AGRICULTURE OFFICE</b>									
003-01	Municipal Agriculture Officer (MGDH I)	Rafael M. Burton	SG 24/5	746,808.00	SG 24/7	882,384.00	135,576.00		
003-03	Agricultural Technologist	Merwin B. Grutas	SG 10/6	187,848.00	SG 10/8	195,720.00	7,872.00		
003-05	Agricultural Technologist	Nikka Angelou H. Torres	SG 10/1	179,688.00	SG 10/2	186,180.00	6,492.00		
003-06	Agricultural Technologist	Micah Joy L. Baloloy	SG 10/1	179,688.00	SG 10/1	184,632.00	4,944.00		
003-12	Administrative Aide I	Ruth F. Labalan	SG 1/2	101,784.00	SG 1/4	108,936.00	7,152.00		
003-02	Agricultural Technologist II		SG 15	293,100.00					
003-04	Agricultural Technologist		SG 10	184,632.00					
003-07	Agricultural Technologist		SG 10	184,632.00					
003-08	Agricultural Technologist		SG 10	184,632.00					
003-09	Administrative Assistant I		SG 7	151,080.00					
003-10	Administrative Aide VI		SG 6	142,536.00					
003-11	Administrative Aide IV		SG 4	126,852.00					
	Agricultural and Biosystems Engineer II		SG 16	322,404.00					
	Veterinarian II		SG 16	322,404.00					
	Meat Control Officer I		SG13	242,232.00					
	Slaughterhouse Master		SG 10	184,632.00					
	Meat Inspector I		SG 6	142,536.00					
	Admin. Aide III (Laborer II)		SG 3	119,676.00					
	Admin. Aide II		SG 2	112,908.00					
	Admin. Aide II		SG 2	112,908.00					

Item Number	Old (1)	New (2)	Position Title (3)	Name of Incumbent (4)	Current Year Authorized		Budget Year Proposed		Increase/Decrease (9)
					SG/Step (5)	Amount (6)	SG/Step (7)	Amount (8)	
			Admin. Aide I (Laborer I)				SG 1	106,248.00	
			Admin. Aide I (Utility Worker)				SG 1	106,248.00	
			<b>SUB TOTAL</b>		<b>1,395,816.00</b>		<b>4,597,512.00</b>		<b>162,036.00</b>
<b>EXISTING STAFFING PATTERN AND THE ADDENDUM IN THE MUNICIPAL HEALTH OFFICE</b>									
011-01			Municipal Health Officer (MGDH I)	Dra. Maria Norma G. Labalan	SG 24/1	879,588.00	SG 24/1	1,033,812.00	154,224.00
011-02			Nurse II	Elsie B. San Agustin	SG 15/8	378,540.00	SG 15/8	399,348.00	20,808.00
011-03			Nurse II	Melanie B. Sare	SG 15/6	369,588.00	SG 15/6	399,348.00	29,760.00
011-05			Midwife III	Violeta E. Tina	SG 13/1	290,688.00	SG 13/3	310,332.00	19,644.00
011-06			Midwife III	Priscilla R. Mico	SG 13/1	290,688.00	SG 13/2	306,540.00	15,852.00
011-07			Midwife II	Lorna B. Dogillo	SG 11/7	261,324.00	SG 11/8	273,948.00	12,624.00
011-08			Midwife II	Rodelinda H. Gernale	SG 11/1	242,148.00	SG 11/1	249,048.00	6,900.00
011-09			Midwife II	Lea C. Loreno	SG 11/3	248,376.00	SG 11/6	266,592.00	18,216.00
011-10			Midwife II	Susan L. Romano	SG 11/7	261,324.00	SG 11/8	273,948.00	12,624.00
011-11			Midwife II	Nelyn H. Romano	SG 11/1	242,148.00	SG 11/3	255,924.00	13,776.00
011-12			Midwife II	Rea C. Tuscano	SG 11/1	242,148.00	SG 11/1	249,048.00	6,900.00
011-13			Midwife II	Rowena L. Mendizabal	SG 11/7	261,324.00	SG 11/8	273,948.00	12,624.00
011-14			Midwife II	Maricar M. Medina	SG 11/1	242,148.00	SG 11/1	249,048.00	6,900.00
011-15			Midwife II	Angiebel M. Bermas	SG 11/1	242,148.00	SG 11/2	252,456.00	10,308.00
011-16			Midwife II	Janice V. Coronado	SG 11/1	242,148.00	SG 11/2	252,456.00	10,308.00
011-18			(Sanitary Inspector II) Sanitary Inspector IV	Teodocio M. Ete Jr.	SG 8/1	195,384.00	SG 13/1	302,784.00	107,400.00
011-20			Laboratory Technician I	Arden M. Vergara	SG 6/2	173,508.00	SG 6/8	187,968.00	14,460.00
011-21			Barangay Health Aide	Venus D. Hicom	SG 4/5	157,164.00	SG 4/6	164,748.00	7,584.00
011-22			Medical Technologist II	Celeste G. Clemente	SG 15/1	348,120.00	SG 15/1	366,372.00	18,252.00
011-23			Dentist II	Eden A. Carrascal	SG 17/1	417,372.00	SG 17/1	443,304.00	25,932.00
			Medical Officer III	Proposed			SG 21	693,660.00	693,660.00
			Medical Officer III	Proposed			SG 21	693,660.00	693,660.00
			Nurse III	Proposed			SG 18	487,644.00	487,644.00
			Nurse III	Proposed			SG 18	487,644.00	487,644.00

Item Number Old (1)	New (2)	Position Title (3)	Name of Incumbent (4)	Current Year Authorized			Budget Year Proposed		Increase/Decrease (9)
				SG/Step (5)	Amount (6)	SG/Step (7)	Rate/Annum (8)		
		Nurse II	Proposed			SG 17	443,304.00		443,304.00
		Nurse I	Proposed			SG 15	366,372.00		366,372.00
		Nurse I	Proposed			SG 15	366,372.00		366,372.00
		Nurse I	Proposed			SG 15	366,372.00		366,372.00
		Nurse I	Proposed			SG 15	366,372.00		366,372.00
		Nurse I	Proposed			SG 15	366,372.00		366,372.00
		Nurse I	Proposed			SG 15	366,372.00		366,372.00
		Nurse I	Proposed			SG 15	366,372.00		366,372.00
		Nurse I	Proposed			SG 15	366,372.00		366,372.00
		Nurse I	Proposed			SG 15	366,372.00		366,372.00
		Nurse I	Proposed			SG 15	366,372.00		366,372.00
		Nurse I	Proposed			SG 15	366,372.00		366,372.00
		Nurse I	Proposed			SG 15	366,372.00		366,372.00
		Nurse I	Proposed			SG 15	366,372.00		366,372.00
		Nurse I	Proposed			SG 15	366,372.00		366,372.00
		Nurse I	Proposed			SG 15	366,372.00		366,372.00
		Sanitary Inspector IV	Proposed			SG 13	302,784.00		302,784.00
		Midwife III	Proposed			SG 13	302,784.00		302,784.00
		Midwife III	Proposed			SG 13	302,784.00		302,784.00
		Midwife III	Proposed			SG 13	302,784.00		302,784.00
		Midwife III	Proposed			SG 13	302,784.00		302,784.00
		Midwife III	Proposed			SG 13	302,784.00		302,784.00
		Midwife III	Proposed			SG 13	302,784.00		302,784.00
		Midwife III	Proposed			SG 11	249,048.00		249,048.00
		Midwife III	Proposed			SG 11	249,048.00		249,048.00
		Midwife II	Proposed			SG 11	249,048.00		249,048.00
		Computer File Librarian II (IT)	Proposed			SG 10	230,796.00		230,796.00
		Computer File Librarian II (IT)	Proposed			SG 10	230,796.00		230,796.00
		Administrative Assistant III	Proposed			SG 9	215,700.00		215,700.00
		Administrative Assistant III	Proposed			SG 9	215,700.00		215,700.00
		Administrative Assistant III	Proposed			SG 9	215,700.00		215,700.00

Item Number Old (1)	New (2)	Position Title (3)	Name of Incumbent (4)	Current Year Authorized		Budget Year Proposed		Increase/Decrease (9)
				SG/Step (5)	Amount (6)	SG/Step (7)	Amount (8)	
		Computer File Librarian I (IT)	Proposed			SG 8	201,096.00	201,096.00
		Computer File Librarian I (IT)	Proposed			SG 8	201,096.00	201,096.00
		Computer File Librarian I (IT)	Proposed			SG 8	201,096.00	201,096.00
		Computer File Librarian I (IT)	Proposed			SG 8	201,096.00	201,096.00
		Dental Aide	Proposed			SG 4	158,568.00	158,568.00
		Administrative Aide III (Utility Worker)	Proposed			SG 3	149,592.00	149,592.00
		Administrative Aide III (Utility Worker)	Proposed			SG 3	149,592.00	149,592.00
		Administrative Aide III (Driver I)	Proposed			SG 3	149,592.00	149,592.00
<b>SUB TOTAL</b>				<b>5,985,876.00</b>		<b>19,349,448.00</b>		<b>13,363,572.00</b>
<b>EXISTING STAFFING PATTERN AND THE ADDENDUM IN THE MUNICIPAL SOCIAL WELFARE AND DEVELOPMENT OFFICE</b>								
005-01		Municipal Social Welfare and Development Officer (MGDH I)	Necie B. Mercadero	SG 24/3	724,920.00	SG 24/5	854,268.00	129,348.00
005-02		Social Welfare Officer II	Rose Sharon A. Jazmin	SG 15/1	278,496.00	SG 15/2	296,727.00	18,231.00
005-04		Social Welfare Aide	Maria Isabel B. Balquin	SG 4/1	121,668.00	SG 4/2	127,836.00	6,168.00
005-05		Day Care Worker I	Maricel P. Grutas	SG 6/1	137,664.00	SG 6/2	143,628.00	5,964.00
005-03		Social Welfare Officer I	Vacant	SG 11/1	193,716.00	SG 11/1	199,236.00	5,520.00
		Social Welfare Officer III	Proposed			SG 18	390,120.00	390,120.00
		Social Welfare Officer III	Proposed			SG 18	390,120.00	390,120.00
		Social Welfare Officer II	Proposed			SG 15	293,100.00	293,100.00
		Project Evaluation Officer II	Proposed			SG 15	293,100.00	293,100.00
		Social Welfare Officer I	Proposed			SG 11	199,236.00	199,236.00
		Social Welfare Officer I	Proposed			SG 11	199,236.00	199,236.00
		Program Development Officer I	Proposed			SG 11	199,236.00	199,236.00
		Project Evaluation Officer I	Proposed			SG 11	199,236.00	199,236.00
		Computer Maintenance Technologist I	Proposed			SG 11	199,236.00	199,236.00
		Youth Development Officer I	Proposed			SG 10	184,632.00	184,632.00
		Disability Affairs Assistant	Proposed			SG 8	160,872.00	160,872.00
		Social Welfare Assistant	Proposed			SG 8	160,872.00	160,872.00
		Administrative Aide III (Driver I)	Proposed			SG 3	119,676.00	119,676.00
		Administrative Assistant I	Proposed			SG 7	151,080.00	151,080.00

Item Number Old (1)	New (2)	Position Title (3)	Name of Incumbent (4)	Current Year Authorized		Budget Year Proposed		Increase/Decrease (9)		
				SG/Step (5)	Amount (6)	SG/Step (7)	Amount (8)			
		Administrative Assistant I	Proposed			SG 7	151,080.00	151,080.00		
		Administrative Aide I	Proposed			SG 1	106,248.00	106,248.00		
		Administrative Aide I	Proposed			SG 1	106,248.00	106,248.00		
		<b>SUB TOTAL</b>		<b>1,456,464</b>		<b>5,125,023.00</b>		<b>3,668,559.00</b>		
<b>EXISTING STAFFING PATTERN AND THE ADDENDUM IN THE MUNICIPAL DISASTER RISK REDUCTION MANAGEMENT OFFICE</b>										
014-01		Mun. Disaster Risk Reduction and Management Officer (MGDH I)	Vacant	SG 24/1	703,668.00	SG 24/5	800,700.00	97,032.00		
014-02		LDRRMO III	Nilda L. Conda	SG 18/1	365,616.00	SG 18/1	390,120.00	24,504.00		
		LDRRMO II	Proposed			SG 15	293,100.00	293,100.00		
		LDRRMO II	Proposed			SG 15	293,100.00	293,100.00		
		LDRRMO I	Proposed			SG 11	199,236.00	199,236.00		
		LDRRM Assistant	Proposed			SG 8	160,872.00	160,872.00		
		Admin. Assistant I (Computer Operator I)	Proposed			SG 7	151,080.00	151,080.00		
		Administrative Aide IV (Clerk III)	Proposed			SG 6	142,536.00	142,536.00		
		Administrative Aide III (Driver)	Proposed			SG 3	119,676.00	119,676.00		
		Administrative Aide III (Driver)	Proposed			SG 3	119,676.00	119,676.00		
		Administrative Aide II (Utility Worker I)	Proposed			SG 1	106,248.00	106,248.00		
		Administrative Aide I (Utility Worker I)	Proposed			SG 1	106,248.00	106,248.00		
		Administrative Aide I (Utility Worker I)	Proposed			SG 1	106,248.00	106,248.00		
		<b>SUB TOTAL</b>		<b>1,069,284.00</b>		<b>2,988,840.00</b>		<b>1,919,556.00</b>		
<b>CREATION OF ADDITIONAL PLANTILLA POSITIONS IN VARIOUS OFFICES AND SECTIONS</b>										
<b>MUNICIPAL MAYOR'S OFFICE</b>										
		Executive Assistant I				SG 14	266,448.00	266,448.00		
		Administrative Assistant II				SG 8	160,872.00	160,872.00		
		Administrative Assistant I				SG 7	151,080.00	151,080.00		
		<b>SUB TOTAL</b>				<b>578,400.00</b>		<b>578,400.00</b>		
<b>MUNICIPAL ADMINISTRATOR'S OFFICE</b>										
		Administrative Aide I (Laborer I)				SG 1	106,248.00	106,248.00		
		Administrative Aide I (Laborer I)				SG 1	106,248.00	106,248.00		
		<b>SUB TOTAL</b>				<b>212,496.00</b>		<b>212,496.00</b>		

MUNICIPAL PLANNING AND DEVELOPMENT OFFICE		
	Proposed	SG 18
Economist III	Proposed	390,120.00
Statistician III	Proposed	390,120.00
<b>SUB TOTAL</b>		<b>780,240.00</b>
<b>MUNICIPAL ENGINEERING OFFICE</b>		
Building Inspector	Proposed	SG 11
Draftsman III	Proposed	SG 11
Draftsman II	Proposed	SG 8
Administrative Assistant I	Vacant	SG 7/1
<b>SUB TOTAL</b>	<b>146,436.00</b>	<b>710,424.00</b>
<b>MUNICIPAL PUBLIC EMPLOYMENT SERVICES OFFICE</b>		
Labor Employment Officer	Proposed	SG 11
Admin. Assistant I (Computer Operator I)	Proposed	SG 7
<b>SUB-TOTAL</b>		<b>350,316.00</b>
<b>SECTION OF THE BUSINESS PERMIT AND LICENSING OFFICE</b>		
Licensing Officer I	Proposed	SG 11
Admin. Assistant I (Computer Operator I)	Proposed	SG 7
Administrative Aide I	Proposed	SG 1
Administrative Aide I	Proposed	SG 1
<b>SUB-TOTAL</b>		<b>562,812.00</b>
<b>SECTION OF THE GENDER AND DEVELOPMENT OFFICE</b>		
Gender and Development Specialist I		SG 11
Admin. Assistant I (Computer Operator I)	Proposed	SG 7
<b>SUB TOTAL</b>		<b>350,316.00</b>
		<b>GRAND TOTAL</b>
		<b>41,490,327.00</b>
		<b>27,980,631.00</b>

Prepared by:

**CYNTHIA G. EXTREMADURA**  
Municipal Human Resource Management Officer  
Date: November 12, 2021

Reviewed by:

**GREGORIO G. GUBAN**  
Municipal Budget Officer  
Date: November 12, 2021

Approved by:

**AUGUSTO MANUEL M. RAGRAGIO**  
Municipal Mayor  
Date: November 12, 2021

# **SECTION 5: LOCAL REVENUE FORECAST AND RESOURCES MOBILIZATION STRATEGY**

This section describes the performance of locally generated revenues and the actions that the LGU will carry out to improve the collections.

The local sources of income of the LGU are taxes, regulatory fees, service or user charges and income from economic enterprises. The targeted increase in income for the fiscal year 2022 is 10%, 21% for 2023 and 33.1% for 2024. The LGU through the Office of the Municipal Treasurer will implement strategies to increase local revenue such as computerization of real property tax records, conduct of tax campaign, establishment of Business One Stop Shop or BOSS and revision of revenue code. The capacity building required are the training of MTO personnel on the operation of computerized database, tax mapping, capability development in the implementation of enhanced revenue generation techniques and strategies, establishment of separate accounts for every economic enterprise venture of the LGU, conduct of periodic performance evaluation of personnel involved in collection, establishment of investment information system and information services including tax and marketing information system. A permanent space for BPLO/BOSS will be established including the creation of plantilla positions and hiring of personnel. An estimated amount of P 1.5 M will be required to fund the abovementioned activities.

A more detailed information on local revenue forecast and resources mobilization strategy is shown in the succeeding matrix.

## LOCAL REVENUE FORECAST AND RESOURCES MOBILIZATION STRATEGY

### MAGALLANES LGU

Local Sources [1]	Income FY 2020 (Baseline) [2]	Target Increase (in %)		Strategies to Increase Local Revenue [4]	Timeframe [5]	Responsible Office/Unit [6]	Resources Required [7]		
		FY 2022 [3]	FY 2024				Staffing	Capacity Building Requirements	Funding
Taxes									
Real Property Tax	P 2,714,093.84 (P 2,985,503.22 Basic/SEF)	<b>10%</b> (P 3,284,053.51 Basic/SEF)	<b>21%</b> (P 3,612,458.89 Basic/SEF)	33.1% Records/Tax Campaign	2022	MTO/SB/MO	RCC I/ RCC II	<ul style="list-style-type: none"> <li>• Training of MTO personnel on:           <ul style="list-style-type: none"> <li>- Operation of computerized database</li> <li>- Tax mapping</li> <li>- Capacity development in the implementation of enhanced revenue generation techniques and strategies</li> </ul> </li> </ul>	P 1.5 M
Tax on Business	P 1,440,590.50 (P 1,584,649.55)	<b>10%</b> (P 1,743,114.51)	<b>21%</b> (P 1,917,425.96)	Tax Campaign/BOS S	2022	MTO/SB/MO			
Regulatory Fee (Permits and Licenses)	P 762,732.64 (P 839,055.90)	<b>10%</b> (P 922,906.49)	<b>21%</b> (P 1,015,197.14)	33.1% Revision of Revenue Code	2022	MTO/SB/MO			
Service/User Charges (Service Income)	P 877,113.30 (P 964,824.63)	<b>10%</b> (P 1,061,307.09)	<b>21%</b> (P 1,167,437.80)	33.1% Revision of Revenue Code	2022	SB/ ALL OFFICES	Admin Aide IV (2)	<ul style="list-style-type: none"> <li>• Establishment of separate accounts for every economic enterprise venture of the LGU</li> <li>• Conduct of periodic performance evaluation of</li> </ul>	
Income from Economic Enterprises (Business Income)	P 8,345,113.43 (P 9,179,624.77)	<b>10%</b> (P 10,097,587.25)	<b>21%</b> (P 11,107,345.98)	33.1% Revision of Revenue Code	2022	SB/MTO/MPD O/ Public Market/MWS			

			personnel involved in collection <ul style="list-style-type: none"><li>• Establishment of investment information system</li><li>• Establishment of information services including tax and marketing information system</li><li>• Construction/establishment of permanent space for BPLO/BOSS</li><li>• Creation of plantilla positions and hiring of personnel for BPLO/BOSS</li></ul>

Reviewed/Approved by:

**AUGUSTO MANUEL M. RAGRAGIO**  
Municipal Mayor

Prepared by:

**JERRY M. CANALES**  
Municipal Treasurer

# **SECTION 6: PERFORMANCE TARGETS FOR DEVOLVED FUNCTIONS AND SERVICES**

The success of this Plan, indeed, depends on the outcome of its actual implementation. Thus, the Performance Monitoring Framework presented in this Section is really crucial in defining the performance targets of the LGU for devolved responsibilities starting FY 2022 onwards and describing the strategy to achieve such targets.

Enumerated in matrix format are (1) All devolved functions, services and facilities as identified in Section 2, (2) Corresponding programs, projects and activities to be implemented, (3) Performance indicators or the quantity or quality parameters or measures to be used to assess the presence, extent, and quality of devolved functions and services, (4) Baseline information about the indicator before the implementation of the full devolution for the LGU to objectively assess the progress of the full devolution, (5) Performance targets for each fiscal year which state the desired change or level of performance the LGU aims to achieve as a measure of success, (6) Frequency of monitoring, (7) Performance monitoring tool used to collect information or the data collection method, (8) Sources of primary and secondary information, (9) Responsible office for collecting the data and monitoring the performance, and (10) Capacity development needs of the LGU to strengthen its performance monitoring and evaluation.

As identified, monitoring and evaluation capacity development needs of the LGU include the availability of reliable internet connectivity and database system for easy access of all information; the knowledge and skills on data processing, analysis, and interpretation; the capacity for documentation, technical writing, reporting and record keeping; as well as the inadequacy of technical manpower to conduct the monitoring and evaluation. These capacity development needs, as noted, are already been incorporated in Section 3 of this Plan, the Capacity Development Agenda. Presently, the LGU is coordinating with the Department of Information and Communication Technology and other private service providers for installation and access to fast

and reliable internet connectivity. The LGU is likewise after the creation of additional plantilla positions; such as Statistician III, Economist III, Gender and Development Specialist I, and Computer Operator among others, for the perform of specific functions on monitoring and evaluation.

**PERFORMANCE MONITORING FRAMEWORK**  
**MAGALLANES**

Functions / Services/ Facilities	Programs/Projects/Activities	Performance Indicators	Baseline	Performance Targets			Frequency of Monitoring	Performance Monitoring ToolUsed and Data Collection Method	Data Sources	Responsible Person in the LGU	LGU Monitoring and Evaluation Capacity Development Needs
				FY 2022	FY 2023	FY 2024					
[1] Agricultural Services	<b>CROPS</b> <ul style="list-style-type: none"> <li>Provision/distribution of quality seeds, seedling materials and farm tools, machineries and equipment</li> <li>Prevention and control of plant diseases</li> <li>Operation and maintenance of municipal nurseries</li> <li>Planting and harvest monitoring/submission of monthly monitoring report</li> <li>Monthly production data monitoring</li> <li>Assist in the implementation of National Gulayan sa Paaralan program</li> <li>Conduct training and seminar and meeting with farmers</li> <li>Maintaining and updating registry of</li> </ul>	[2] <ul style="list-style-type: none"> <li>Percentage of farmer-beneficiaries of seeds, seedling materials, farm tools, machineries and equipment.</li> <li>Percentage of Farmers-Clientele provided with technical assistance on the prevention and control of plant diseases.</li> <li>Functional Municipal Nursery</li> <li>Number of Planting/Harvest Monthly Monitoring Report</li> <li>Number of Monthly Production Report</li> <li>Percentage of Schools assisted with technical assistance in the</li> </ul>	[3]	[4] <ul style="list-style-type: none"> <li>Total number of beneficiaries availed the seeds, seedling materials, farm tools, machineries and equipment.</li> <li>Total number of farmer-clientele provided with technical assistance on the prevention and control of plant diseases.</li> <li>Functional Municipal Nursery</li> <li>Number of Planting/Harvest Monthly Monitoring Report</li> <li>Number of Monthly Production Report</li> <li>Percentage of Schools assisted with technical assistance in the</li> </ul>	[5] <ul style="list-style-type: none"> <li>85% of farmer-clientele will be provided of seeds, seedling materials, farm tools, machineries and equipment.</li> <li>100% of farmer-clientele will provided with technical assistance on the prevention and control of plant diseases.</li> <li>1 municipal nursery established.</li> </ul>	[6] <ul style="list-style-type: none"> <li>85% of farmer-clientele will be provided of seeds, seedling materials, farm tools, machineries and equipment.</li> <li>100% of farmer-clientele will provided with technical assistance on the prevention and control of plant diseases.</li> <li>1 municipal nursery established.</li> </ul>	[7] <ul style="list-style-type: none"> <li>Master list of Farmer-Clientele availed the assistance.</li> </ul>	[8]	[9]	[10]	

<ul style="list-style-type: none"> <li>Assist the filing of insurance under PCIC</li> <li>Collaboration with line agencies in relation to the implementation of agri-related programs and projects</li> <li>Perform other functions and duties related to crops</li> </ul>	<ul style="list-style-type: none"> <li>Implementation of Gulayan sa Paaralan Program.</li> <li>Participation Rate of Farmers in training, seminar and meeting.</li> <li>Percentage of Farmers in enrolled in Registry System for Basic Sector in Agriculture.</li> <li>Percentage of Farmers filed insurance under PCIC.</li> <li>Attendance to meetings and collaboration activities with line agencies in relation to the implementation of agri-related programs and projects</li> </ul>	<ul style="list-style-type: none"> <li>Number of Monthly Production Report</li> <li>Number of Schools assisted with technical assistance in the GPP.</li> <li>Technical assistance in the implementation of Gulayan sa Paaralan Program.</li> <li>Number of Training, Seminars and Meeting.</li> <li>Number of Farmers enrolled in RSBSA with control number.</li> <li>Number of Farmers filed insurance in PCIC.</li> <li>Number of Collaborative Effort with Line Agencies</li> </ul>	<ul style="list-style-type: none"> <li>12 Monthly Report</li> <li>85% of schools assisted with technical assistance in the GPP.</li> <li>1 Training, 1 Seminar and 4 Meetings conducted.</li> <li>75% of the total number of farmers enrolled in RSBSA with control number.</li> <li>85% of the total farmers filed insurance in PCIC.</li> <li>5 Collaborative Effort with Line Agencies</li> </ul>	<ul style="list-style-type: none"> <li>12 Monthly Report</li> <li>12 Monthly Report</li> <li>85% of schools assisted with technical assistance in the GPP.</li> <li>1 Training, 1 Seminar and 4 Meetings conducted.</li> <li>85% of the total number of farmers enrolled in RSBSA with control number.</li> <li>85% of the total farmers filed insurance in PCIC.</li> <li>5 Collaborative Effort with Line Agencies</li> </ul>	<ul style="list-style-type: none"> <li>12 Monthly Report</li> <li>12 Monthly Report</li> <li>85% of schools assisted with technical assistance in the GPP.</li> <li>1 Training, 1 Seminar and 4 Meetings conducted.</li> <li>85% of the total number of farmers enrolled in RSBSA with control number.</li> <li>85% of the total farmers filed insurance in PCIC.</li> <li>5 Collaborative Effort with Line Agencies</li> </ul>	<ul style="list-style-type: none"> <li>Monthly Planting/ Harvesting Accomplishment Report</li> <li>Monthly Production Report</li> <li>Monthly GPP Report Attendance Sheet</li> <li>Monthly Registry System for Basic Sector in Agriculture</li> <li>HVCDP</li> <li>Technology</li> <li>– Rice/ Agriculture</li> </ul>	<ul style="list-style-type: none"> <li>Monthly</li> <li>Monthly</li> <li>Quarterly</li> <li>Monthly</li> <li>Monthly</li> <li>Quarterly</li> </ul>
			<ul style="list-style-type: none"> <li>Number of animals treated, dewormed and supplemented.</li> <li>Percentage of monthly Philippine Animal Health Information System (PhIAHIS) submitted.</li> <li>Availability of Data</li> </ul>	<ul style="list-style-type: none"> <li>85% of the diseased animals will be treated, dewormed and supplemented.</li> <li>Percentage of Castrated</li> <li>Number of monthly Philippine</li> <li>Castration of</li> </ul>	<ul style="list-style-type: none"> <li>85% of the diseased animals will be treated, dewormed and supplemented.</li> <li>Percentage of Castrated</li> <li>Number of monthly Philippine</li> <li>Castration of</li> </ul>	<ul style="list-style-type: none"> <li>AT – Livestock</li> <li>PhilAHIS Report</li> <li>PhilAHIS Report</li> <li>PhilAHIS Report</li> </ul>	<ul style="list-style-type: none"> <li>AT – Livestock</li> <li>PhilAHIS Report</li> <li>PhilAHIS Report</li> </ul>
<b>LIVESTOCK</b>	<b>Animal Health Program</b>						
	<ul style="list-style-type: none"> <li>- Disease prevention and treatment, deworming, vitamin supplementation of livestock and poultry</li> <li>- Castration of</li> </ul>		<ul style="list-style-type: none"> <li>Number of animals treated, dewormed and supplemented.</li> <li>Percentage of Castrated</li> <li>Number of monthly Philippine</li> <li>Availability of Data</li> </ul>	<ul style="list-style-type: none"> <li>85% of the diseased animals will be treated, dewormed and supplemented.</li> <li>Percentage of Castrated</li> <li>Number of monthly Philippine</li> <li>Castration of</li> </ul>	<ul style="list-style-type: none"> <li>85% of the diseased animals will be treated, dewormed and supplemented.</li> <li>Percentage of Castrated</li> <li>Number of monthly Philippine</li> <li>Castration of</li> </ul>	<ul style="list-style-type: none"> <li>AT – Livestock</li> <li>PhilAHIS Report</li> <li>PhilAHIS Report</li> </ul>	<ul style="list-style-type: none"> <li>AT – Livestock</li> <li>PhilAHIS Report</li> </ul>

on Animal Population	• Number of Artificial Inseminated Swine and Large Ruminants.	• Availability of Data on Animal Population	• 12 monthly Philippine Animal Health Information System (PhiAHIS) submitted.	• 12 monthly Philippine Animal Health Information System (PhiAHIS) submitted.	• 12 monthly Philippine Animal Health Information System (PhiAHIS) submitted.	AT-Livestock
Submission of monthly Philippine Animal Health Information System (PhiAHIS)	• Survey on population of animals (dog, large and small ruminants, swine and poultry)	• Number of Programs conducted related to Rabies Eradication	• Availability of Master list of Animal Raisers	• Availability of Master list of Animal Raisers	• Available and Updated Data on Animal Population	PhilAHIS Report
- Artificial insemination of swine and large ruminants (cattle and water buffalo)	• Rabies Eradication and Prevention Program	• Percentage of Animal Dispersal Projects Monitored	• Number of Artificial Inseminated Swine and Large Ruminants.	• Number of Programs conducted related to Rabies Eradication	• Available and Updated Data on Animal Population	AT-Livestock
- Mass anti-rabies vaccination	- Survey on annual dog population	- IEC on rabies awareness	• Rabies Eradication and Prevention Program	• Rabies Eradication and Prevention Program	• Available and Updated Data on Animal Population	PhilAHIS Report
- Master listing of animal raiser	- Monitoring of animal dispersal projects			• 50% decrease in Rabies Incidence	• 50% decrease in Rabies Incidence	AT-Livestock
RURAL BASED ORGANIZATION	• Preparation/processing of office documents, correspondences, proposals, sectoral reports and other compliances	• Number of prepared/processed office documents, proposals, sectoral reports and other compliances.	• Number of prepared/processed office documents, proposals, sectoral reports and other compliances.	• Number of regular sectoral meetings and transact other official business outside official organization/organization	• 5 prepared/processed office documents, proposals, sectoral reports and other compliances.	AT- RBO
RURAL BASED ORGANIZATION	• Attend regular sectoral meetings and transact other official business outside official station	• Attended 4 regular sectoral meetings and transact other official station attended.	• Attended 4 regular sectoral meetings and transact other official station attended.	• Attended 4 regular sectoral meetings and transact other official station attended.	• Attended 4 regular sectoral meetings and transact other official station attended.	Certificate of Participation



fishery-related programs and projects	• Number of Coastal resource and MPA management	• updated production data	Production Data Report	Production Data Report	Production Data Report	Agri-Pnoy Report	AT Fisheries	
• Law enforcement	• Collaborative Effort with line agencies in relation to the implementation of fishery-related programs and projects.	• Number of Fish Catch Monitoring Report	• 12 Fish Catch Monitoring Report	• 12 Fish Catch Monitoring Report	• 12 Fish Catch Monitoring Report	Monthly	-	Municipal Agriculture
	• Approved and Adopted Coastal Resource and MPA Management Plan	• Number of Fish Catch Monitoring Report	• 15	• 15	• 15	Quarterly		
	• Number of Law Enforcement Activities	• Number of Fish Catch Monitoring Report	• Collaborative Effort with line agencies in relation to the implementation of fishery-related programs and projects.	• Collaborative Effort with line agencies in relation to the implementation of fishery-related programs and projects.	• Collaborative Effort with line agencies in relation to the implementation of fishery-related programs and projects.			
<b>INFRASTRUCTURE SERVICES</b>	<b>INFRASTRUCTURE SERVICES</b>							
• Construction/ Improvement/ Maintenance of communal irrigation	• Construction/ Improved/Maintained Communal Irrigation.	• Approved and Adopted Coastal Resource and MPA Management Plan	• Approved and Adopted Coastal Resource and MPA Management Plan	• Approved and Adopted Coastal Resource and MPA Management Plan	• Approved and Adopted Coastal Resource and MPA Management Plan	Annually	Ordinance on the Approved and adopted Plan.	
• Improvement and maintenance of fish ports	• Functional of fish ports.	• Number of Law Enforcement Activities	• Number of Law Enforcement Activities	• 15 Law Enforcement Activities	• 15 Law Enforcement Activities	Monthly	Attendance and Number of Apprehension	Municipal Agriculture
		• Constructed/ Improved/ Maintained Communal Irrigation	• Constructed/ Improved/ Maintained Communal Irrigation.	• 5 Constructed/ Improved/ Maintained Communal Irrigation.	• 5 Constructed/ Improved/ Maintained Communal Irrigation.	Quarterly	AFMECH Report	
		• Improved and Functional of fish ports.	• Improved and Functional of fish ports.	• 1 Improved and Functional of fish ports.	• 1 Improved and Functional of fish ports.	Monthly	Fish Port Monthly Report	
				• Functional of fish ports.	• Functional of fish ports.		Fish Port Adminstrator	
Other Services:	• Information services which include tax mapping	• Tax Mapping conducted regularly	• Tax mapping conducted	• Tax mapping conducted	• Tax mapping conducted	Quarterly	Office of the Municipal Treasurer	
Revenue Mobilization Services	• Information services established	• Information services established	• Information services established	• Information services established	• Information services established			BPO
	• BPO established							

Ease of doing business and efficient government service delivery	<ul style="list-style-type: none"> <li>Establishment of Business Permit and Licensing Office (BPMO)</li> </ul>	<ul style="list-style-type: none"> <li>No BPMO</li> </ul>	established	established	PESO Manager
			Quarterly	Jobs Fair conducted, TUPAD and GIP implemented Database established	
Employment facilitation through referral, job vacancy solicitation and placement	<ul style="list-style-type: none"> <li>Jobs Fair, TUPAD and Government Internship Program (GIP)</li> <li>Database of skilled workers, newly graduate/jobseekers and unemployed who are looking for a job</li> </ul>	<ul style="list-style-type: none"> <li>No. of beneficiaries of Jobs Fair, TUPAD and GIP</li> <li>Presence of database</li> <li>Database not yet established</li> </ul>	Jobs Fair conducted, TUPAD and GIP implemented Database established	Jobs Fair conducted, TUPAD and GIP implemented Database established	Human Resource Management Office/ SB
			• Tourism Officer appointed	• Tourism Officer appointed	
Tourism Services	<ul style="list-style-type: none"> <li>Creation of a permanent position for tourism officer in the municipality</li> <li>Prepare a Local Tourism Development Plan</li> </ul>	<ul style="list-style-type: none"> <li>Absence of Tourism Office created</li> <li>Local Tourism Development Plan formulated and approved</li> </ul>	Absence of Tourism Office created	• Absence of Local Tourism Development Plan	Human Resource Management Office/ SB
			Local Cooperative Development Officer created	Local Cooperative Development Officer created	
Mandatory creation of Cooperatives Development Officer	<ul style="list-style-type: none"> <li>Creation of Local Cooperatives Officer in the municipality</li> </ul>	<ul style="list-style-type: none"> <li>Local Cooperative Development Officer created</li> </ul>	Absence of Local Cooperative Development Officer created	• Creation of Local Cooperative Development Officer created	Municipal Social Welfare and Development Office
			Local Cooperative Development Officer created	Local Cooperative Development Officer created	
Social Welfare Services	<b>Child and Youth Welfare</b> <ul style="list-style-type: none"> <li>Early childhood care and development service</li> </ul>	<ul style="list-style-type: none"> <li>Percentage of 3-4 years old children with access to ECCD services</li> </ul>	<ul style="list-style-type: none"> <li>Total number of 3-4 years old children</li> </ul>	100% Monthly	Masterlist of Enrollees, CFLGA, Functionality Barangay CDW
					Quality assessment of ECCD service delivery

			SFP beneficiaries	Program recipients	Data processing and analysis/int erpretation
			Weight Monitoring Report, CFLGA, Functionality	Coordination & feedback, CFLGA, Functionality	Data processing and analysis vs total number of OSCY
• Support services to supplemental feeding program	<ul style="list-style-type: none"> <li>Percentage of CDC enrollees served, Percentage increase in nutritional status of beneficiaries</li> <li>Annual percentage increase in the number of beneficiaries &amp; completion rate</li> </ul>	<ul style="list-style-type: none"> <li>Total number of Enrollees in CDCs, recorded initial nutritional status</li> <li>Number of beneficiaries in the preceding SY, Number of program beneficiaries</li> <li>Participation rate of PYAP members in PPAs, fully equipped members, percentage increase in membership especially of OSY, decrease in juvenile delinquency cases</li> </ul>	100% 2% increase in nutritional status	100% 2% increase in nutritional status	Monthly
• Back to school program for out of school youth			10% increase in number of beneficiaries, 80% completion rate	10% increase in number of beneficiaries, 100% completion rate	Monthly
• Strengthening of Pagasa Youth Association (PYAP) Association through meetings and other needed activities			100% participation, 5% membership increase, a decrease in number	100% participation, 5% membership increase, a decrease in number	Quarterly
• Local Child Protection Council (LCPC)		<ul style="list-style-type: none"> <li>Number of meetings conducted, attendance rate, Number of resolutions/interventions identified &amp; implemented</li> <li>Maintenance of record/updating/accomplishment report</li> <li>Availability of funds for the honorarium of CDWs</li> <li>Honorarium of child development workers</li> </ul>	4 quarterly meetings plus special meetings, list of members, list of issues need to be addressed	4 quarterly meetings plus special meetings, 100% attendance, 100% issues resolved	Quarterly
			Soft and hard copy of data, records and report	Copy of data, records and report made available and furnished concern offices	Reporting and record keeping
			Inclusion of CDW honorarium in budget	Inclusion of CDW honorarium in budget	Technical writing, data processing and analysis
					none



Functionality		Masterlist of assessed registration, Functionality		Registered Philhealth beneficiaries		Availability of list of non-PhilHealth indigent families	
• Continues Philhealth registration/assessment to individual and families	• Percentage coverage of PhilHealth	• Total number of non-PhilHealth indigent families	90% PhilHealth registration	100% PhilHealth registration	Quarterly	MDRRMC	Reporting and record keeping
• Support services to disaster operation of the LGU	• Responsiveness to the needed support services during disaster operation	• Reported Incidence of disasters	Full responsiveness	Full responsiveness	During every disaster incidence	Couple applicants	Post evaluation of the impact of provided assistance
• Conduct pre-marriage counseling service	• Percentage provision of PMC service, decrease	• List of monthly applicants	100% provision of PMC service	100% provision of PMC service	Monthly	AICS clients	None
• Financial assistance to individual/family in crisis situation	• Number of individuals/families provided with assistance	• List of clients seeking assistance	100% provision of AICS	100% provision of AICS	Daily	Logbook of clients, Functionality	None
<b>Welfare of the Elderly</b>		• Responsiveness to the application for assessment/validation	Full responsiveness in the needed assessment	Full responsiveness in the needed assessment	Quarterly	SC applicants	Prioritization of most in need
• Conduct/assist LBP/DSWD during payout	• Assistance during scheduled SP pay-out	• Schedule of SP pay-out	Full assistance extended	Full assistance extended	Quarterly	DSWD	None
• Regular conduct of meetings	• Attendance to regular meetings	• Schedule of regular and special meetings	100% attendance to meetings	100% attendance to meetings	Quarterly	OSCA Head	None
<b>Special Program for Children in Conflict with the Law (CICL)/VAWC, etc.</b>		• Case study report of CICL and VAWC	Full responsiveness	Full responsiveness	As need arises	CICL & VAWC client	Documentation of intervention, Functionality
• Psycho-social intervention to CICL	• Responsiveness to a number of CICL and VAWC for psycho-						

and VAWC		social intervention		and VAWC		Persons with Disability (PWD)		and VAWC		Persons with Disability (PWD)		and VAWC		Persons with Disability (PWD)		and VAWC		Persons with Disability (PWD)		and VAWC	
• Conduct of "Diversion Program/intervention Program" to CICL and CAR as ordered by the Family Court	• Responsiveness to a number of CAR & CICL for diversion program, participation rate and cooperation of CICL & CAR	• Referral/order of family court	Full responsiveness, 100% participation of CICL & CAR	100% provision of financial subsidy	100% provision of financial subsidy	• Total number of PWDs	• Percentage coverage of registered PWDs	100% registration	90% registration	• Total number of requests	• Percentage grant of request for assistive device and eye glasses	100% grant of needed augmentation support	• Number of life skills training conducted,	As need arises	Journal of diversion program, Functionality	CICL & VAWC client	Document ation and reporting	Process documentation	processing	Availability of skills	
• Financial subsidy throughout the case process of CICL and VAWC	• Number of CICL and VAWC provided with financial subsidy	• Number of court hearing and case conference attended	100% attendance	100% attendance	Complete recording and filing	• Total number of requests	• Percentage grant of request for assistive device and eye glasses	90% requests provided	90% requests provided	• Total number of clients seeking assistance	• Percentage grant of needed augmentation support	100% provision of augmentation support	• Life skills training	As per scheduled procedure	Schedules of procedure, Functionality	CICL & VAWC client	Document ation and reporting	Process documentation	processing		
• Attendance to court hearings and case conference	• Maintenance of records and case folders of all CICL and VAWC cases	• Number of CICL and VAWC cases recorded and filed	Complete recording and filing	Complete recording and filing	Complete recording and filing	• Total number of requests	• Percentage grant of request for assistive device and eye glasses	90% requests provided	90% requests provided	• Total number of clients seeking assistance	• Percentage grant of needed augmentation support	100% provision of augmentation support	• Life skills training	As per scheduled procedure	Court appearance, Functionality	CICL & VAWC client	Document ation and reporting	Process documentation	processing		
• Continuous registration with provision of ID and purchase booklets	• Purchase/provision of assistive devices such as wheelchairs & cane, and eye glasses for children	• Percentage grant of needed augmentation support	100% grant of needed augmentation support	100% grant of needed augmentation support	100% grant of needed augmentation support	• Total number of clients seeking assistance	• Percentage grant of needed augmentation support	100% requests provided	100% requests provided	• Total number of clients seeking assistance	• Percentage grant of needed augmentation support	100% provision of augmentation support	• Life skills training	100% life skills training	Quarterly	List of clients extended support, Functionality	Program recipients	None	Availability of skills		
• Augmentation support for prostheses and for children needing surgery due to club foot, cleft lip and palate	• Life skills training	• Number of life skills training	100% life skills training	100% life skills training	100% life skills training	• Total number of clients seeking assistance	• Percentage grant of needed augmentation support	100% requests provided	100% requests provided	• Total number of clients seeking assistance	• Percentage grant of needed augmentation support	100% provision of augmentation support	• Life skills training	100% life skills training	Quarterly	List of beneficiaries	Program recipients	None	Availability of skills		

	number of beneficiaries	identified in PPMP number of qualified PWDs	conducted, maximum number of PWD-beneficiaries	conducted, maximum number of PWD-beneficiaries	vs. list of qualified beneficiaries Functionality	Participant s	None	inventory of PWDs
• Capacity building activities and leadership trainings	• Number of beneficiaries	• List of possible beneficiaries	Maximum number of PWD-beneficiaries	Maximum number of PWD-beneficiaries	List of beneficiaries vs. list of possible beneficiaries Functionality	Program recipients	None	
• Educational assistance through cash for children with disabilities enrolled in SPED	• Percentage coverage of educational assistance	• List of SPED enrollees	100% provided assistance	100% provided assistance	Monthly	List of beneficiaries vs. list of SPED enrollees, CFLGA, Functionality	Document ation & reporting	
• Regular meetings	• Number of meetings conducted, attendance rate, number of concerns resolved	• Number of meetings set including special meetings, list of members, list of concerns need to be addressed	4 quarterly meetings plus special meetings, 100% attendance, 100% concerns resolved	4 quarterly meetings plus special meetings, 100% attendance, 100% concerns resolved	Quarterly	Calendar of PPAs, attendance sheet, Functionality	SWO II	
• Maintenance of data base/updating	• Availability of updated database	• Soft and hard copy of data	Copy of data made available	Copy of data made available	Quarterly	PWD database, Functionality	Registered PWDs	
<b>Community-Based Program for Vagrants/Beggars/ Street Children</b> • Balik-Probinsya	• Percentage coverage of program beneficiaries	• Number of balik-probinsya individuals and families	60% program coverage	70% program coverage	Quarterly	List of beneficiaries vs. list of balik-probinsya individuals & families, Functionality	Program recipients	Reliable internet connectivity
								Availability of profile of balik-probinsya individuals & families

Sangguniang Kabataan Reform Act	<ul style="list-style-type: none"> <li>Establishment of Youth Development Office in the municipality</li> </ul>	<ul style="list-style-type: none"> <li>Youth Development Officer created</li> </ul>	<ul style="list-style-type: none"> <li>Absence of Youth Development Officer</li> </ul>	<ul style="list-style-type: none"> <li>Creation of Youth Development Officer created</li> </ul>			Human Resource Management Office/ SB
Comprehensive Dangerous Drugs Act	<ul style="list-style-type: none"> <li>Appropriation of budget for Anti-Drug Abuse Activities including preventive or educational programs, rehabilitation and treatment of drug dependents, and maintenance of Bahay Silangan</li> </ul>	<ul style="list-style-type: none"> <li>Number of anti-drug activities implemented, coverage rate of beneficiaries, decrease in number of drug-related issues</li> </ul>	<ul style="list-style-type: none"> <li>List of activities identified in PPMP, list of drug dependents, record of drug-related issues</li> </ul>	<ul style="list-style-type: none"> <li>PPAs implementation, 70% coverage, a number of decrease drug-related issues</li> </ul>	<ul style="list-style-type: none"> <li>PPAs implementation, 80% coverage, a number of decrease drug-related issues</li> </ul>	<ul style="list-style-type: none"> <li>PPMP monitoring and evaluation, list of beneficiaries vs list of drug dependents</li> </ul>	Office of the Mayor
Urban Development and Housing Act	<ul style="list-style-type: none"> <li>Conduct land inventory</li> <li>Identify lands for socialized housing and resettlement areas for immediate and future needs</li> </ul>	<ul style="list-style-type: none"> <li>Percentage of the target for land inventory accomplished</li> </ul>	<ul style="list-style-type: none"> <li>List of target for land inventory</li> </ul>	<ul style="list-style-type: none"> <li>50% of the target</li> </ul>	<ul style="list-style-type: none"> <li>60% of the target</li> </ul>	<ul style="list-style-type: none"> <li>70% of the target</li> </ul>	<ul style="list-style-type: none"> <li>DHSUD Inventory</li> </ul>
Health Services	<ul style="list-style-type: none"> <li><b>Maternal Health Care:</b> <ul style="list-style-type: none"> <li>Prenatal Care; Prenatal Check-ups</li> <li>Nutritional Status Assessment</li> </ul> </li> </ul>	<ul style="list-style-type: none"> <li>Proportion of pregnant women with at least 4 prenatal check-ups</li> <li>Proportion of pregnant women seen during 1<sup>st</sup> trimester assessed of nutritional status based</li> </ul>	<ul style="list-style-type: none"> <li>2.056% of total population</li> <li>2.056% of total population</li> </ul>	<ul style="list-style-type: none"> <li>80%</li> <li>Less than 30%</li> </ul>	<ul style="list-style-type: none"> <li>85%</li> <li>Less than 30%</li> </ul>	<ul style="list-style-type: none"> <li>95%</li> <li>Less than 30%</li> </ul>	<ul style="list-style-type: none"> <li>TCL for Maternal Care and services</li> <li>An indicator of access and utilization of health care during pregnancy</li> </ul>

	Immunization of Td vaccine	on BMI	Proportion of pregnant women given Td immunization	2.056% of total population	80%	85%	95%	
	Provision of Iron with Folic Acid Supplementation		Proportion of pregnant women who completed the dose of Iron with Folic Acid Supplement	2.056% of total population	80%	85%	95%	Assess the level of Td immunization protection among pregnant women and newborn Track if pregnant women are supplied with adequate amount of these micronutrients
	Provision of the Calcium Carbonate.		Proportion of pregnant women who completed doses of Calcium Carbonate	2.056 of total population	80%	85%	95%	
	Provision of deworming tablet		Proportion of pregnant women given 1 dose of deworming tablet	2.056 of total population	80%	85%	95%	
	Screening for syphilis, Hepa B, CBC/hemoglobin count and gestational diabetes		Proportion of pregnant women screened for syphilis, Hepa B, CBC/Hgb count, and gestational diabetes	2.056% of total population	80%	85%	95%	
	Provision of anti-hypertensive and other medicines and referral if warranted							
	<b>Natal Care:</b> Deliveries in health facilities		Proportion of facility-based deliveries	2.056% of total population	90%	95%	95%	
	Deliveries attended by Skilled Health Professionals		Proportion of deliveries handled by skilled health professionals					
	<b>Post Natal Care:</b> Postpartum check-ups/visits		Proportion of postpartum women together with their newborn who completed at least 2 check-ups/visits	2.056% of total population	85%	90%	95%	
	Provision of Iron with Folic Acid and Vitamin A supplementation		Proportion of	2.056% of total	85%	90%	95%	



Child Care		Basis for computation for the total population acquiring herd immunity in a certain community		Master list of Grade 1 and Grade 7 learners	
• Routine Immunization • Child Diseases Consultation • Provision of Medicines for Common Childhood Diseases • Micronutrient Supplementation • Referral to higher institutions if warranted	<ul style="list-style-type: none"> <li>Proportion of Grade 1 and Grade 7 given one dose of Measles Rubella (MR)</li> <li>Proportion of Grade 1 and Grade 7 given one dose of Tetanus diphtheria (Td) vaccines</li> </ul>	92% 92%	100% 100%	RHU to PHO once a year PHO to DOH-RO Annual	TCL for Immunization and Nutrition Services ages 0-11 mos.old and 12-59 mos.old children
Micronutrient Supplementation to 6-11mos and 12-59 mos. old children	Proportion of 6-11mos.old and 12-59mos.old children who completed Vitamin A supplementation	1,028% of total population 8,658% of total population	95%	Micronutrient supplementation is essential to prevent micronutrient deficiency	
Promotion of Exclusive breastfeeding, First 1000 days and Infant and Young Child feeding (IYCF) Consultation and provision of Medicines for Common Childhood Illnesses • Referral to higher institutions if warranted	Proportion of 6 mos. old children whose mother exclusively breastfed her child	85%	90%		
<b>Adolescent Health Program</b>		<ul style="list-style-type: none"> <li>IEC Campaigns</li> <li>Conduct of Youth Camp</li> </ul>			

<b>Adult Health Care</b>	<ul style="list-style-type: none"> <li>• Adult Consultation</li> <li>• Provision of maintenance medicines for hypertension and diabetes mellitus, hypercholesterolemia, hyperuricemia, etc.</li> </ul>					<b>Infectious Disease Prevention and Control Services</b>	<b>National Tuberculosis Control Program</b>	1.Case Notification Rate (CNR) All Forms	80%	84%	90%	95%	RHU to PHO Quarterly	Include new, relapse (whether BC and CD) who were detected, registered and reported.	Form 3a Quarterly report on case finding of drug susceptible	Form 3a Quarterly report on case	ABTC Reports
								2.Treatment Success Rate (TSR) DSTB All Forms	90%	93%	94%	95%		All forms that are successfully treated, cured and completely treated.	ITIS		
<b>Adult Health Care</b>	<ul style="list-style-type: none"> <li>• Treatment of common infectious diseases</li> <li>• Provision of medicines for common infectious diseases</li> <li>• Prompt reporting and coordination of notifiable diseases</li> <li>• IEC campaigns</li> <li>• Vector-borne diseases/Dengue</li> <li>-IEC Campaigns -Clean-up Drives</li> <li>• National TB Program/TB Prevention and Control</li> <li>-Active case finding and treatment of TB patients</li> <li>-Special activities for TB case finding, i.e. free chest x-ray; IEC Campaigns</li> <li>HIV/AIDS Prevention</li> <li>-Special activities for voluntary HIV testing</li> <li>-Referral for HIV testing</li> <li>-HIV consultation</li> <li>-Referral to higher</li> </ul>							3.Treatment Cure Rate Bacteriologically Confirmed (BC)	90%	93%	94%	95%		Setting up TB recording and reporting system	Form 5a Quarterly report on treatment outcome of drug-susceptible	ITIS	Prevalence
								4.Recording and reporting with the use of Integrated Tuberculosis System (ITIS) Provides knowledge management and information technology services	75%	75%	90%	100%			Registers TB cases and TPT	Leprosy registry (ILIS)	Rate less than 10,000 population can indicate
<b>Adult Health Care</b>	<ul style="list-style-type: none"> <li>• Leprosy Prevention and Control</li> <li>1.Leprosy Prevalence Rate</li> <li>2.Case Detection Rate</li> <li>Rabies Prevention and Control</li> <li>1.Number of animal bites</li> <li>2.Number of deaths due to rabies</li> <li>3.Rabies mortality rate</li> </ul>					<b>Leprosy Prevention and Control</b>	1.Leprosy Prevalence Rate	0 case	0 case	0 case	Less than 1 case per 10,000 population	Less than 1 case per 10,000 population	RHU to PHO Quarterly	0 case Less than 1 case per 10,000 population	RHU to PHO Quarterly	0	0
							2.Case Detection Rate	Less than 1 case per 10,000 population	0	0	0	0				Prevalence	

<p><b>Institutions for HIV management</b></p> <ul style="list-style-type: none"> <li>• Emerging and Reemerging Infectious Diseases</li> </ul> <p>-Reporting, coordination, prevention and control of emerging and reemerging infectious diseases</p>	<p>high transmission results of leprosy elimination campaigns, Detection rate is a useful indicator for estimating the magnitude of the problem and level of on-going transmission . It is also essential in calculating drug needs.</p>	<p>Total population of dogs vaccinated</p> <p>Tracking of deaths due to rabies</p>	<p>BHS to RHU Monthly</p> <p>RHU to PHO Quarterly</p>	<p>85%</p>
		<p>75%</p>		
	<p><b>Non-Communicable Diseases Program</b></p> <ul style="list-style-type: none"> <li>• NCD Risk Assessment</li> <li>• Screening for breast mass</li> <li>• Identification and treatment of newly diagnosed hypertensive adults and adults with type 2 DM</li> <li>• Provision of maintenance medicines for hypertension and</li> </ul>	<p>Proportion of 20 years old and above assessed using Philip Protocol</p> <p>Total number of adult women screened for breast mass</p> <p>Total number of hypertensive adults and adults with type 2 DM identified and treated</p>		

diabetes mellitus • IEC campaigns • Consultation	National Deworming Program Deworming Services for Children and Adolescents • Community-based and school-based deworming activities • Provision of anti-helminthic medicines to WRA and other adult population	Proportion of children ages 1-4 y/o, 5-9y/o and 10-19y/o given single dose of deworming tablet twice a year with 6 mos. interval among the total estimated children in the population	85%	85%  BHS to RHU Monthly RHU to PHO Quarterly
	Mental Health Program • Provision of medicines to mental patients • Consultation	Provision of psychotropic drugs to mental patients	50%	Monthly Quarterly Annually  FHSIS Monitoring tools
	Basic Oral/Dental Services • Oral examination • Instruction on infants' oral health care • Advise on exclusive breast feeding • Fluoridization	<ul style="list-style-type: none"> <li>Proportion of children who received BOHC (0-11 mos.)</li> <li>Proportion of children 1-4 yrs old who received BOHC</li> </ul>	40%  TP x 0.8658% x 10% x 100 x 0.09239% x 30% x 100	Individual treatment records  Target clients list
	Oral examination • Fluoridization	Proportion of children 12-59 mos. old who are orally fit upon examination and after rehabilitation	70%  TP x 0.8658% x 10% x 100	90%
	Oral examination • Tooth extraction • Education and counselling on good oral hygiene and diet	<ul style="list-style-type: none"> <li>Proportion of children 5-9 years old who received BOHC</li> <li>Proportion of adolescents 10-14 years old who</li> </ul>	70%  TP x 0.1671% x 30% x 100 TP x 0.012222% x 30% x 100	80%  60%
	TCL for Nutrition and deworming Services	Logbook		

Oral Health Services							Certification issued by the Local Health Department	
Labs		Oral Health Services		Oral Health Services		Oral Health Services		Laboratory Recording Logbooks
Received BOHC	• Proportion of adolescents 15-19 years old who received BOHC	TP x 0.11138% x 30% x 100	60%	70%	80%	80%	80%	Quarterly
Received BOHC	• Proportion of adults 20-59 years old who received BOHC	TP x 0.45296% x 10% x 100	60%	70%	80%	80%	80%	Quarterly
Received BOHC	• Proportion of senior citizens 60 years old and above who received BOHC	TP x 0.08278% x 30% x 100	10%	20%	30%	30%	30%	No target
Received BOHC	• Proportion of pregnant women received BOHC	10-14 yrs. Old = TP x 0.05883% x 50	100%	100%	100%	100%	100%	Sputum smear, stain and read specimens/samples in one year
Received BOHC	• Oral examination • Oral prophylaxis • Gum treatment • Education and counselling on good oral hygiene and diet • Instruction on exclusive breastfeeding	15-19 yrs. Old = TP x 0.05299% x 50 20-49 yrs. Old = TP x 0.18222% x 50	100%	100%	100%	100%	100%	Laboratory Services • Direct Sputum Smear microscopy

		Certification Committee	Laboratory
• Gene X-pert	Number of sputum samples received and sorted out to be processed in a Gene X-pert laboratory	Sputum received for Gene X-pert send out for processing	
• Hemoglobin and Hematocrit	Total number of hemoglobin/hematocrits determined in one year	Hemoglobin/hematocrit determination	
• Fasting Blood Sugar	No. of patients tested for HGT in one year	Fasting blood sugar level/HGT test	
• Urinalysis	Total number of urine samples examined in one year	Urine examination	
• Fecalysis	Number of stool specimens examined in one year	Fecal analysis	
• Pregnancy Testing	No. of women of reproductive age tested for HCG	Pregnancy testing	
• Dengue Virus Antigen Detection (NS1) subject to availability of test kits from DOH	Number of patients tested for NS1	NS1 examined	
• Blood Typing	Total number of blood type determined in one year	ABO and Rh Blood typing	
• Hepatitis B surface Antigen test (HBsAg)	Total number of blood type determined for HBsAg test	Hepatitis B surface Antigen examination	
• Rapid Antigen Testing (Covid 19)	Total number of persons under monitoring examined for RAT-Covid 19	Rapid Antigen (Covid-19) examination	

<b>National Voluntary Blood Service Program</b>	<ul style="list-style-type: none"> <li>Conduct of mobile blood donation activities</li> <li>IEC campaigns</li> </ul>	Mobile blood donation activities	1% of total population	1% of total population	BHS to RHU Quarterly	Donation is considered voluntary and non-remunerated if the person gives blood, plasma or cellular components of his/her own free will and receives no payment for it.	Donor's Registry	Master list of WRA for FP services
<b>Covid-19 Prevention, Detection, Isolation, Treatment and Reintegration</b>	<ul style="list-style-type: none"> <li>IEC campaigns</li> <li>Rapid Antigen Testing</li> <li>RT-PCR Testing</li> <li>Contact Tracing</li> <li>Operation of quarantine and isolation facility</li> <li>Provision of medicines to quarantined persons</li> <li>Provisions of medicines to quarantine facility staff</li> <li>Provision of body bags for covid-19 suspects, probable and confirmed when needed</li> </ul>							
<b>Covid-19 Vaccination Program</b>	<ul style="list-style-type: none"> <li>IEC Campaigns</li> <li>Vaccination of eligible population</li> </ul>							
<b>Family Planning Services and Deworming for Women of Reproductive Age (WRA)</b>	<ul style="list-style-type: none"> <li>Family Planning Counselling</li> <li>Provision of Family</li> </ul>							
			90%	95%	BHS to PHO Monthly	The indicator aims to show the gap between		
			80%	90%	RHU to PHO			

<p><b>Planning Commodities</b>  <b>(Oral Contraceptive Pills, DMPA, Implant)</b>  <b>• IEC Campaigns</b></p> <p>2. Prevalence rate for modern family planning method (mCPR)  3. Number of new acceptors  4. Number of current users  5. Number of drop-outs  6. Proportion of WRA 20-49 years old who completed 2 doses of deworming tablets</p> <p>28%  80%  80%  25%  80%</p> <p>40%  90%  90%  15%  90%</p> <p>50%  95%  95%  0  95%</p> <p>56%  100%  100%  0  100%</p> <p>Monthly</p> <p>TCL for FP services</p> <p>women's reproductive intentions and their contraceptive behavior. It is also useful for tracking progress towards achieving universal access to reproductive health and services. Indicates the extent of people's conscious effort and capabilities to control their fertility, their awareness of contraceptive methods, accessibility and quality of RH services. It is useful in measuring utilization of FP methods. It is complementary output indicator to total fertility rate.</p>
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<b>Environmental Sanitation Services</b> <ul style="list-style-type: none"> <li>1.Water Sanitation           <ul style="list-style-type: none"> <li>• Collect water sample for laboratory analysis physical, bacteriological and chemical</li> <li>• Inspection and Disinfection of water sources</li> <li>• Conduct IEC on water sanitation</li> </ul> </li>   <li>2.Food Sanitation           <ul style="list-style-type: none"> <li>• Inspection of food establishment</li> <li>• Issuance of sanitary permit to food establishment and non-food establishment</li> <li>• Issuance of health certificate</li> <li>• Conduct Food handler's class</li> <li>• IEC on food sanitation</li> </ul> </li>   <li>3.Zero Open Defecation (ZOD)           <ul style="list-style-type: none"> <li>• Inspection of HH w/o toilet</li> <li>• Provision of Toilet Bowls to HH w/o toilet</li> <li>• IEC on human excreta</li> </ul> </li> </ul>	<p><b>Proportion of households with access to basic safe water supply</b></p> <p><b>Proportion of households using safely managed drinking-water services</b></p> <p><b>Proportion of food establishments with sanitary permits</b></p> <p><b>Proportion of households with basic sanitation facility</b></p> <p><b>Proportion of households using safely managed sanitation services</b></p>	<p>Numerator: Total number of households with access to basic safe water supply Denominator: Projected number of households in a given year Multiplier: 100</p> <p>Numerator: Total number of food establishments with sanitary permits Denominator: Total number of existing food establishments based on updated masterlist Multiplier: 100</p> <p>Numerator: Number of barangays certified as ZOD area Denominator: Total number of barangays in the municipality Multiplier: 100</p>	<p>93%</p> <p>100%</p> <p>100%</p> <p>95%</p> <p>97%</p>	<p>BHS to RHU Quarterly/ Annual</p> <p>RHU to PHO Quarterly/ Annual</p> <p>Logbook of Sanitary permit released</p> <p>Updated master list of food establishments</p>	<p>Actual number of HHs based on masterlist by barangay which need to be updated every year</p>
	<p><b>Solid Waste Management System - Collection, Disposal and Waste Diversion</b></p> <ul style="list-style-type: none"> <li>• Establishment of MENRO Office with</li> </ul>	<p>• MENRO Office established</p> <p>• MENRO appointed</p> <p>• Vehicles and equipment procured</p> <p>• Eco- Park developed</p>	<p>• EERMS Section</p> <p>• MENRO OIC</p> <p>• Vehicles and equipment not yet procured</p> <p>• Eco- Park not yet</p>	<p>• Mangrove reforestation conducted</p> <p>• Tree planting in upland areas</p> <p>• Vehicles and</p>	<p>Eco-Park developed</p> <p>Mangrove reforestation conducted</p> <p>Tree planting in upland areas</p> <p>• Tree planting</p>
	<p><b>Environmental Services/ Natural Resources Management</b></p>	<p>• MENRO Office established</p> <p>• MENRO appointed</p> <p>• Vehicles and equipment procured</p> <p>• Eco- Park developed</p>	<p>• EERMS Section</p> <p>• MENRO OIC</p> <p>• Vehicles and equipment not yet procured</p> <p>• Eco- Park not yet</p>	<p>Procurement Monitoring Report</p>	<p>Environmental Ecosystem Resource Management Section</p>

ent Services	permanent personnel and adequate equipment and supplies	No. of mangroves planted • No. of trees planted • Coastal clean-up conducted	yet developed • Mangrove reforestation conducted	equipment procured • Mangrove reforestation conducted	conducted • Coastal clean-up conducted	hment Reports	(EERMS)
	<ul style="list-style-type: none"> <li>• Improvement of SWM system by having reliable vehicles and equipment           <ul style="list-style-type: none"> <li>- Purchase of eco-trike, dump truck and backhoe;</li> <li>- Purchase of bayong, receptacles, weighing scale, lawn mower, shredding machine, pulverizer machine and advanced machine)</li> </ul> </li> <li>• Development of eco-park with alternative disposal facility</li> <li>- Improvement of MRF</li> <li>- Improvement of water and electrical system</li> <li>- Establishment of working area</li> <li>- Establishment of recycling area</li> <li>- Establishment of vermi-composting facility</li> <li>- Construction of residual containment area and septic vaults</li> <li>- Construction of run-off drainage</li> <li>- Construction of perimeter fence</li> <li>- Construction of service roads/access roads</li> <li>- Establishment of gas vents and leachate collection pipes</li> </ul>	<ul style="list-style-type: none"> <li>• Tree planting in upland areas not yet conducted</li> <li>• Coastal clean-up conducted</li> <li>• Water Quality Management Plan implemented</li> <li>• Water and air quality monitored</li> </ul>	<ul style="list-style-type: none"> <li>• Coastal clean-up conducted</li> <li>• Water Quality Management Plan formulated and implemented</li> <li>• Water and air quality monitored</li> </ul>	<ul style="list-style-type: none"> <li>• Coastal clean-up conducted</li> <li>• Water Quality Management Plan formulated and implemented</li> <li>• Water and air quality monitored</li> </ul>	<ul style="list-style-type: none"> <li>• Coastal clean-up conducted</li> <li>• Water Quality Management Plan formulated and implemented</li> <li>• Water and air quality monitored</li> </ul>		

<b>Natural Resources Management</b> <ul style="list-style-type: none"> <li>• Intensive IEC Campaigns</li> <li>• Reforestation Program (Mangrove Rehabilitation)</li> <li>• Upland Reforestation</li> <li>• Coastal Management</li> <li>• Formulation/implementation of Water Quality Management Plan</li> <li>• Water Quality Protection and Rehabilitation</li> <li>• Pollution Prevention</li> <li>• Air Quality Planning and Monitoring</li> <li>• Implementation of Air Quality Standards</li> </ul>		<b>Disaster Preparedness</b> <ul style="list-style-type: none"> <li>• Construction of MDRR Operation Center</li> <li>• Construction of Isolation/Quarantine Facilities</li> <li>• Lot acquisition for relocation site</li> <li>• Construction of multi-purpose evacuation centers in 22 Barangays (Tagas, Cagbolo, Hubo, Pilip, Bacalon, Aguada Sur, Caditaan, Siuton, Salvacion, Pawik, Ginangra, Biton, Lapinig, Tula-Tula Sur, Busay Malbog, Cawit Extension, Pantalan, Binisitanan Sur, Tula-Tula Norte, Bulala and Magsaysay)</li> <li>• Improvement of</li> </ul>	<b>Disaster Preparedness</b> <ul style="list-style-type: none"> <li>• MDRRM Office/Operation Center occupies temporary office</li> <li>• Temporary Isolation/Quarantine Facility constructed</li> <li>• Some barangays have lot for relocation sites already acquired</li> <li>• Multi-purpose evacuation centers constructed in 7 barangays</li> <li>• Spillway in Sta. Elena, Siuton-Salvacion road and Pil-Bulala road improved</li> <li>• EWS installed/established</li> <li>• Shoreline protection constructed/improved in 21</li> </ul>	<b>Disaster Preparedness</b> <ul style="list-style-type: none"> <li>• Lot for relocation sites acquired</li> <li>• Multi-purpose evacuation centers constructed in 8 barangays</li> <li>• Spillway in Sta. Elena, Siuton-Salvacion road and Pil-Bulala road improved</li> <li>• EWS installed/established</li> <li>• Shoreline protection constructed/improved in 21</li> </ul>	<b>Quarterly</b>	<b>Procurement Monitoring Report</b>  <b>Accomplishment Reports</b>	<b>Municipal Disaster Risk Reduction and Management Office</b>
<b>Implementation of programs, projects and activities for Disaster Risk Reduction and Management</b> <ul style="list-style-type: none"> <li>• Mainstreaming of climate change into government policy formulations and establishments</li> </ul>		<b>Disaster Preparedness</b> <ul style="list-style-type: none"> <li>• Construction of MDRR Operation Center</li> <li>• Construction of Isolation/Quarantine Facilities</li> <li>• Lot acquisition for relocation site</li> <li>• Construction of multi-purpose evacuation centers in 22 Barangays (Tagas, Cagbolo, Hubo, Pilip, Bacalon, Aguada Sur, Caditaan, Siuton, Salvacion, Pawik, Ginangra, Biton, Lapinig, Tula-Tula Sur, Busay Malbog, Cawit Extension, Pantalan, Binisitanan Sur, Tula-Tula Norte, Bulala and Magsaysay)</li> <li>• Improvement of</li> </ul>	<b>Disaster Preparedness</b> <ul style="list-style-type: none"> <li>• MDRRM Office/Operation Center occupies temporary office</li> <li>• Temporary Isolation/Quarantine Facility constructed</li> <li>• Some barangays have lot for relocation sites already acquired</li> <li>• Multi-purpose evacuation centers constructed in 7 barangays</li> <li>• Spillway in Sta. Elena, Siuton-Salvacion road and Pil-Bulala road improved</li> <li>• EWS installed/established</li> <li>• Shoreline protection constructed/improved in 21</li> </ul>	<b>Disaster Preparedness</b> <ul style="list-style-type: none"> <li>• Lot for relocation sites acquired</li> <li>• Multi-purpose evacuation centers constructed in 8 barangays</li> <li>• Spillway in Sta. Elena, Siuton-Salvacion road and Pil-Bulala road improved</li> <li>• EWS installed/established</li> <li>• Shoreline protection constructed/improved in 21</li> </ul>	<b>Quarterly</b>	<b>Procurement Monitoring Report</b>  <b>Accomplishment Reports</b>	<b>Municipal Disaster Risk Reduction and Management Office</b>

<p><b>ent of the framework strategy and program on climate change</b></p> <p>Institutionalized the use of 911 as the National Emergency Number and Emergency 911 National Program; set up the national call center, organize the primary service responder s</p> <p>spillway in Sta. Elena, Siuton-Salvacion Road and Pili-Bulaia Road</p> <ul style="list-style-type: none"> <li>• Installation/establishment of effective and efficient early warning systems in 34 Barangays</li> <li>• Construction/improvement of shoreline protection stabilization (seawall) in 21 coastal barangays</li> <li>• Slope protection stabilization in various areas/barangays prone to landslide</li> <li>• Improvement of municipal drainage system</li> <li>• Construction of bridge in Sitio Balagting</li> <li>• Procurement of rescue boat/boat ambulance for coastal barangays</li> <li>• Upgrading of responder's tools, equipment and accessories</li> <li>• Procurement of heavy equipment</li> <li>• Construction/improvement of flood control structures and/or riverbank stabilization from Pili going to Incaranian River, Sitio Binaluyahan in Caditaan, Siuton, Ginangra, Salvacion, Pawik, Biga, Cagbolo, Busay, Tula-Tula Sur, Malbog</li> <li>• Procurement of additional rescue</li> </ul> <p>• Slope protection constructed in landslide prone areas</p> <p>• Municipal drainage system needs de-clogging</p> <p>• Bridge in Sitio Balagting made of light materials</p> <p>• Absence of rescue boat/boat ambulance for coastal barangays</p> <p>• Flood control structures in 11 barangays constructed/improved</p> <p>• Leaflets/handbook on disaster preparedness distributed</p> <p>• Enhanced LCCAP formulated and approved</p> <p>• Comprehensive Emergency Development Plan for Children (CEPC) formulated and approved</p> <p>• Plan for the Management of</p>	<p>• EWS installed/established</p> <p>• Shoreline protection needs improvement</p> <p>• Slope protection needs construction</p> <p>• Municipal drainage system needs de-clogging</p> <p>• Bridge in Sitio Balagting made of light materials</p> <p>• Absence of rescue boat/boat ambulance for coastal barangays</p> <p>• Flood control structures in 11 barangays constructed/improved</p> <p>• Leaflets/handbook on disaster preparedness distributed</p>	<p>coastal barangays</p> <p>Slope protection constructed in landslide prone areas</p> <p>Municipal drainage system de-clogged/improved</p> <p>Bridge in Sitio Balagting constructed</p> <p>• Municipal drainage system needs de-clogging</p> <p>• Bridge in Sitio Balagting made of light materials</p> <p>• Absence of rescue boat/boat ambulance for coastal barangays</p> <p>• Flood control structures in 11 barangays constructed/improved</p> <p>• Leaflets/handbook on disaster preparedness distributed</p>	<p>coastal barangays</p> <p>Slope protection constructed in landslide prone areas</p> <p>Municipal drainage system de-clogged/improved</p> <p>Bridge in Sitio Balagting constructed</p> <p>• Municipal drainage system needs de-clogging</p> <p>• Bridge in Sitio Balagting made of light materials</p> <p>• Absence of rescue boat/boat ambulance for coastal barangays</p> <p>• Flood control structures in 11 barangays constructed/improved</p> <p>• Leaflets/handbook on disaster preparedness distributed</p>	<p>coastal barangays</p> <p>Slope protection constructed in landslide prone areas</p> <p>Municipal drainage system de-clogged/improved</p> <p>Bridge in Sitio Balagting constructed</p> <p>• Municipal drainage system needs de-clogging</p> <p>• Bridge in Sitio Balagting made of light materials</p> <p>• Absence of rescue boat/boat ambulance for coastal barangays</p> <p>• Flood control structures in 11 barangays constructed/improved</p> <p>• Leaflets/handbook on disaster preparedness distributed</p>	<p>coastal barangays</p> <p>Slope protection constructed in landslide prone areas</p> <p>Municipal drainage system de-clogged/improved</p> <p>Bridge in Sitio Balagting constructed</p> <p>• Municipal drainage system needs de-clogging</p> <p>• Bridge in Sitio Balagting made of light materials</p> <p>• Absence of rescue boat/boat ambulance for coastal barangays</p> <p>• Flood control structures in 11 barangays constructed/improved</p> <p>• Leaflets/handbook on disaster preparedness distributed</p>	<p>coastal barangays</p> <p>Slope protection constructed in landslide prone areas</p> <p>Municipal drainage system de-clogged/improved</p> <p>Bridge in Sitio Balagting constructed</p> <p>• Municipal drainage system needs de-clogging</p> <p>• Bridge in Sitio Balagting made of light materials</p> <p>• Absence of rescue boat/boat ambulance for coastal barangays</p> <p>• Flood control structures in 11 barangays constructed/improved</p> <p>• Leaflets/handbook on disaster preparedness distributed</p>
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<p>mobilization of ICS and all sectoral teams (Coordination, Communication and Warning System, Transportation, Temporary Shelter/Camp Management, Food and Relief, Medical/Health, Search and Rescue, Engineering &amp; Reconstruction, Damage Assessment and Needs Analysis • Provide timely and adequate warning and information as well as precautionary measures to the communities especially the affected population in case of impending hazard event or disaster • Deployment of the rescue and response team and MDRRM members to the affected areas • Mobilization of different working committees of MDRRM • Transfer or evacuation of the affected population to the designated evacuation centers • Conduct emergency relief services at the evacuation center • Conduct search and rescue operation for missing persons or</p>	<p><b>Post Disaster Recovery Strategies</b></p> <ul style="list-style-type: none"> <li>Rapid damage and needs assessment conducted</li> <li>Reports on numbers of affected population, casualties and current needs based on the status of affected families as well as damages to properties finalized</li> <li>Primary roads and bridges rehabilitated/restored</li> <li>Water supply and sanitation facilities rehabilitated/restored</li> <li>Power supply and generation facilities rehabilitated/restored</li> <li>Irrigation and agricultural facilities rehabilitated/restored</li> <li>School buildings and other educational infrastructure rehabilitated/restored</li> <li>Health centers, hospitals and other health care units rehabilitated/restored</li> </ul>	<p><b>Strategies</b></p> <ul style="list-style-type: none"> <li>• ICS activated</li> <li>• Timely and adequate warning and information provided</li> <li>• Rescue and response team during hazard event</li> <li>• Emergency relief services conducted</li> <li>• Search and rescue operation conducted</li> <li>• Sufficient supply of food, water, clothing, beddings, and medicines for the affected residents ensured</li> <li>• Initial reports submitted</li> <li>• Affected families at the evacuation center regularly monitored</li> <li>• DRRM Plan and Multi-Hazard Contingency Plan implemented</li> </ul>	<p><b>Rescue and response team</b></p> <ul style="list-style-type: none"> <li>• MDRRM Committees mobilized</li> <li>• Affected population evacuated</li> <li>• Emergency relief services conducted</li> <li>• Search and rescue operation conducted</li> <li>• Emergency relief services conducted</li> <li>• Search and rescue operation conducted</li> <li>• Emergency relief services conducted</li> <li>• Search and rescue operation conducted</li> </ul>	<p><b>Rescue and response team</b></p> <ul style="list-style-type: none"> <li>• MDRRM Committees mobilized</li> <li>• MDRRM Committees mobilized</li> <li>• Affected population evacuated</li> <li>• Emergency relief services conducted</li> <li>• Search and rescue operation conducted</li> <li>• Sufficient supply of food, water, clothing, beddings, and medicines for the affected residents ensured</li> <li>• Initial reports submitted</li> <li>• Affected families at the evacuation center regularly monitored</li> <li>• DRRM Plan and Multi-Hazard Contingency Plan implemented</li> </ul>	<p><b>Post Disaster Recovery Strategies</b></p> <ul style="list-style-type: none"> <li>Rapid damage and needs assessment conducted</li> </ul>
		<p><b>Employment, Livelihood and Other Economic Activities</b></p> <ul style="list-style-type: none"> <li>Seeds, tools, micro credits, and other appropriate means provided</li> <li>Farm to market roads, markets, and</li> </ul>	<p><b>Post Disaster Recovery Strategies</b></p> <ul style="list-style-type: none"> <li>Rapid damage and needs assessment conducted</li> </ul>	<p><b>Post Disaster Recovery Strategies</b></p> <ul style="list-style-type: none"> <li>Rapid damage and needs assessment conducted</li> </ul>	<p><b>Post Disaster Recovery Strategies</b></p>

Tragedy		Preparedness		Response		Recovery	
trapped at the disaster area	<ul style="list-style-type: none"> <li>Ensure sufficient supply of food, water, clothing, beddings, and medicines for the affected residents especially to those who stayed at the evacuation centers</li> <li>Preparation and submission of initial reports</li> <li>Regularly monitor the affected families at the evacuation center</li> <li>Implementation of DRRM Plan and Multi-Hazard Contingency Plan</li> </ul>	<ul style="list-style-type: none"> <li>other facilities that support economic activities improved</li> <li>Housing units reconstructed</li> <li>Short-term gender sensitive alternative employment generation</li> </ul>	<ul style="list-style-type: none"> <li>Reports on numbers of affected population, casualties and current needs based on the status of affected families as well as damages to properties</li> </ul>	<ul style="list-style-type: none"> <li>Environmental Resources and Water Management</li> <li>Watersheds reforested</li> </ul>	<ul style="list-style-type: none"> <li>Resettlement of families and housing</li> <li>Psychosocial support/intervention provided</li> <li>New sites for resettlement mapped out</li> <li>Social infrastructure, livelihood and other economic activities provided</li> <li>MERT trained</li> </ul>	<ul style="list-style-type: none"> <li>Plan implemented</li> </ul>	<ul style="list-style-type: none"> <li>Rapid damage and needs assessment conducted</li> <li>Reports on numbers of affected population, casualties and current needs based on the status of affected families as well as damages to properties</li> <li>Post Disaster Recovery Strategies</li> <li>Rapid damage and needs assessment conducted</li> <li>Reports on numbers of affected population, casualties and current needs based on the status of affected families as well as damages to properties</li> <li>Primary roads and bridges for rehabilitation</li> <li>Water supply and sanitation facilities for rehabilitation</li> <li>Power supply and generation facilities for rehabilitation</li> <li>Irrigation and agricultural facilities for rehabilitation</li> <li>School buildings and other educational infrastructure for rehabilitation</li> <li>Health centers, hospitals and other health care units for rehabilitation</li> <li>Comprehensive Solid Waste Management Plan strictly implemented</li> <li>Unified Fishery Ordinance revised</li> <li>Water, health and sanitation facilities improved</li> <li>On of water supply and sanitation facilities</li> <li>Rehabilitation/restoration of power supply and generation facilities</li> <li>Rehabilitation/restoration of power supply and generation facilities</li> </ul>
Post Disaster Recovery Strategies	<ul style="list-style-type: none"> <li>Conduct of rapid damage and needs assessment in the affected community</li> <li>Finalize reports on numbers of affected population, casualties and current needs based on the status of affected families as well as damages to properties</li> </ul>	<ul style="list-style-type: none"> <li>Rehabilitation/restoration of primary roads and bridges</li> <li>Rehabilitation/restoration of power supply and generation facilities</li> <li>Rehabilitation/restoration of power supply and generation facilities</li> </ul>	<ul style="list-style-type: none"> <li>Rapid damage and needs assessment conducted</li> <li>Reports on numbers of affected population, casualties and current needs based on the status of affected families as well as damages to properties</li> <li>Primary roads and bridges rehabilitated/reinstated</li> <li>Water supply and sanitation facilities rehabilitated/reinstated</li> <li>Power supply and generation facilities rehabilitated/reinstated</li> <li>Irrigation and agricultural facilities rehabilitated/reinstated</li> <li>School buildings and other educational infrastructure rehabilitated/reinstated</li> <li>Irrigation and agricultural facilities rehabilitated/reinstated</li> </ul>	<ul style="list-style-type: none"> <li>Rapid damage and needs assessment conducted</li> <li>Reports on numbers of affected population, casualties and current needs based on the status of affected families as well as damages to properties</li> <li>Primary roads and bridges rehabilitated/reinstated</li> <li>Water supply and sanitation facilities rehabilitated/reinstated</li> <li>Power supply and generation facilities rehabilitated/reinstated</li> <li>Irrigation and agricultural facilities rehabilitated/reinstated</li> <li>School buildings and other educational infrastructure rehabilitated/reinstated</li> <li>Irrigation and agricultural facilities rehabilitated/reinstated</li> </ul>	<ul style="list-style-type: none"> <li>Rapid damage and needs assessment conducted</li> <li>Reports on numbers of affected population, casualties and current needs based on the status of affected families as well as damages to properties</li> <li>Primary roads and bridges rehabilitated/reinstated</li> <li>Water supply and sanitation facilities rehabilitated/reinstated</li> <li>Power supply and generation facilities rehabilitated/reinstated</li> <li>Irrigation and agricultural facilities rehabilitated/reinstated</li> <li>School buildings and other educational infrastructure rehabilitated/reinstated</li> <li>Irrigation and agricultural facilities rehabilitated/reinstated</li> </ul>	<ul style="list-style-type: none"> <li>Rapid damage and needs assessment conducted</li> <li>Reports on numbers of affected population, casualties and current needs based on the status of affected families as well as damages to properties</li> <li>Primary roads and bridges rehabilitated/reinstated</li> <li>Water supply and sanitation facilities rehabilitated/reinstated</li> <li>Power supply and generation facilities rehabilitated/reinstated</li> <li>Irrigation and agricultural facilities rehabilitated/reinstated</li> <li>School buildings and other educational infrastructure rehabilitated/reinstated</li> <li>Irrigation and agricultural facilities rehabilitated/reinstated</li> </ul>	<p><b>Employment, Livelihood and Other Economic</b></p>

on irrigation and agricultural facilities	Code formulated/approved	• Seeds, tools, micro credits, and other appropriate means provided by DA	• School buildings and other educational infrastructure	• Health centers, hospitals and other health care units restored
• Rehabilitation/restoration of school buildings and other educational infrastructure	Food Security Plan/Programs/Activities	• Farm to market roads, markets, and other facilities that support economic activities for rehabilitation	• Health centers, hospitals and other health care units rehabilitated/restored	• Health centers, hospitals and other health care units rehabilitated/restored
• Rehabilitation/restoration of health centers, hospitals and other health care units	formulated/approved sufficient supply of water provided	• Farm to market roads, markets, and other facilities that support economic activities for rehabilitation	• Health centers, hospitals and other health care units rehabilitated/restored	• Health centers, hospitals and other health care units rehabilitated/restored
	Ecological and environmental stability program provided	• Housing units for informal settlers for construction	• Farm to market roads, markets, and other facilities that support economic activities for rehabilitation	• Farm to market roads, markets, and other facilities that support economic activities for rehabilitation
	Human security program provided	• Short-term gender sensitive alternative employment generation needs to be implemented	• Farm to market roads, markets, and other facilities that support economic activities for rehabilitation	• Farm to market roads, markets, and other facilities that support economic activities for rehabilitation
	Knowledge and capacity development	• Informal settlements relocated	• Housing units reconstructed	• Housing units reconstructed
	provided	• Climate Change Technical Working Group established	• Short-term gender sensitive alternative employment generation	• Short-term gender sensitive alternative employment generation
	Informal settlements provided	• CLUP strictly implemented	• Watershed needs reforestation	• Watershed needs reforestation
	Knowledge and capacity development	• Building and construction practices are aligned with long-term climate change adaptation goals	• Housing units reconstructed	• Housing units reconstructed
	provided	• Climate change literacy conducted	• Psychosocial support/intervention provided	• Psychosocial support/intervention provided
	Informal settlements provided	• Climate change adaptation integrated in the school curriculum	• New sites for resettlement mapped out	• New sites for resettlement mapped out
	Knowledge and capacity development	• Local capacity building through education seminars and trainings for DRRM-CCA provided	• Social	• Social
	provided	• Consideration of short-term gender sensitive alternative employment generation to compensate lost livelihoods in the immediate post-	Environmental Resources and Water Management	Environmental Resources and Water Management
		• Municipal Hazard and Risk Maps	• Watersheds reforested	• Watersheds reforested
			Resettlement	Resettlement

disaster period	Environmental Resources and Water Management	Resettlement of families and housing	Resources and Water Management	of families and housing
updated	<p><b>Institutionalization of the use of 911</b></p> <ul style="list-style-type: none"> <li>Communication and information network improved</li> <li>Permanent personnel for the operation of emergency hotline appointed</li> <li>Attended training and seminar proper on the operation and management of communication equipment/reporting and documentation</li> <li>Strengthened partnership with media</li> </ul> <p><b>Resettlement of families and housing</b></p> <ul style="list-style-type: none"> <li>Provision of psychosocial support/intervention</li> <li>Consultation and approval with the communities to be resettled</li> <li>Risk mapping of new sites to ensure safety and avoid rebuilding risks</li> <li>Provision of social infrastructure, livelihood and other economic activities</li> <li>Strengthening the organization and training of Municipal Emergency Response Team (MERT)</li> </ul>	<p><b>Climate Change</b></p> <ul style="list-style-type: none"> <li>LCCAP for enhancement and approval</li> <li>Barangay Climate Change Adaptation Plan for drafting and approval</li> <li>Comprehensive Solid Waste Management Plan strictly implemented</li> <li>Unified Fishery Ordinance for revision/updating</li> <li>Water, health and sanitation facilities for improvement</li> <li>Health and Sanitation Code for drafting and approval</li> <li>Food Security Plan/Programs/ Activities for drafting and approval</li> <li>Municipal water system for improvement</li> <li>Ecological and environmental stability</li> </ul>	<p><b>Psychosocial support/intervention</b></p> <ul style="list-style-type: none"> <li>Watersheds reforested</li> <li>Resettlement of families and housing</li> <li>Psychosocial support/intervention provided</li> <li>New sites for resettlement mapped out</li> <li>Social infrastructure, livelihood and other economic activities provided</li> <li>MERT trained</li> </ul> <p><b>Climate Change</b></p> <ul style="list-style-type: none"> <li>LCCAP enhanced</li> <li>Barangay Climate Change Adaptation Plan formulated</li> <li>Unified Fishery Ordinance revised</li> <li>Water, health and sanitation facilities improved</li> <li>Health and Sanitation Code formulated/applied</li> </ul>	<p><b>of families and housing</b></p> <ul style="list-style-type: none"> <li>Psychosocial support/intervention provided</li> <li>New sites for resettlement mapped out</li> <li>Social infrastructure, livelihood and other economic activities provided</li> <li>MERT trained</li> </ul>
improved	<p><b>Environmental Resources and Water Management</b></p> <ul style="list-style-type: none"> <li>Cleaning of watersheds</li> <li>Reforestation programs</li> </ul>	<p><b>Resettlement of families and housing</b></p> <ul style="list-style-type: none"> <li>Water, health and sanitation facilities for improvement</li> <li>Health and Sanitation Code for drafting and approval</li> <li>Municipal water system for improvement</li> <li>Ecological and environmental stability</li> </ul>	<p><b>Resources and Water Management</b></p> <ul style="list-style-type: none"> <li>Watersheds reforested</li> <li>Resettlement of families and housing</li> <li>Psychosocial support/intervention provided</li> <li>New sites for resettlement mapped out</li> <li>Social infrastructure, livelihood and other economic activities provided</li> <li>MERT trained</li> </ul>	<p><b>of families and housing</b></p> <ul style="list-style-type: none"> <li>Psychosocial support/intervention provided</li> <li>New sites for resettlement mapped out</li> <li>Social infrastructure, livelihood and other economic activities provided</li> <li>MERT trained</li> </ul>
improved	<p><b>Environmental Resources and Water Management</b></p> <ul style="list-style-type: none"> <li>Cleaning of watersheds</li> <li>Reforestation programs</li> </ul>	<p><b>Resettlement of families and housing</b></p> <ul style="list-style-type: none"> <li>Water, health and sanitation facilities for improvement</li> <li>Health and Sanitation Code for drafting and approval</li> <li>Municipal water system for improvement</li> <li>Ecological and environmental stability</li> </ul>	<p><b>Resources and Water Management</b></p> <ul style="list-style-type: none"> <li>Watersheds reforested</li> <li>Resettlement of families and housing</li> <li>Psychosocial support/intervention provided</li> <li>New sites for resettlement mapped out</li> <li>Social infrastructure, livelihood and other economic activities provided</li> <li>MERT trained</li> </ul>	<p><b>of families and housing</b></p> <ul style="list-style-type: none"> <li>Psychosocial support/intervention provided</li> <li>New sites for resettlement mapped out</li> <li>Social infrastructure, livelihood and other economic activities provided</li> <li>MERT trained</li> </ul>
improved	<p><b>Environmental Resources and Water Management</b></p> <ul style="list-style-type: none"> <li>Cleaning of watersheds</li> <li>Reforestation programs</li> </ul>	<p><b>Resettlement of families and housing</b></p> <ul style="list-style-type: none"> <li>Water, health and sanitation facilities for improvement</li> <li>Health and Sanitation Code for drafting and approval</li> <li>Municipal water system for improvement</li> <li>Ecological and environmental stability</li> </ul>	<p><b>Resources and Water Management</b></p> <ul style="list-style-type: none"> <li>Watersheds reforested</li> <li>Resettlement of families and housing</li> <li>Psychosocial support/intervention provided</li> <li>New sites for resettlement mapped out</li> <li>Social infrastructure, livelihood and other economic activities provided</li> <li>MERT trained</li> </ul>	<p><b>of families and housing</b></p> <ul style="list-style-type: none"> <li>Psychosocial support/intervention provided</li> <li>New sites for resettlement mapped out</li> <li>Social infrastructure, livelihood and other economic activities provided</li> <li>MERT trained</li> </ul>

<ul style="list-style-type: none"> <li>• Revising/revisiting the Unified Fishery Ordinance</li> <li>• Improvement of water, health and sanitation facilities</li> <li>• Formulation of Health and Sanitation Code</li> <li>• Formulation of Food Security Program/Activities</li> <li>• Provision of water sufficiency</li> <li>• Provision of ecological and environmental stability program</li> <li>• Provision of human security program</li> <li>• Provision of knowledge and capacity development</li> <li>• Relocation of informal settlements from flood and landslide prone areas</li> <li>• Establishment of Climate Change Technical Working Group</li> <li>• Strict implementation of CLUP</li> <li>• Ensure building and construction practices are aligned with long-term climate change adaptation goals</li> <li>• Conduct climate change literacy and understanding on youth and adults</li> <li>• Integration of climate change adaptation in the school curriculum</li> <li>• Provision of local</li> </ul>	<ul style="list-style-type: none"> <li>• to be implemented</li> <li>• Human security program needs to be implemented</li> <li>• Knowledge and capacity development provided</li> <li>• Informal settlements for relocation</li> <li>• Absence of Climate Change Technical Working Group</li> <li>• CLUP for implementation</li> <li>• Building and construction practices are aligned with long-term climate change adaptation goals</li> <li>• Climate change literacy for implementation</li> <li>• For implementation of Climate change adaptation integrated in school curriculum</li> <li>• Continues attendance to local capacity building through education seminars and trainings for</li> </ul>	<ul style="list-style-type: none"> <li>• and sanitation facilities improved</li> <li>• Health and Sanitation Code formulated/ap proved</li> <li>• Food Security Plan/Program s/Activities formulated/ap proved</li> <li>• Sufficient supply of water provided</li> <li>• Ecological and environmental stability</li> <li>• Sufficient supply of water provided</li> <li>• Ecological and environmental stability</li> <li>• Human security program provided</li> <li>• Knowledge and capacity development provided</li> <li>• Informal settlements relocated</li> <li>• Climate Change Technical Working Group established</li> <li>• CLUP strictly implemented</li> <li>• Building and construction practices are aligned with long-term climate change adaptation goals</li> <li>• Climate</li> </ul>	<ul style="list-style-type: none"> <li>• Food Security Plan/Program s/Activities formulated/ap proved</li> <li>• Sufficient supply of water provided</li> <li>• Ecological and environmental stability</li> <li>• Human security program provided</li> <li>• Knowledge and capacity development provided</li> <li>• Informal settlements relocated</li> <li>• Climate Change Technical Working Group established</li> <li>• CLUP strictly implemented</li> <li>• Building and construction practices are aligned with long-term climate change adaptation goals</li> <li>• Climate</li> </ul>	

	<p><b>Institutionalization of the use of 911</b></p> <ul style="list-style-type: none"> <li>• Improvement of communication and information networking</li> <li>• Provision of permanent personnel as over-all in-charge for the operation of emergency hotline</li> <li>• Training and seminar proper on the operation and management of communication equipment/reporting and documentation</li> <li>• Integrating and strengthening media relationships and partnership</li> </ul> <p><b>Institutionalization of the use of DRRM-CCA</b></p> <ul style="list-style-type: none"> <li>• Barangay and Municipal Hazard and Risk Maps for updating</li> </ul> <p><b>Institutionalization of the use of 911</b></p> <ul style="list-style-type: none"> <li>• Communication and information network needs improvement</li> <li>• Permanent personnel for the operation of emergency hotline not yet appointed</li> <li>• Training and seminar proper on the operation and management of communication equipment/reporting and documentation not yet attended</li> <li>• Continued partnership with media</li> </ul> <p><b>Institutionalization of the use of DRRM-CCA</b></p> <ul style="list-style-type: none"> <li>• Climate change adaptation goals</li> <li>• Climate change literacy conducted</li> <li>• Climate change adaptation integrated in the school curriculum</li> <li>• Local capacity building through education seminars and trainings for DRRM-CCA provided</li> <li>• Barangay and Municipal Hazard and Risk Maps updated</li> </ul> <p><b>Institutionalization of the use of 911</b></p> <ul style="list-style-type: none"> <li>• Climate change adaptation integrated in the school curriculum</li> <li>• Local capacity building through education seminars and trainings for DRRM-CCA provided</li> <li>• Barangay and Municipal Hazard and Risk Maps updated</li> </ul> <p><b>Institutionalization of the use of 911</b></p> <ul style="list-style-type: none"> <li>• Communication and information network improved</li> <li>• Permanent personnel for the operation of emergency hotline appointed</li> <li>• Attended training and seminar proper on the operation and management of communication</li> </ul>
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<b>Local Infrastructure Services</b> <ul style="list-style-type: none"> <li>Construction of school buildings and other facilities for public elementary and secondary schools</li> <li>Improvement/Maintenance of municipal buildings, cultural centers, public parks, playgrounds, sports facilities and equipment, and other similar facilities improved and maintained</li> <li>Provision of site for police and fire stations and municipal jail</li> <li>Improvement /maintenance of public market, slaughterhouse, transport terminal, cemetery and other municipal enterprises improved/rehabilitated</li> <li>Construction of municipal roads and bridges</li> <li>Construction/Rehabilitation/Improvement of Water Supply System</li> </ul>	<b>Local Infrastructure</b> <ul style="list-style-type: none"> <li>School buildings and other facilities for public elementary and secondary schools constructed</li> <li>Municipal buildings, cultural centers, public parks, playgrounds, sports facilities and equipment, and other similar facilities improved and maintained</li> <li>Site for police and fire stations and municipal jail provided</li> <li>Public market, slaughterhouse, transport terminal, cemetery and other municipal enterprises improved/rehabilitated</li> <li>Municipal roads and bridges constructed</li> <li>Water Supply System constructed/improved</li> </ul>	<b>Local Infrastructure</b> <ul style="list-style-type: none"> <li>Some school buildings and other facilities for public elementary and secondary schools for improvement</li> <li>Municipal buildings, cultural centers, public parks, playgrounds, sports facilities and equipment, and other similar facilities for improvement</li> <li>Site for police and fire stations and municipal jail already provided</li> <li>Public market, slaughterhouse, transport</li> </ul>	Quarterly	Procurement Monitoring Report Accomplishment Reports	Office of the Municipal Engineer

• Construction of seawalls • Construction of dikes • Construction of drainage and sewerage system • Construction of flood control structure • Construction of toilets and hygiene and sanitation facilities	/rehabilitated • Seawalls constructed • Dikes constructed • Drainage and sewerage system constructed • Flood control structure constructed • Toilets and hygiene and sanitation facilities constructed	<p>terminal, cemetery and other municipal enterprises for improvement</p> <ul style="list-style-type: none"> <li>Some municipal roads and bridges for improvement/construction</li> <li>Water Supply System for improvement</li> <li>Seawalls for construction/improvement</li> <li>Dikes for construction/improvement</li> <li>Drainage and sewerage system for construction/improvement</li> <li>Flood control structure for construction/improvement</li> <li>Toilets and hygiene and sanitation facilities for construction/improvement</li> </ul>	<ul style="list-style-type: none"> <li>Public market, slaughterhouse, transport terminal, cemetery and other municipal enterprises improved/rehabilitated</li> <li>Municipal roads and bridges constructed</li> <li>Water Supply System constructed/improved/rehabilitated</li> <li>Seawalls constructed</li> <li>Dikes constructed</li> <li>Drainage and sewerage system constructed</li> <li>Flood control structure constructed</li> <li>Toilets and hygiene and sanitation facilities constructed</li> </ul>
<b>Tourism Services</b>		<p>Tourism Services</p> <ul style="list-style-type: none"> <li>Tourism sites including its facilities and amenities improved</li> </ul>	<ul style="list-style-type: none"> <li>Public market, slaughterhouse, transport terminal, cemetery and other municipal enterprises improved/rehabilitated</li> <li>Municipal roads and bridges constructed</li> <li>Water Supply System constructed/improved/rehabilitated</li> <li>Seawalls constructed</li> <li>Dikes constructed</li> <li>Drainage and sewerage system constructed</li> <li>Flood control structure constructed</li> <li>Toilets and hygiene and sanitation facilities constructed</li> </ul>
<b>Transportation Services</b>		<p>Transportation Services</p> <ul style="list-style-type: none"> <li>Traffic signals, road signs and similar facilities installed</li> </ul>	<ul style="list-style-type: none"> <li>Public market, slaughterhouse, transport terminal, cemetery and other municipal enterprises improved/rehabilitated</li> <li>Municipal roads and bridges constructed</li> <li>Water Supply System constructed/improved/rehabilitated</li> <li>Seawalls constructed</li> <li>Dikes constructed</li> <li>Drainage and sewerage system constructed</li> <li>Flood control structure constructed</li> <li>Toilets and hygiene and sanitation facilities constructed</li> </ul>
		<b>Tourism Services</b>	<p>Tourism Services</p> <ul style="list-style-type: none"> <li>Tourism sites including its facilities and amenities improved</li> </ul>

		<ul style="list-style-type: none"> <li>• Traffic signals, road signs and similar facilities for installation</li> </ul>	<b>Services</b> <ul style="list-style-type: none"> <li>• Traffic signals, road signs and similar facilities installed</li> </ul>	<b>Services</b> <ul style="list-style-type: none"> <li>• Traffic signals, road signs and similar facilities installed</li> </ul>	<b>Services</b> <ul style="list-style-type: none"> <li>• Traffic signals, road signs and similar facilities installed</li> </ul>	<ul style="list-style-type: none"> <li>• Traffic signals, road signs and similar facilities installed</li> </ul>		
Local Infrastructure Services	<ul style="list-style-type: none"> <li>• Maintenance of public library</li> </ul> <p>An act providing for the establishment of municipal libraries</p>	Municipal library maintained	Municipal library maintained	Municipal library maintained	Municipal library maintained	Municipal library maintained	Quarterly	Accomplishment Reports
Community-Based Monitoring System (CBMS)	<ul style="list-style-type: none"> <li>• Creation of Municipal Statistician and Economist</li> </ul>	Municipal Statistician and Economist created	Absence of Municipal Statistician and Economist	Presence of Municipal Statistician and Economist	Presence of Municipal Statistician and Economist	Annually	IPCR	HRMO SB
Government Procurement Reform Act	<ul style="list-style-type: none"> <li>• Organization of the Bids and Awards Committee (BAC) and appointment of two (2) observers from non-government/private sector</li> </ul>	BAC Organized 2 Observers appointed	BAC Organized 1 Observer appointed	BAC Organized	BAC Organized	Annually	Executive Order	Office of the Mayor/ Bids and Awards Committee

Reviewed/Approved by:

**MA. EVANS R. MARAÑA, C.E.**  
MPDC

**AUGUSTO MANUEL M. RAGRARIO**  
Municipal Mayor

Prepared by: